

Department of the Legislative Assembly

ANNUAL REPORT 2009/10



About the Legislative Assembly



Parliament House at night

OUR PURPOSE

We are committed to contributing to the achievement of the Parliament's mission, which is:

To service and enhance the operations of the New South Wales Parliament by providing an apolitical, innovative and integrated support service to Members both within and outside Parliament House and relevant services to the people of New South Wales.

OUR VALUES

Integrity
Professionalism
Impartiality
Collegiality
Respect
Excellence

ABOUT US

We provide a wide range of services that are primarily aimed at meeting:

- The needs of elected Members, as they discharge their duties as representatives of the people of New South Wales;
- The needs of the managers of parliamentary business in the various political parties, in managing the operation of the business of the House and its Committees;
- The needs of the citizens of New South Wales to be informed about the debate and decisions made by the Members in the House and its Committees. To do this we provide services both within Parliament House and beyond.

In Parliament House, we work with our colleagues in the Department of the Legislative Council and the Department of Parliamentary Services to ensure that Members and the public have access to services appropriate to their needs.

Beyond Parliament House, we maintain 95 Electorate Offices across New South Wales so that Members are properly supported in their local communities while carrying out their electoral duties.

OUR DESIRED RESULTS

We work toward the achievement of a number of results for the people of New South Wales, including:

- RESULT 1:** Ensuring the efficient and effective functioning of the Legislative Assembly, its Committees and Members.
- RESULT 2:** Ensuring that Members of the Legislative Assembly can fulfil their public duties as elected representatives of the people.
- RESULT 3:** Providing access by the community to the Parliament and its proceedings, Committees and Members so that the people can fully participate in the processes of Parliament.

ABOUT THIS REPORT

This annual report reviews our performance over the 2009/10 reporting year against the targets published in our previous annual report and in our Results and Services Plan, which documents our key outcomes and outputs. The report is structured around the three result areas in the Results and Services Plan. This report is available on the Parliament's website at www.parliament.nsw.gov.au and printed copies can be obtained by contacting the Office of the Clerk of the Legislative Assembly on (02) 9230 2666.

Snapshot

LEGISLATION: we supported the Legislative Assembly in the passage of 101 bills.

QUESTIONS: we supported Legislative Assembly Members in their scrutiny of the Executive Government with 3,197 written questions and answers and 517 oral questions.

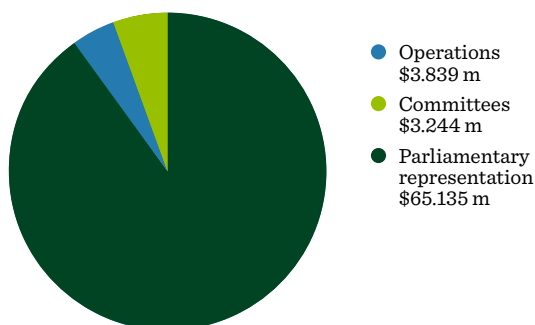
COMMITTEES: we supported 15 Parliamentary Committees, which tabled 49 reports, held 33 public hearings, took evidence from 286 witnesses and received 273 submissions.

THE PUBLIC: we strengthened the knowledge in the community of our system of government and the Parliament by facilitating visits from 539 groups comprising of 22,497 people in total.

PERFORMANCE: we scored above 8 out of 10 in three of our four key performance areas in our survey of Members of Parliament concerning their satisfaction with the services and advice that we provide.

PEOPLE: we employ 67 people within the operations of the Legislative Assembly, and 253 Electorate Officers.

FINANCE AND BUDGET: 2009/10 expenditure by business area:



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Clerk's letter

The Hon. Richard Torbay MP
Speaker of the Legislative Assembly
Parliament House
Macquarie Street
Sydney NSW 2000



Dear Mr Speaker

It gives me great pleasure to submit to you the annual report of the Department of the Legislative Assembly for the year ended 30 June 2010.

I acknowledge with appreciation the commitment and hard work of the staff of the Legislative Assembly during the year. I am pleased to report that the Assembly has performed well across all our key result areas and has successfully met most of its targets.

In the coming year we will continue to build on our achievements and focus on becoming a more responsive and flexible organisation.

Yours faithfully

A handwritten signature in black ink, reading 'Russell D. Grove'.

Russell D. Grove
Clerk of the Legislative Assembly





Speaker's foreword

I am pleased to accept the annual report for the Department of the Legislative Assembly for the year ending 30 June 2010.

The creation of the Department of Parliamentary Services to manage joint services has provided a significant opportunity for the Legislative Assembly to turn its focus solely to its core business – supporting the sittings of the House and its Committees, supporting Members in the performance of the representative functions in their electorates, and ensuring that the community can access and participate in the parliamentary process.

The 2009/10 reporting year has been a time of change and modernisation for the Department. The review of the structure of the Department, which is currently being undertaken, aims to better align the structure of the Department with the delivery of its key services. The ultimate goal is a more strategic and flexible organisation.

During the year, the Department has completed a comprehensive overhaul of its strategic planning documents and refined and expanded its key performance indicators. Staff from across the Department have been engaged in a number of corporate project teams, and I would like to extend my thanks to all those who have participated in these teams, outside of their normal roles and responsibilities.

Modernisation has also occurred in the form of new technology. I was very pleased to have been able to secure funding for the replacement of the Chamber broadcasting system, which has enhanced the way in which proceedings are recorded and made the work of the Legislative Assembly more accessible to the public. The provision of funding for a major upgrade of the communication and IT infrastructure in Electorate Offices will also ensure that Members are able to represent and support their constituents more efficiently.

I would like to thank the Clerk and the staff of the Department for their commitment to providing a professional service to the Parliament, its Members and to the citizens of New South Wales.

Richard Torbay
Speaker

Highlights — 2009/10 at a glance

EFFECTIVE FUNCTIONING OF THE HOUSE, ITS COMMITTEES AND MEMBERS [RESULT 1]

- Exceeded performance target of 8/10 for Member satisfaction with procedural and other advice and Procedure Office services (8.4/10) and Committee Secretariat services (8.5/10)
- Supported **64 sitting days** comprising over **475 hours of sittings**, along with the introduction of **114 bills** and the passing of **101 bills**
- Facilitated **3,197 written questions and answers** and **517 oral questions**
- Implemented a number of administrative changes made necessary following the adoption of **new standing orders**
- Extended the availability and accessibility of **on-line parliamentary procedural resources**
- Provided **procedural advice** to the Speaker, Members of the Legislative Assembly and Committee Members
- Supported **15 Committees** in: holding **145 meetings** and **33 hearings**, considering **273 submissions**; taking evidence from **286 witnesses**; and tabling **49 reports**
- Initiated a **Committee precedents database**
- Entered a funding agreement with AusAID to support “**twinning**” activities with the Solomon Islands and Autonomous Region of Bougainville Parliaments
- Jointly hosted the Effective Parliamentary Committee Inquiries Course
- Prepared **8 conference papers** for the Speaker, Members of Parliament, the Clerk and staff, as well as responding to **69 inquiries from Australian, New Zealand and Canadian Parliaments** and two formal inquiries from other Parliaments

ENSURING THAT MEMBERS OF PARLIAMENT CAN FULFIL THEIR PUBLIC DUTIES [RESULT 2]

- Improved Member satisfaction with Electorate Office services from 7.1 to **7.4/10**, though this is still below our target of 8/10
- Established an **Electorate Officers’ Reference Group**
- Created an information portal for Electorate Officers on the Legislative Assembly Intranet
- Initiated the drafting of an Electorate Office **Operations Manual**
- Leased and fitted-out **new offices** in Orange, the Blue Mountains, Kogarah and Lane Cove
- Reviewed 28 leases; negotiated 3 new leases, refurbished 10 Electorate Offices; and completed 771 property and equipment maintenance jobs valued at \$269,962
- Replaced and upgraded the **security systems** in Electorate Offices

COMMUNITY ACCESS AND PARTICIPATION IN THE PARLIAMENTARY PROCESS [RESULT 3]

- Replaced the **Chamber broadcasting system**
- Updated our filming and broadcasting agreements
- Increased **formal training** for Chamber and Support Services Officers

OUR ORGANISATION

- Engaged consultants to **review our structure** and organisation
- Adopted a Planning and Reporting Framework and a new Strategic Plan
- Established a **Management Advisory Group**
- Reviewed our **Values and Behaviours** Statement



Legislative Assembly staff

KEY CHALLENGES

We developed strategies to meet a number of challenges we faced this year.

- Some of our projects were not completed due to resourcing and budgetary constraints. The long parliamentary recess between December 2010 and the March 2011 election should provide staffing resources to complete some of these projects.
- Progress on some projects is dependent on working in collaboration with the Department of Parliamentary Services. We have participated in cross-departmental working groups and meetings to promote open communication and a collaborative approach to areas of joint responsibility.

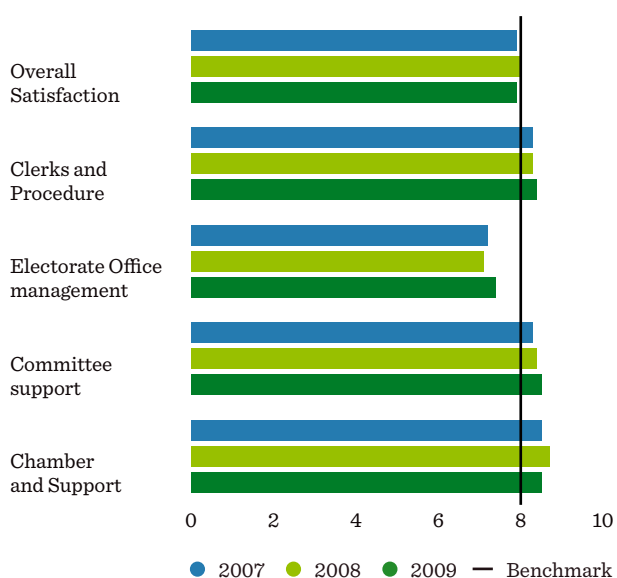
The year ahead

In addition to delivering our usual services, our priorities for 2010/11 include:

- preparing for the March 2011 State Election, including induction and procedural training for new Members and the handover of Electorate Offices from outgoing to incoming Members
- improving our collection of key performance data
- responding to issues raised in our 2010 survey of Members and Electorate Officers
- adopting a Change Management Plan aimed at reforming our structure to create a more flexible organisation and improve service delivery

Key performance indicators

MEMBERS' SATISFACTION RATINGS*



ELECTORATE OFFICERS' SATISFACTION RATINGS



RESULT AREA 1: EFFECTIVE FUNCTIONING OF THE HOUSE, ITS COMMITTEES AND MEMBERS

MEASURE	TARGET	2007/08	2008/09	2009/10
Member satisfaction with procedural advice and Procedure Office services*	Satisfaction levels at or above 8/10 in the annual survey of Members	8.3	8.3	8.4
Member satisfaction with Committee secretariat services*	Satisfaction levels at or above 8/10 in the annual survey of Members	8.3	8.5	8.5
Electorate Officers' satisfaction with Procedure Office	Satisfaction levels at or above 8/10 in the annual survey of Electorate Officers	N/A	7.2	7.1
Electorate Officers' satisfaction with Committee Office	Satisfaction levels at or above 8/10 in the annual survey of Electorate Officers	N/A	7.3	7.2

RESULT AREA 2: ENSURING THAT MEMBERS OF PARLIAMENT CAN FULFIL THEIR PUBLIC DUTIES

MEASURE	TARGET	2007/08	2008/09	2009/10
Members' satisfaction with property and Electorate Office services*	Satisfaction levels at or above 8/10 in the annual survey of Members	7.2	7.1	7.4
Electorate Officers' satisfaction with Electorate Office support services	Satisfaction levels at or above 8/10 in the annual survey of Electorate Officers	N/A	6.8	6.8
Electorate Officers' satisfaction with Legislative Assembly (overall)	Satisfaction levels at or above 8/10 in the annual survey of Electorate Officers	N/A	7.4	7.3

RESULT AREA 3: COMMUNITY ACCESS AND PARTICIPATION IN THE PARLIAMENTARY PROCESS

MEASURE	TARGET	2007/08	2008/09	2009/10
Member satisfaction with Chamber and Support Services, including provision of tours, education, reception to Parliament House*	Satisfaction levels at or above 8/10 in the annual survey of Members	8.5	8.7	8.5
Electorate Officers' satisfaction with Chamber and Support Services	Satisfaction levels at or above 8/10 in the annual survey of Electorate Officers	N/A	7.9	7.9
Number of groups that visited the Legislative Assembly		573 ¹	598 ²	539 ³

* We engaged external consultants to conduct telephone surveys of Legislative Assembly Members. This year, a total of 47 Members across the demographic groups of party membership, office holders or backbenchers, regional or city, male or female and length of service were surveyed.

1. Comprising 23,925 people.
2. Comprising 24,363 people.
3. Comprising 22,497 people.



Effective functioning of the House, its Committees and Members



2009/10 at a glance

Desired result	The efficient and effective functioning of the Legislative Assembly, its Committees and Members.
Key services provided	<p>Supporting the sittings of the House</p> <p>Maintaining and publishing records of the House and Committees</p> <p>Providing procedural advice</p> <p>Promoting awareness of parliamentary procedure</p> <p>Supporting Committees</p> <p>Managing inter-parliamentary relations</p>
Achievements	<p>Implemented administrative changes resulting from amended standing orders</p> <p>Extended the availability of procedural resources on-line</p> <p>Provided detailed procedural advice to the Speaker, Members of Parliament and Committee members</p> <p>Continued trainee Clerks-at-the-Table program</p> <p>Ensured the timely production of business papers and improved the accessibility of tabled annual reports</p> <p>Formulated procedures for the receipt of Government responses to Committee reports and for Committees to take evidence and conduct meetings by electronic communication</p> <p>Commenced a redesign of Committee publications</p> <p>Entered into a funding agreement with AusAID for “twinning” arrangements with the Solomon Islands and the Autonomous Region of Bougainville</p> <p>Jointly hosted the Effective Parliamentary Committee Inquiries Course, with the Legislative Council and Centre for Democratic Institutions</p> <p>Co-ordinated and provided support for Commonwealth Parliamentary Association (CPA) study tours</p> <p>Co-ordinated or participated in 48 programs for visits and attachments to the Parliament of New South Wales</p> <p>Prepared 8 conference and seminar papers for the Speaker, Members of Parliament, the Clerk and staff</p>
Year ahead	<p>Conduct training and awareness sessions on parliamentary procedure for new and returning Members of the Legislative Assembly after the March 2011 State election</p> <p>Develop and implement a comprehensive procedural training program for all Legislative Assembly Parliament House-based staff</p> <p>Streamline and automate our Chamber forms</p> <p>Publish Sessional Summaries of the business of the House</p>

Support the sittings of the House

The Legislative Assembly, which the Department serves, is the Lower House of the Parliament of New South Wales. Together with the Legislative Council, the Assembly has the following roles in providing for a system of representative and responsible government for the people of the New South Wales:

- Making laws for the peace, welfare and good government of New South Wales, with the consent of the Governor.
- Providing a forum for supervision and scrutiny of the Executive Government and accountability to the people of New South Wales.
- Providing a forum for debate, discussion and review of issues of public policy and issues of concern to the people of New South Wales.

We provide a range of administrative and procedural services to the House, its Members, and its Committees, enabling them to perform their duties effectively.

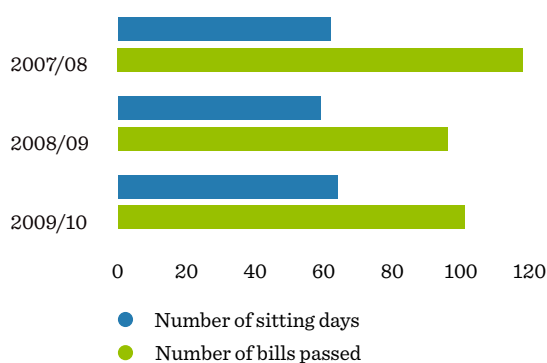
The table below provides an overview of the activities of the House over the last three years:

ACTIVITIES OF THE HOUSE

ACTIVITY	2007/08	2008/09	2009/10
Number of sitting days	62	59	64
Hours of sittings	469.2	430.8	475.4
Number of bills introduced	118	103	114
Number of bills passed	118	96	101
Written questions and answers	3,113	3,320	3,197
Oral questions	482	480	517
Petitions	1,016	918	1,052
Petitions (signed by 500+ persons)	N/A [#]	N/A [#]	100

Amendments to standing orders as at 3 July 2009 introduced the requirement for Ministers to respond to petitions signed by 500 or more persons

ACTIVITIES OF THE HOUSE



Achievements

Administrative changes resulting from amended standing orders: we implemented administrative changes made necessary following changes to the standing orders (see box on page 12 for details), particularly for petitions signed by 500 or more persons and for Government responses to petitions and Committee report recommendations. There were also required changes to the Business Paper and the Votes and Proceedings implemented.

New standing orders

During 2009/10, the House agreed to a number of changes to the standing orders, which largely incorporated existing sessional orders. The new standing orders were approved by the Governor on 3 July 2009 and came into effect from 1 September 2009. The changes include:

- Empowering the Speaker to issue guidelines on matters not provided for in the standing orders.
- “Family friendly” hours.
- A Questions and Answers Paper is to be published when the House is adjourned for longer than two weeks.
- Providing for the giving of both Government and General Business notices of motions and for the lodgement of petitions as part of the routine of business for Friday sittings.
- Providing for slightly different procedures for the conduct of motions of no confidence in the Government (no confidence motions pursuant to section 24B(2) of the Constitution Act, and otherwise).
- The referral of petitions signed by 500 or more persons to the responsible Minister for a response, which is tabled in the House within 35 calendar days and published.
- Removal of restrictions on questions being out of order for referring to debates of the current session, and for anticipating debate.
- Private Members are able to declare bills for which they have carriage to be an urgent bill, and a question is then put on the proposition.
- For private Members’ bills received from the Legislative Council, the Speaker must be informed of the Assembly Member who will have carriage of the bill before the relevant message can be reported.
- Enabling debate to proceed on a bill received from the Legislative Council immediately after the Minister’s agreement in principle speech. If the bill was not amended in the Council, the speech can be a so called “truncated second reading speech”.
- Members who are removed from the Chamber are excluded from the precincts of the Parliament and are not to participate in any committee proceedings.
- Committees are authorised to conduct proceedings by electronic communication with safeguards regarding quorums being present.
- The Government is required to respond to recommendations made in Committee reports within 6 months of the report being tabled.
- The election of Committee Chairs and Deputy Chairs is to be reported to the House and Committee Chairs will report referred inquiries to the House.



PROMOTING AWARENESS OF PARLIAMENTARY PROCEDURE

During the reporting period we continued working on a number of projects to extend the availability of parliamentary procedural resources.

Achievements

On-line procedural resources – we commenced a project to convert our paper-based procedural precedents library into electronic format. Retrieval of information was assisted by the purchase of software which facilitates rapid full text searching of the standing orders, the Speaker’s Consolidated Rulings and the Practice, Procedure and Privilege publication.

NSW Legislative Assembly Practice, Procedure and Privilege online – we published a version of our core procedural publication *NSW Legislative Assembly Practice, Procedure and Privilege* in searchable form on the Parliament’s website.

Challenge

Oral history project – in our last annual report, we stated that the oral history project would continue through the current year, with the aim of publishing its outcomes in 2011. However, the project did not progress due largely to the retirement of the Parliamentary Historian who was closely involved in the project. The work has been included in our strategic plan and time and resources will be dedicated to it as they become available.

PROVIDING PROCEDURAL ADVICE AND SUPPORT

We give procedural support and advice to Members, Members’ staff and parliamentary staff by: responding to formal inquiries from Members’ offices on procedural and privilege issues; providing advice and support to the Speaker to assist him in fulfilling his role and responsibilities; and preparing briefing papers on procedural issues.

The table below provides an overview of our activities in providing procedural advice over the past 3 years:

OVERVIEW OF PROCEDURAL ADVICE ACTIVITY

ACTIVITY	2007/08	2008/09	2009/10
Procedural briefing papers prepared	3	8	2
Considered Rulings drafted for the Speaker	4 (incl. 2 not given)	4	7
Written advice for the Speaker and Members	9	6	3

Achievements

Advice to the Speaker: we assisted the Speaker with Considered Rulings and briefing papers prepared on: the acceptable form for notices of motions; the correct procedure for supplementary answers; privilege attached to the reproduction of parliamentary proceedings; the use of correct titles during debate; and the scope of private Members’ statements.

Trainee Clerks-at-the-Table: we continued our trainee Clerks-at-the-Table program, with more time in the Chamber being made available. Experience in the Chamber is supplemented by regular procedural de-brief sessions attended by all Clerks.

Challenges

Legislative Assembly Handbook: we drafted an updated version of the Legislative Assembly Handbook, which removes all the references to Members’ entitlements that appeared in the previous edition. The new handbook focuses on Legislative Assembly procedure, Committee membership and managing an Electorate Office. We were unable to progress as expected with publishing the Handbook. We expect that it will be published in the next period when the Members’ Entitlements Handbook is completed by the Department of Parliamentary Services.



Electoral Matters Committee conducting a meeting via teleconference

Updating NSW Legislative Assembly Practice, Procedure and Privilege: we have identified the production of a second edition of *NSW Legislative Assembly Practice, Procedure and Privilege* as a priority in our strategic plan and commenced collecting additional material. However, the second edition of this publication may be delayed if there is a change in the standing orders in the new Parliament. Prior to publishing the new edition, we have determined to provide selected electronic updates as a means of keeping the publication up-to-date.

The year ahead

In 2010/11 we will:

- **Election 2011** – conduct training and awareness sessions on parliamentary procedure for new and returning Members of the Legislative Assembly after the March 2011 State Election.
- **Staff procedure training** – develop and implement a comprehensive procedural training program for all Legislative Assembly Parliament House-based staff.
- Continue to operate the trainee Clerks-at-the-Table program in order to develop and disseminate procedural expertise and offer procedure office secondment opportunities to other staff.

Improved functionality and access to information on House business: we continued to improve access to information on parliamentary proceedings. The Bills and Questions and Answers databases have been upgraded to improve ease of use and reporting capability. A Notices of Motions database was established in 2010 to enable direct search capability, which was previously not possible.

On-line access to annual reports and print on demand regulation: a regulatory change now mandates provision of electronic copies of tabled annual reports, with the result that such tabled papers are now available on-line within hours of their presentation to the House. This innovation has resulted in a review of the Legislative Assembly's current hard copy record keeping processes.

The year ahead

In 2010/11 we will:

- **Chamber forms and processes** – streamline and automate frequently used forms and consider ways to improve the flow of information from the Chamber.
- **Sessional Summary** – publish a Sessional Summary of the business of the House.

MAINTAINING AND PUBLISHING THE RECORDS OF THE HOUSE

We are responsible for maintaining and publishing the records of the House, including ensuring that all records of the House comply with standing orders and are published on time. We have focused on a number of projects aimed at improving the timeliness and accessibility of the records of the House.

Achievements

Timely production of business papers: we produced and distributed Questions and Answers, Votes and Proceedings and the Business Paper in conformity with required standards.

COMMITTEES

Parliamentary Committees are groups of Members appointed by the House (or Houses) to undertake a particular task or function. The main activity of the Committees supported by the Legislative Assembly is to conduct inquiries, which can include receiving submissions, hearing witnesses, considering evidence, deliberating and publishing reports.

Committees allow both Members of Parliament and the public to play a part in the formulation of public policy, enable Parliament to more effectively scrutinise the Executive and provide an oversight link between the Parliament and statutory officers and bodies.

During 2009/10, we supported a total of 15 Committees consisting of 8 joint committees and 7 Legislative Assembly committees. Joint committees are made up of Members of both Houses.

Six of the 15 Committees were Statutory Committees and 9 were Standing Committees. Standing Committees are appointed for the life of a Parliament, while statutory committees, created under the authority of an Act of Parliament, continue to exist

as long as the Acts which create them are in force and Parliament appoints Members to serve on them.

The Legislative Assembly's Standing and Joint Committees are supported by the 30 staff in the Legislative Assembly Committee Office.

The table below provides an overview of Joint and Legislative Assembly Committee activities over the last five years:

OVERVIEW OF COMMITTEE ACTIVITY

ACTIVITY	2005/06	2006/07*	2007/08	2008/09	2009/10
Meetings	113	76	141	121	145
Duration (hours)**	-	-	-	-	81 hrs 15 mins
Hearings	45	25	32	32	33
Duration (hours)**	-	-	-	-	108 hrs 59 mins
Submissions	**	96	326	435	273
Witnesses	280	144	218	255	286
Reports***	52	57	38	40	49

* Standing committees ceased operating in January 2007 when Parliament was prorogued for the March 2007 State Election.

** Statistics not collected prior to the current reporting period.

*** This figure includes Legislation Review Digests.

SUPPORT FOR COMMITTEE INQUIRIES

During 2009/10 Legislative Assembly Committees conducted inquiries into a diverse range of issues, including: telecommunications availability in rural and regional communities; the public funding of election campaigns; improper associations in the NSW Police Force; and pedestrian safety.

We facilitated Committee inquiries by providing support for Committee meetings, public hearings and site visits, giving procedural advice and support, and conducting research and drafting reports.

Achievements

Procedures for Government responses:

we implemented procedures relating to the receipt of Government responses, following an amendment to the standing orders which requires the relevant Minister to respond to Committee recommendations within six months of a report being

tabled. Eight Government responses were tabled during the year in relation to seven reports, details of which are summarised at page 20.

Procedures for video and telephone conferencing:

we implemented procedures for Committees to take evidence and conduct deliberative meetings by electronic communication following an amendment to the standing orders. The new procedures enable Members and witnesses to participate in Committee proceedings through telephone and videoconferencing, in cases where they may otherwise be unavailable or unable to travel to a meeting due to time constraints.

Site visits/visits of inspection: we facilitated 8 site visits for Committees to increase their knowledge of inquiry related matters, including through attendance at conferences. For example, visits were made to the Bredbo and Bega regions in NSW, a parliamentary committees conference at the Parliament of Tasmania, as well as a study tour of the United States and Canada.

Discussion papers: Two discussion papers were produced, on the operation of the *Health Care Complaints Act 1993* and public interest and the rule of law.

Interactions with Parliamentary Committees in other jurisdictions: in May 2010, the Speaker and senior staff of the Legislative Assembly met with and briefed Western Australia's Legislative Assembly Procedure and Privileges Committee.

Standardising Committee documents, forms and letters: we completed a redesign of our publications, including committee reports, to be implemented with the commencement of the new Parliament.

Procedural advice to Committee Members: we provided procedural advice to Committee Members on amendments to reports, publication of submissions and adverse mention.

Committee precedents database: we commenced collecting and collating precedents for a Committee Precedents Database. The database will provide a central resource of precedents of parliamentary practice and procedure as they relate to Committees. The benefits of the database will include: providing consistent and informed procedural advice to Chairs and Committee members; linking disparate procedural sources; and building the capacity of staff as a resource for training and development.

Staff workshops: we commenced reviewing the "in house" staff training program of workshops on parliamentary Committee practice and procedure conducted in previous years. We intend to recommence the workshops in the coming year.

Challenges

Committee Handbook: due to resourcing constraints we were unable to complete an update of the Committee Handbook publication, which is a guide for Committee members on the role of Committees and their powers, procedures and administrative arrangements. We intend to complete this project in 2010/11, before the new Parliament commences.

The year ahead

In 2010/11 we will:

- **Preparing for new Committees/new Members** – as part of the induction of new Members after the 2011 State Election, we will conduct a session focussing on Committees, followed by a more detailed induction session for Committee Chairs.
- **Paper on Committees in the next Parliament** – we will develop a briefing document on the Legislative Assembly Committee system for consideration in the new Parliament in 2011.

Case studies of Committee inquiries



Kids' version of a Committee report

A KIDS' VERSION OF A COMMITTEE REPORT: CHILDREN AND YOUNG PEOPLE 9-14 YEARS

In September 2009 the Committee on Children and Young People tabled a two-volume, 353 page report on its inquiry into Children and Young People 9-14 years in NSW. The Committee resolved to produce a kids' version of the report. In developing the report, the Committee consulted with the Commission for Children and Young People, engaged a graphic designer to assist with production and focus tested the draft version with a group of 9-14 year olds.

The aim of the kids' version of the report was to create a document that distilled the essence of the report and repackaged it in a manner that would appeal to children and young people. The key concepts and recommendations of the report were reworded into language more accessible to young people and included graphics and design elements intended to engage with its target audience.

Two kids' versions were tabled and distributed to stakeholders, including a number of children's organisations, inviting them to establish links to the report on relevant youth websites.

COMPLEX PROCEDURAL ISSUES: PUBLIC SECTOR WHISTLEBLOWING INQUIRY

In November 2009, the Committee on the ICAC tabled the report on its inquiry into the protection of public sector whistleblower employees. Some of the significant procedural issues that arose during the inquiry included:

- **Taking evidence from the Clerks and the President of the Legislative Council**
 - Under standing orders, the leave of the Legislative Council is required for the examination of a Member or officer of that House. In this instance, the President advised that this was not necessary as the Committee on the ICAC is a Joint Committee comprised of Members from both Houses.
- **The Committee's jurisdiction to inquire into particular instances of whistleblowing**
 - The Committee resolved that, given the terms of reference and the limitations on the Committee's jurisdiction under the ICAC Act, it could not investigate specific cases and particular conduct.
- **Publication orders** – A significant proportion of submissions were not published, including where a submission: concerned matters outside jurisdiction; contained unsubstantiated allegations about third parties; and/or authors requested confidentiality. The Committee also suppressed the names of two submission authors, in one case for personal safety reasons. Departing from usual practice, the Committee named the authors of the remaining confidential submissions. At the request of one witness, a section of the transcript of their evidence was not published in order to protect the identity of another individual.

The Committee's recommendations included coordinated oversight and monitoring of the operation of the whistleblower protection scheme and mandatory, standardised agency policies and practices to encourage reporting and protection of whistleblowers.



Committee reports

PARLIAMENTARY PRIVILEGE: MEMORANDUM OF UNDERSTANDING ON THE EXECUTION OF SEARCH WARRANTS

In November 2009 the Committee on Parliamentary Privilege and Ethics recommended that the Parliament adopt a protocol to guide the execution of search warrants on Members' offices in Parliament House. This inquiry arose from the execution of a warrant, by officers of the Independent Commission Against Corruption, on the Parliament House office of the Hon. Peter Breen MLC in 2003. The Inspector of the ICAC had reported on inadequacies in the ICAC's application for, and execution of, the search warrant and of deficiencies in ICAC officers' understanding of parliamentary privilege.

The Committee also recommended that parliamentary privilege be confirmed in New South Wales by either a formal protocol or legislative amendment.

The MoU was executed in December 2009. Work then commenced with the Legislative Council Privileges Committee, on drafting a similar MoU to be entered into with the NSW Police Force.

LEGISLATIVE REFORM: POLITICAL DONATIONS AND ELECTION FUNDING

On 3 December 2009 the Joint Standing Committee on Electoral Matters received a referral from the then Premier to conduct an inquiry into a public funding model for political parties and candidates to apply at the state and local government level. The terms of reference for the inquiry were wide-ranging and included consideration of: the appropriate level of public funding; the threshold for eligibility for public funding; whether expenditure caps should be introduced for campaign spending; and whether donations should be capped or banned. The Committee also considered the compatibility of any proposed measures with the freedom of political communication implied under the Commonwealth constitution.

In conducting the inquiry, the Committee received 30 submissions and heard from 23 witnesses, including Members of Parliament, representatives of political parties, a roundtable of constitutional and electoral law experts, and the Electoral Commissioner. The Committee's report, tabled in March 2010, contained 51 recommendations for legislative and policy reform of the election funding system, including that the Premier introduce legislation to limit donations and cap campaign expenditure, as well as increasing public funding. The Committee also recommended that the compliance and enforcement regime for election funding laws be strengthened. The government is required to respond to the Committee's report within 6 months of it being tabled.

A NEW APPROACH TO INQUIRIES: THE PUBLIC BODIES REVIEW COMMITTEE

The core function of the Public Bodies Review Committee is the scrutiny of public sector annual reports, with a view to determining the adequacy of the information provided and the achievement of agency objectives. As part of this remit, the Committee conducted the Annual Reports Awards, as part of the Premier's Public Sector Awards, for a number of years. Entry to the Awards is voluntary and, to date, the winners of the gold, silver and bronze medals have come from the same small number of high achieving agencies.

Following a review of its participation in the Premier's Annual Reports Awards, the Public Bodies Review Committee resolved, in June 2010, to cease its involvement in the Awards. The Committee considered that over the five years of its involvement, the overall standard of entrants had improved so markedly that it was time to adopt another approach to examining annual reports.

Rather than concentrating on those agencies that choose to enter the Awards, the Committee has developed an on-going inquiry program that seeks to scrutinise and assess annual reports from the entire public sector spectrum. This program reflects the core functions of the Committee and is intended to identify variations in the standard of public sector annual reporting and improve the standard, where necessary.

GOVERNMENT RESPONSES TO COMMITTEE REPORTS

A new standing order requires the Government to report to the House what action, if any, it proposes to take in relation to each recommendation contained in a Committee report. Upon the tabling of a report, the Clerk refers the report to the relevant Minister(s) who must respond within six months of the tabling date.

The table below provides detail on Government responses received during 2009/10:

COMMITTEE REPORT	RESPONSE TO RECOMMENDATIONS
<p>Standing Committee on Broadband in Rural and Regional Areas, <i>Beyond the Bush Telegraph: Meeting the Growing Communications Needs of Rural and Regional People</i>, March 2009</p> <p>14 recommendations</p> <p>Response received 29 March 2010*</p>	<p>Several of the recommendations were supported either directly or in principle</p>
<p>Public Bodies Review Committee, <i>Environmental Impact Reporting in the NSW Public Sector</i>, September 2009</p> <p>7 recommendations</p> <p>Response due 9 March 2010</p> <p>Response received 9 March 2010</p>	<p>3 recommendations were supported, 1 was partially supported and 3 were not supported</p>
<p>Committee on Children and Young People, <i>Children and Young People Aged 9–14 Years in NSW: The Missing Middle</i>, September 2009</p> <p>59 recommendations</p> <p>Response due 3 March 2010</p> <p>Response received 8 March 2010</p>	<p>All but eight of 59 recommendations were supported either directly or in principle</p>
<p>Standing Committee on Parliamentary Privilege and Ethics, <i>Memorandum of Understanding – Execution of Search Warrants by the Independent Commission Against Corruption on Members’ Offices</i>, November 2009</p> <p>3 recommendations</p> <p>Response due 26 March 2010</p> <p>Response received 28 May 2010</p>	<p>Recommendations 1 and 2 were implemented. Recommendation 3 will be considered</p>
<p>Committee on the Independent Commission Against Corruption, <i>Protection of public sector whistleblower employees</i>, November 2009</p> <p>31 recommendations</p> <p>Response due 26 May 2010</p> <p>Response received 28 May 2010</p>	<p>The Government stated that it would introduce legislation in the next session of Parliament to implement the recommendations it supported</p>
<p>Joint Standing Committee on Road Safety, <i>Pedestrian Safety</i>, December 2009</p> <p>24 recommendations</p> <p>Response due 2 June 2010</p> <p>Response received 8 June 2010</p>	<p>The bulk of recommendations were supported, some subject to review. Recommendations 10 and 15 were not supported</p>
<p>Standing Committee on Natural Resource Management (Climate Change), <i>Return of the ark: the adequacy of management strategies to address the impacts of climate change on biodiversity</i>, December 2009</p> <p>30 recommendations</p> <p>Response due 3 June 2010</p> <p>Response received 3 June 2010</p>	<p>19 recommendations were supported and 11 recommendations were partially supported.</p>

* This report was tabled before the amendment to the standing orders.



Leslie Gönye and Diane Beamer MP with the Bougainville House of Representatives Speaker and Clerk; participating in an induction ceremony for new Members of the Bougainville House of Representatives.

INTER-PARLIAMENTARY RELATIONS AND SPECIAL EVENT MANAGEMENT

The Legislative Assembly is an active participant in institutions, programs and events that aim to strengthen our ties with Australian and international parliamentary jurisdictions, including:

- Participating in and supporting parliamentary organisations such as the Commonwealth Parliamentary Association (CPA) and the Australia and New Zealand Association of Clerks-at-the-Table (ANZACATT)
- Provision of procedural and administrative advice to other parliaments (ie via responses to ANZACATT and Canadian Association of Clerks-at-the-Table (CATS) inquiries)
- Participation in, and co-ordination of parliamentary twinning activities with the parliaments of the Solomon Islands and the Autonomous Region of Bougainville
- Participation in, and hosting of conferences, seminars and other activities to aid the professional development of Members and staff
- Arrangement of attachment programs and development opportunities for Members and officers of other parliaments.

Achievements

“Twinning” arrangements with the Solomon Islands and the Autonomous Region of Bougainville: the New South Wales Parliament commenced partnership agreements with the parliaments of the Solomon Islands and the Autonomous Region of Bougainville under the auspices of the Commonwealth Parliamentary Association’s (CPA) twinning program. A funding agreement with AusAID was entered into for a three-year period commencing in April 2010 for funding to support identified activities. The core of the Parliament’s activities is a program of secondments of staff between the parliaments, to further the professional development of seconded staff and promote targeted and sustainable change within our twinned parliaments. For a comprehensive description of the Parliament’s activities in this area during the reporting period, refer to Appendix E.

Effective Parliamentary Committee Inquiries

Course: from 15–19 February 2010 the Centre for Democratic Institutions (CDI) and the New South Wales Parliament jointly hosted the 3rd Effective Parliamentary Committee Inquiries Course at Parliament House. The course is specifically designed for parliamentary committee staff and focuses on the practical aspects of committee work. Twenty parliamentary staff from 14 Asia-Pacific countries attended the course, which was well received by participants, who provided excellent feedback on the value of the training.

Members' study tours: we co-ordinated and provided support for Commonwealth Parliamentary Association (CPA) study tours, which included ensuring compliance with reporting obligations. The study tours enable Members of Parliament to acquire knowledge in policy areas of particular interest to them and their constituents by means of discussion and exchange of ideas. Members study first hand the policies, processes and infrastructure in place in other jurisdictions. In taking opportunities for study tours, Members are accountable for the sharing of the information gathered with the aim of achieving better policy outcomes in New South Wales. During the reporting period 16 CPA study tours were undertaken by Members of the NSW Parliament. For further details of study tours undertaken during the reporting period, refer to Appendix C.

Visitor programs: we co-ordinated or participated in 48 programs for visits and attachments to the Parliament of New South Wales. For further details on visitor and attachment programs refer to Appendix D.

CONFERENCE PAPERS AND PROCEDURAL AND ADMINISTRATIVE ADVICE

We prepared conference and seminar papers for the Speaker, Members, the Clerk and staff for presentation at events such as the 40th Conference of Presiding Officers' and Clerks. The table below provides an overview of our activities in preparing conference papers and providing procedural and administrative advice to other parliaments over the past 3 years:

ACTIVITY	2007/08	2008/09	2009/10
Conference papers prepared	4	6	8
Responses to ANZACATT and CATS inquiries	42	64	69
Responses to formal inquiries from other Parliaments	11	5	2

The year ahead

In 2010/11 we will:

- **Commonwealth Women Parliamentarians Conference** – provide administrative support to the Commonwealth Women Parliamentarians Conference taking place in July 2010.
- **Visits manual and presentation material** – develop a protocol manual for incoming and outgoing visits for Legislative Assembly staff.

Ensuring that Members of Parliament can fulfil their public duties



2009/10 at a glance

Desired result	Members of the Legislative Assembly can fulfil their public duties as elected representatives of the people.
Key services provided	Support for Members and Electorate Officers Maintenance of Electorate Office facilities
Achievements	Established an Electorate Officers' Reference Group Created an information portal for Electorate Officers on the Legislative Assembly Intranet Initiated the drafting of an Electorate Office Operations Manual Continued a systematic program to visit Electorate Offices Leased and fitted-out new Electorate Offices in Orange, the Blue Mountains, Kogarah and Lane Cove Completed project planning and initial purchasing of a major upgrade of communication and IT infrastructure in Electorate Offices Replaced and upgraded security systems in Electorate Offices
Year ahead	Develop and implement protocols and processes for the handover of Electorate Offices from outgoing to incoming Members as a result of the 2011 State Election Examine role clarity for Electorate Officers Contribute to the development of a comprehensive training program for Electorate Officers Contribute to the development of an Occupational Health and Safety management plan for Electorate Offices Contribute to the development of a Security Management Plan for Electorate Offices Complete the upgrade and replacement of communication and IT infrastructure in Electorate Offices Complete an equipment replacement program for Electorate Offices, including photocopiers, folding and inserting machines and telephone systems Review of timeliness of repairs and maintenance and responsiveness to requests and information from Members and their staff regarding Electorate Office facilities Develop information for new Electorate Officers on management of the Electorate Office facilities and services Manage the 27 leases that will expire and need renewal or extension

SUPPORT FOR MEMBERS AND ELECTORATE OFFICES

The Legislative Assembly is comprised of 93 electorates each represented by a Member of the Legislative Assembly. Members provide a link between their constituents and the Parliament and each Member maintains an office and staff in his or her electorate. The offices are the front line of interaction between Members and their electorates and are a key resource to enable Members to fulfil their representative role.

We manage the 95 leased premises used by Members as their Electorate Offices, which includes managing leasing activity, maintenance of the premises and provision of furniture and equipment. In addition, we employ approximately 253 Electorate Office staff (including part-time staff) and additional casual staff. Electorate Officers provide administrative assistance and other support to Members to enable them to fulfil their constituency and parliamentary duties. We provide a number of services to Electorate Officers to assist them in this role, such as information, guidelines and training. Each year we survey Members and Electorate Officers to determine their satisfaction with our services.

This year the overall Members' satisfaction rating for services provided to Electorate Offices improved from 7.1 to 7.4 out of 10. This was a pleasing result and reflected a continuous effort to have better services and processes in place and to respond to Members and their staff effectively. However, the survey result is still below the Legislative Assembly benchmark of 8 out of 10 for Members' satisfaction and this continues to be an overall challenge.

In response to the results of the previous survey of Electorate Officers in 2008/09, we initiated a number of projects in 2009/10 to: improve communication between service providers in the Legislative Assembly and Electorate Officers; provide more information for Electorate Officers; and increase provision of and access to training.

Achievements

Electorate Officers' Reference Group: we facilitated the establishment of this group to support Electorate Officers in developing and sharing operational information. The Group met twice during the year.

Information portal: we developed an Electorate Office information portal on the Legislative Assembly intranet page to allow a single entry point for Electorate Officers to access policies and information and commonly used resources, such as quick links to government sites, forms and guidelines. The Electorate Officers' Reference Group was involved in identifying the information to be placed on the site.

Operational Manual: The Electorate Officers' Reference Group made progress on the development of an operational manual for new Electorate Officers. An early draft was tested at the Penrith Office following a by-election in 2010.

Improved contact: we continued our program to improve contact with Electorate Offices by means of regular telephone calls to Electorate Officers to discuss specific topics, provide information, and follow up on issues raised previously.

Visits to Electorate Offices: we continued a program to visit Electorate Offices. The visits consisted of reviews of occupational health and safety issues, security, general accommodation standards, equipment usage and an asset stocktake. The visits identified a number of minor fitout projects to be undertaken in the capital program.

Challenge

Training program: we were unable to develop an Electorate Office training program due to a lack of resources.

The year ahead

The main concerns of Electorate Officers identified in the 2009/10 survey are:

- Improving role clarity for Electorate Officers
- Providing more information regarding the implications of the 2011 State Election
- Providing better access to, and provision of, training to Electorate Officers
- Providing better communication between Electorate Offices and the Legislative Assembly
- Focusing on responsiveness of support services to Electorate Offices.

ELECTORATE OFFICE FACILITIES

Our role is to ensure that all Members are provided with suitable offices in their electorates to facilitate the performance of their electorate duties.

The following table outlines our leasing and fitout activities for Electorate Offices over the past three years:

2007/08	2008/09	2009/10
LEASE AND FITOUT ACTIVITY:		
49 leases were reviewed 11 new leases were negotiated 11 fitouts were undertaken at a total cost \$970,000	29 leases were reviewed 6 new leases were negotiated 6 fitouts were undertaken at a cost of \$780,000	28 leases were reviewed 3 new leases were negotiated 4 fitouts were undertaken at a cost of \$720,000 10 other refurbishments were undertaken at a cost of \$195,000
PROPERTY AND EQUIPMENT MAINTENANCE:		
661 jobs valued at \$192,000 Response time target of 24 hours generally met	625 jobs valued at \$280,900 Response time target of 24 hours generally met	771 jobs valued at \$269,962 Response time target of 24 hours generally met

In 2010/11 we will:

Election 2011 — develop and implement protocols and processes for the handover of Electorate Offices from outgoing to incoming Members as a result of the 2011 State Election, including finalising the Operational Manual for new Electorate Officers. We will deliver services, information and support to Members who are not recontesting or are not returned at the election and their staff.

Review position descriptions — examine role clarity for Electorate Officers, in conjunction with a review of position descriptions and other documents.

Training program — contribute to the development of a training program for Electorate Officers within the framework of a new Parliament-wide Organisation Development program administered by the Department of Parliamentary Services.

OH&S Plan — in conjunction with the Department of Parliamentary Services, develop an Occupational Health and Safety Management Plan for Electorate Offices.

Security Management Plan — develop a Security Management Plan for Electorate Offices with the Department of Parliamentary Services.



Staff of the Gosford Electorate Office

Achievements

New Electorate Offices: We leased and fitted out new Electorate Offices in Orange, Blue Mountains, Kogarah and Lane Cove.

Fitout Specifications Manual: we developed a Fitout Specifications Manual to assist project managers, contractors and the Legislative Assembly in meeting the required standards in office fitouts.

Major upgrade and replacement of communication and IT infrastructure: we completed the project planning and initial purchasing for this program.

Improved security: we replaced and upgraded security systems in Electorate Offices.

Challenge

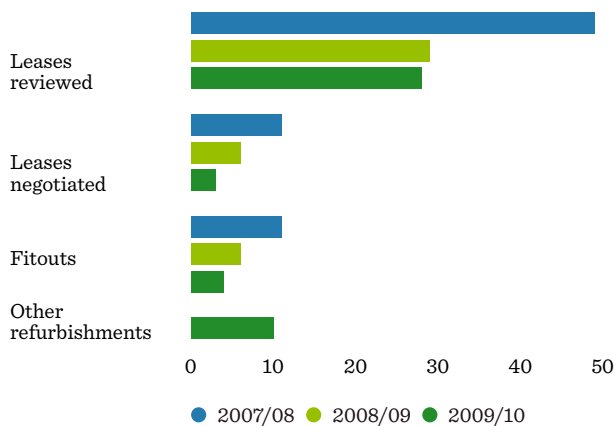
Timeliness of service provision: in responses to Electorate Officer and Member surveys, the timeliness of Electorate Office maintenance and repairs matters has consistently been identified as an area of concern. We will review the types of issues where delays are occurring and how these may be better managed, as well as the communication to Members and staff about the projects.

The year ahead

In 2010/11 we will:

- **Equipment upgrade** — complete the upgrade and replacement of communication and IT infrastructure in Electorate Offices. We will also replace the photocopiers, folding/inserting machines and telephone systems in Electorate Offices.
- **Review of timeliness** — review our responsiveness to requests and information from Members and their staff regarding Electorate Office facilities.
- **Operations Manual** — develop information for new Electorate Officers on the management of Electorate Office facilities and services.
- **Leasing and fitouts** — manage the approximately 27 leases that will expire, need renewal or extension.

OUR LEASING ACTIVITY





Community access and participation in the parliamentary process



2009/10 at a glance

Desired result	Access by the community to the Parliament and its proceedings, Committees and Members so that the people can fully participate in the processes of Parliament.
Key services provided	<p>Providing public information on the Legislative Assembly and its Committees</p> <p>Enabling effective participation by members of the public in Committee inquiries</p> <p>Conducting public tours and education programs</p>
Achievements	<p>Replaced the Chamber broadcast system</p> <p>Updated our broadcast agreements</p> <p>Increased formal training for Chamber and Support officers</p>
Year ahead	<p>Install a welcome and visitor information screen in the Legislative Assembly vestibule</p> <p>Participate in a cross-departmental working group to investigate the organisation and presentation of information on the Parliament's website</p> <p>Review of the role of Chamber and Support Services</p> <p>Investigate methods of obtaining feedback from Government agencies, the public and witnesses about Committee services</p> <p>Review the information about Committees available on our website and information that is provided to submission makers and witnesses.</p>

PUBLIC INFORMATION AND PARTICIPATION

The Legislative Assembly promotes awareness of the purpose and functions of the Parliament through tours and talks, the website, brochures and support for events and meetings held in Parliament House. The Lobby Desk offers information and reception services for general inquiries and visitors to the public galleries and the House.

During the reporting period we conducted various programs supporting community involvement in the operation of the Parliament. These programs, conducted by Chamber and Support Services, play a central part in conveying information to the community about the role and functions of the Parliament and the Government. The Schools Education Program, for example, gives primary and secondary school students a unique opportunity to visit Parliament House and take part in a role play in the Chamber.

The opening of the new Gatehouse on Macquarie Street and the introduction of new signs and pamphlets during the year improved visitor access and information in the public galleries.

Achievements

Replacement of the Chamber broadcast system: we secured funding to replace the Chamber broadcast system and video-titling system, which will enhance the visitor and viewer experience and understanding of the Legislative Assembly. The successful tenderer commenced on-site work in June 2010, with the project due to be completed before the House resumes sitting in August 2010. As part of the project, the following work is to be undertaken in the Chamber and Control Room:

- Installing 6 new high definition cameras
- Upgrading the video titling system
- Re-tuning the Chamber's audio amplification system
- Installing new microphones in the back benches (subject to Heritage Office approval)
- Installing TV monitors in the public galleries (subject to Heritage Office approval)
- Upgrading ceiling lighting in the Chamber (subject to Heritage Office approval)
- Replacing all Control Room equipment
- Relocating computer equipment from the Control Room to the Server Room
- Re-cabling throughout the building.

Drafting of new broadcast agreements: we entered into a new agreement with the contractor who films proceedings in order to take advantage of improved broadcast coverage. This will ensure that a camera operator will be present from opening to adjournment, improving on current arrangements, where the operator switches to a fixed camera from 6.00 pm. We updated our rules on the live recording of proceedings and the rules for broadcasting the recording, which are contained in an agreement with the 4 major television networks. The agreement with the television networks enables us to recoup the cost of the live recording.

Training sessions and improved service standards: we increased formal training for Chamber and Support Services officers. The incorporation of Chamber and Support officers into the Procedure Office structure provided us with the opportunity for increased training sessions on procedure and a review of Front of House service standards.



The Speaker and staff at a charity fundraising event in the Speaker's Garden

ENABLING PUBLIC PARTICIPATION IN COMMITTEE INQUIRIES

We facilitate community access and participation in the Parliament and its proceedings, including committee inquiries, so that the people can fully participate in the Parliamentary process. Committee inquiries are generally advertised in the major metropolitan newspapers, inviting members of the public to make submissions. Public hearings are also a means of community engagement and participation, with some members of the public being given the opportunity to provide evidence, and most hearings are open to the public to view proceedings.

The year ahead

In 2010/11 we will:

- **A welcome and visitor information screen in the Legislative Assembly vestibule** — install a screen in the Legislative Assembly vestibule to display relevant parliamentary information and welcome visitors.
- **Improvements to our website** — take part in a cross departmental working group to investigate the organisation and presentation of information on the Parliament's website, to ensure ease of use, availability of new technologies, and improved information about Committee inquiries.
- **Review of the role of Chamber and Support Services** — review Chamber and Support Services, which is responsible for community access and tours, supporting meetings, functions, open days and events, as part of the Legislative Assembly restructure program. We will continue discussions with the Department of Parliamentary Services and the Legislative Council to formalise forward planning and co-operative strategies to review the provision of services.

The year ahead

In 2010/11 we will:

- **Feedback on committee services** — investigate methods of obtaining feedback from Government agencies, the public and witnesses about Committee services. The project aims to create an empirical knowledge base for Committee Secretariats to measure their effectiveness and improve their service.
- **Committee public information** — review the information about Committees available on our website and information that is provided to submission makers and witnesses.



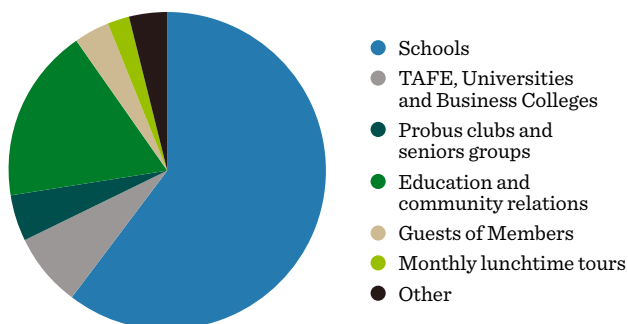
School group participating in a mock Parliament

EDUCATION AND TOURS

In 2009/10, 306 school groups visited Parliament House, and participated in mock parliaments or discussions. 233 other groups, including TAFE and language students, also undertook formal tours. The table below provides further statistics on tours conducted during the previous three years:

TOUR STATISTICS	2007/08		2008/09		2009/10	
	NO. OF VISITORS	NO. OF GROUPS	NO. OF VISITORS	NO. OF GROUPS	NO. OF VISITORS	NO. OF GROUPS
Primary schools (Years K-6)	10,121	189	11,017	205	10,967	199
Secondary schools (Years 7-12)	4,134	117	3,603	106	3474	104
Special schools	56	6	15	1	77	1
Central schools	83	2	70	2	55	2
ESL/TAFE colleges	1,336	63	1,023	53	1,140	56
Universities	455	17	426	21	578	26
Business colleges	169	63	398	11	137	5
Probus clubs and seniors groups	379	18	1,125	40	753	24
Education and Community Relations	4,483	76	4,319	85	3,360	56
Guests of Members	1,733	47	929	35	1,093	36
Monthly lunchtime tours	3,383	11	550	11	450	11
Other	479	20	888	28	413	19
Total	23,925	573	24,363	598	22,497	539

TYPES OF VISITORS FOR 2009/10



The year ahead

In 2011 we will conduct a review of school tours, visits to the Chamber and community talks, with a view to making improvements to the availability and visitor experience in the coming year.

Our organisation



Our structure

SPEAKER OF THE LEGISLATIVE ASSEMBLY

Office of the Speaker

Clerk of the Legislative Assembly

Clerk's Executive Support
Commonwealth
Parliamentary Association
Parliamentary Visitor Program

Office of the Clerk
Deputy Clerk

Committee Office
Clerk Assistant

Procedure and
Chamber Support
Clerk Assistant and
Serjeant-at-Arms

Electorate Offices
Management Unit

Committee Secretariats

Procedure Office

Management and Records

Chamber and
Tours Attendants
Mailroom

Procedural Research

Parliamentary Privilege
and Ethics Committee

Standing Orders and
Procedure Committee

Senior management team



Russell D. Grove, BA, PSM

Clerk of the House
Clerk of the Legislative Assembly
Chief Executive Officer



Mark Swinson, BA, BLEGS, EMPA

Deputy Clerk
Office of the Clerk
Electorate Offices Management Unit
Standing Orders and Procedure Committee
Clerk-at-the-Table



Leslie Gönye MA

Clerk-Assistant (Committees)
Committee Office
Committee Secretariats
Clerk-at-the-Table



Ronda Miller, BA, DIP LIB, BLEGS, MBT

Clerk-Assistant (Procedure) and Serjeant-at-Arms
Procedure and Chamber Support Office
Parliamentary Privilege and Ethics Committee
Clerk-at-the-Table



The Speaker and Officers of the House

DEPARTMENT OF THE LEGISLATIVE ASSEMBLY RESTRUCTURE

The creation of the Department of Parliamentary Services in 2008 allowed the Department of the Legislative Assembly to re-prioritise its aims and objectives to better focus its service provision to Members and others.

Some of the challenges we identified in progressing this broad objective were as follows:

- The difficulty in filling all existing staff positions because of the Department's declining budgetary position
- The need for the Department to become a more collaborative and learning workplace
- The requirement to rebuild our capacity to deliver our core services
- The requirement for better strategic planning and delivery of the initiatives and projects in our Strategic Plan.

Achievement

Review of our structure: we engaged Peter Berry Consultancy to review the structure and the organisation of the Department with the aim of:

- Creating more flexibility within the organisation
- Better aligning our structure to the delivery of our services and outputs
- Enabling the Department to operate within its existing budget (as far as practicable)
- Enabling staff to be more engaged with their workplace by promoting more opportunities for collaboration and learning.

The consultants were provided with all existing staff position descriptions and other corporate and strategic planning documents. Separate consultation group meetings with staff (without senior management) were then conducted across all workgroups.

The year ahead

In 2010/11 we will develop a Change Management Plan, based on the review by Peter Berry Consultancy, which will be provided to all staff in the first half of the financial year.

STRATEGIC PLANNING AND PROJECTS

From 1 February 2010, following agreement at a general staff meeting, we embarked upon a year-long comprehensive reform program involving the completion of a number of corporate initiatives and projects by management and by project teams drawn from across the Department.

The completion of the corporate projects and initiatives will provide a solid basis for the Department's planned restructure in the coming year. The full program has been rolled out under the general theme of "Building a Better Legislative Assembly" and our aim is to have it completed in time for the anticipated meeting of the new Parliament in May 2011.

Achievements

New strategic planning documents: at a meeting on 1 February 2010, staff endorsed two planning documents — a *Planning and Reporting Framework 2009/11* and a new *Strategic Plan 2009/11*. These documents encapsulated the approach to be adopted and the initiatives to be pursued through a new team based approach for the Department. They focus on improvement under 6 strategy areas — Leadership, Governance and Financial Management, Collaboration and Learning, Communication, Key Business Systems and Procedural Research and Training.

The establishment of project teams: we sought expressions of interest from all staff (excluding Electorate Office staff) to be involved in the completion of 34 corporate projects. These included the following:

- Refinement of our key performance indicators
- Knowledge management audit and plan
- Review of the new Members' induction program
- Development of mechanisms for the effective communication of information, discussion of management initiatives, and improvement of staff feedback
- Increasing staff involvement in a parliamentary procedural research program.

The number of expressions of interest from staff across all the projects meant that each project team was fully subscribed.

A number of projects and initiatives were also allocated to senior management, including a review of our values and behaviours, a review of our succession plan, the development of leadership programs, and the development of better mechanisms to facilitate service delivery from the Department of Parliamentary Services.

Management Advisory Group: we established a Management Advisory Group (MAG), comprised of the Deputy Clerk (Chair), Clerks Assistant and senior managers (who also act as corporate project leaders). The MAG is responsible for the delivery of our reform program and reports to the Clerk and the Speaker, and to staff through:

- Our newsletters (*Assembly Lines* and the new publication *LA Weekly*)
- The establishment of a shared strategic management folder available to all staff
- Quarterly general staff meetings.

Review of our values and behaviours: we reviewed the Department's values and behaviours in response to concerns that our existing values statement, which had been agreed to many years ago, was out of step with the values of the modern Legislative Assembly.

On 1 March 2010 we conducted a half-day Values and Behaviour Workshop, facilitated by Organisational Development, to which all staff of the Department (excluding Electorate Officers) were invited to attend. This led to the adoption of the following values:

Integrity
Professionalism
Impartiality
Collegiality
Respect
Excellence

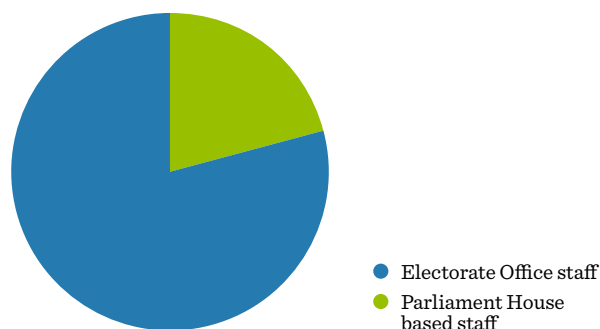
Behaviours that reflect these values were also identified and described.

The year ahead

In 2010/11 we will:

- **Key performance indicators (KPIs)**
 - collect additional KPIs, in addition to the procedural statistics already collected and the annual surveys of Members and Electorate Office staff. The collection of more information will allow us to report on our performance in a more accurate and meaningful way in the future.
- **Members' and Electorate Officers' surveys**
 - address issues raised regarding our performance. Each year we survey Members and Electorate Officers to determine their satisfaction rating of the services we provide. Whilst the overall satisfaction rating during the reporting period was very good, we will address a number of specific issues raised in the surveys. These activities will be reflected in our strategic planning for the coming year.

PARLIAMENTARY AND ELECTORATE OFFICE STAFF



RESPONDING TO EXTERNAL REPORTS

On 26 November 2009, the Committee on the Independent Commission Against Corruption tabled its report on the effectiveness of laws, practices and procedures in protecting whistleblower employees who make allegations against government officials and Members of Parliament. The report contained a number of recommendations relating to the policies and reports produced by the Parliament.

These recommendations are being considered by the Legislative Assembly, Legislative Council and the Department of Parliamentary Services (DPS). The Organisational Development Section of DPS will consider the recommendations and formulate an action plan.

During the year the Independent Commission Against Corruption conducted an investigation into allegations that the then Member for Penrith and members of her Electorate Office staff had falsely claimed payments from the Parliament with respect to the Sitting Day Relief entitlement and the Electorate Mailout Account.

The ICAC has a corruption prevention role and can recommend changes to our practices and procedures to reduce the potential for corrupt conduct and misconduct. We will respond to the relevant recommendations contained in the investigation report, which was tabled on 13 July 2010 (outside the current reporting period).

The year ahead

In 2010/11 we will:

- **Respond to the ICAC Committee:** respond to the Parliamentary Committee on the ICAC's recommendations to the Legislative Assembly in its report on public sector whistleblowing (the "Whistleblower Report", discussed at page 18).
- **Respond to the ICAC:** respond to recommendations from the Independent Commission Against Corruption (ICAC) regarding its investigation and report into corrupt activity at the Penrith Electorate Office.

OUR STAFF

As at 30 June 2009, we employed 67 people within the operations of the Legislative Assembly, and 253 in Electorate Offices. These figures include part-time and full-time staff, but exclude the approximately 127 additional casual staff who also worked in Electorate Offices.

STAFF DEVELOPMENT

In 2006/07 we adopted a Procedural Knowledge, Learning and Management Development Policy. This policy continued to be implemented during the reporting period and will be updated next year.

Achievements

In-house workshops: we arranged for the Organisational Development Section of DPS to conduct a number of staff workshops, focussed on the development of a staff career development plan; a review of our values and behaviours; and a training workshop on the features of a high-performance team.

Capabilities framework for procedural staff: we developed a capabilities framework for procedural staff, to assist management and staff in identifying training and development opportunities, and to assist staff members in their career development. The framework sets out the core abilities that procedural staff should possess at certain grades, based on their position descriptions. Each core ability also has a number of examples of how these elements can be demonstrated.

Sharing benefits of training and development: we commenced a project to promote the sharing of information from training and development opportunities, such as conferences and courses. This project is part of the Department's Knowledge Management strategy. A draft options paper has been prepared and distributed for consultation and input.



Leisa Cabban, Electorate Officer, Mt Druitt, and the Hon. Richard Amery MP



Leslie Gönye, Hilary Parker and Pru Sheaves



Maria Katsogiannis, Electorate Officer, Marrickville, and the Speaker

The year ahead

In 2010/11 we will:

- **Capabilities framework for procedural staff** – link the capabilities framework for procedural staff to the Public Sector capabilities framework so that it covers all our staff. The framework will also be linked with our training and development policies.
- **Sharing benefits of training and development** – finalise our policy on the sharing of information from training and development opportunities.
- **Training needs analysis** – conduct an analysis of our training needs to identify role-specific training that staff need to perform their duties and to further their career development.
- **Orientation program** – develop and implement an orientation program for the new staff of the Legislative Assembly.
- **Commonwealth Parliamentary Association (CPA) familiarisation** – finalise a report on the processes involved in managing the NSW Branch of the CPA, for which we have responsibility. The purpose of this project is to raise awareness and familiarity with the workings of the CPA amongst staff and to enable staff to effectively support Members in undertaking CPA-related projects.

PARLIAMENTARY SERVICE AWARD RECIPIENTS

During the reporting period the following Legislative Assembly staff received Parliamentary Service Awards for their years of service to the Parliament:

30 YEARS SERVICE

Mark Swinson

20 YEARS SERVICE

Maria Katsogiannis
Maria Pasten
Dennis Wilson

15 YEARS SERVICE

Leisa Cabban
Marilyn Cameron
Hilary Parker

10 YEARS SERVICE

Diana Adamson
Keriman Ahmet
Wayne Barrett
Vicki Calder
Gregory Davies
Loretta Fletcher
Wanda Fowler
Marion Goymour
Catherine Haney
Graham Kelly
Christine McFadyen
Joanne Mellars
Joy Saly
Susan Saxby
Allan Winterbottom

Finance and budget

FINANCIAL COMMENTARY

The Parliament

The budgeted net cost of services of the Parliament for 2009/10 was \$118.602 million. This budget was later revised for an approved variation of \$185,000 to \$118.787 million. The actual net cost of services of the Parliament for 2009/10 was \$121.312 million. This variation arose from unbudgeted redundancy and termination payments, restatement of depreciation and amortisation charges, an unbudgeted hindsight adjustment for workers compensation premium and higher than budgeted temporary employment arrangements (contractors, higher duties and temporary staff).

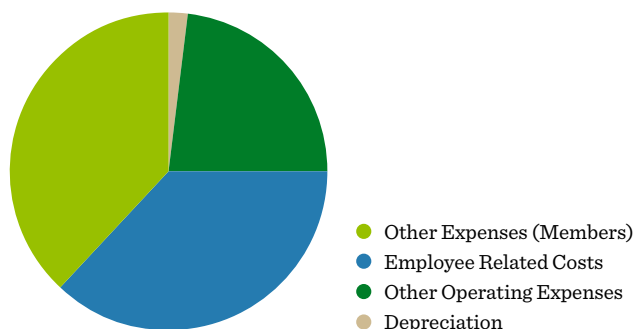
The end of year result for Parliament was a deficit of \$1.256 million.

Department of the Legislative Assembly

The net cost of services of the Legislative Assembly (including Members' programs) was \$72.063 million and represents 59.4% of the total net cost of services for the Parliament for the 2009/10 financial year. The result reflects a variance against budget of approximately 2.4%. The net cost of services of the Department was higher than the previous year increasing by 1.9%.

The net cost of services for the Department excluding expenditure on the Legislative Assembly Members program was 6.25% of the total net cost of services for the Parliament.

LEGISLATIVE ASSEMBLY EXPENSES



Outlook

The Parliament's net cost of services budget for 2010/11 is \$124.295 million. This includes some additional funding for staff and equipment as well as an increased allocation for telecommunication charges to reflect the wider deployment of technology to members. The capital allocation for 2010/11 is \$10.6 million and includes an additional \$8.247 million for projects to improve security, information technology and plant replacement. This allocation also includes an upgrade of the Parliament's SAP ERP system.

The Department of the Legislative Assembly will face increased budgetary pressure with the election in March 2011 generating a high demand for the Department's services by Members.

The Department has identified a restructure program to commence in 2010/11 and to continue in the 2011/12 financial year.

AUDIT AND RISK MANAGEMENT

The Parliament's Audit and Risk Committee oversees risk management, corporate governance, external and internal audit and other assurance functions. From the 2009/10 year this includes the periodic audit of Members' entitlements. The Parliament is committed to ensuring best practice by its Audit and Risk Committee.

INTERNAL AUDIT

At the commencement of 2009/10 internal audit and Members' entitlement audit services were outsourced to Deloitte Touche Tohmatsu under a three-year contract.

A risk based three-year strategic Internal Audit Plan is in progress. The following projects were completed and reported to the Audit and Risk Committee:

- Data Analysis of Accounts Payable
- Budget Planning and Management
 - New Security Arrangements — Post Implementation Review
 - Public Access to Parliamentary Information and Website Design.

During the year, the Committee also considered progress against Business Continuity Management objectives and Fraud and Corruption Risk Assessments for Members and Employees.

Audit findings were generally satisfactory. Recommendations to improve internal controls, performance and processes, and management's responses to them are documented in an Issues Tracking Register that is monitored by the Committee.

MEMBERS' ENTITLEMENTS AUDITS

2009/10 was the first year of the Members' Entitlements Audit Plan. The agreed approach includes an annual sample check of Members' claims and documentation as well as a targeted audit of a particular entitlement each year. During this year a pilot audit of 10 Members and an annual audit of 20 Members was completed, as well as a themed audit of the Logistic Support Allocation (LSA). Audit results are reported to individual Members as well as in summary reports to the Audit and Risk Committee.

Preparation commenced to audit 40 Members in the first half of 2010/11.



Appendices



Appendix A

Individual Committee operations

COMMITTEE STATISTICS 2009/10

COMMITTEE	REPORTS	MEETINGS	HEARINGS	SUBMISSIONS	WITNESSES
Standing Committee on Broadband in Rural and Regional Communities	1	11 3 hrs 38 mins	3 8 hours 28 mins	51	25
Committee on Children and Young People	2	6 3 hrs 55 mins	2 7 hrs	0	22
Joint Standing Committee on Electoral Matters	2	21 22 hrs 36 mins	7 33 hrs 55 mins	37	72
Committee on the Health Care Complaints Commission	3	6 1 hr 46 mins	2 10 hrs 14 mins	22	19
Committee on the Independent Commission Against Corruption	2	8 3 hrs 55 mins	2 5 hrs 18 mins	2	9
Legislation Review Committee	18*	17 6 hrs 16 mins	0	9	0
Standing Committee on Natural Resource Management (Climate Change)	2	15 6 hrs 25 mins	3 7 hrs 18 mins	37	21
Committee on the Office of the Ombudsman and the Police Integrity Commission	6	5 1 hr 6 mins	5 5 hrs 17 mins	3	15
Standing Committee on Parliamentary Privilege and Ethics	1	6 2 hrs 29 mins	0	0	0
Public Accounts Committee	6	14 11 hrs 56 mins	4 12 hrs 44 mins	42	53
Public Bodies Review Committee	2	4 37 mins	1 4 hrs 15 mins	0	14
Standing Committee on Public Works	2	14 9 hrs 34 mins	0	56	0
Joint Standing Committee on Road Safety (Staysafe)	1	9 4 hrs 15 mins	3 13 hrs 10 mins	12	34
Standing Orders and Procedure Committee	0	0	0	0	0
Joint Standing Committee on the Office of the Valuer-General	1	9 2 hrs 27 mins	1 1 hr 20 mins	2	2

* This figure includes Legislation Review Digests.

STANDING COMMITTEE ON BROADBAND IN RURAL AND REGIONAL COMMUNITIES

Members

Ms Sonia Hornery MP (Chair from March 2010)

Mr Paul Gibson MP (Chair until February 2010)

Mr Gerard Martin MP (Deputy Chair)

Mr David Harris MP

Mr Tony Stewart MP

Mr Peter Besseling MP

Mr Andrew Constance MP

Mr Geoff Provest MP

Reports and highlights

- **Report tabled:** *Progress Report on the Committee's Activities: Meeting Rural and Regional Communication Needs* (March 2010)
- **Two visits of inspection:**
 - Delegates from the Committee travelled to Canberra and Bungendore to hold discussions with relevant Federal and local government bodies, representatives of the community and communication companies (September 2009)
 - Delegates from the Committee visited the CSIRO Information and Communication Technologies Centre in Sydney, to meet with CSIRO representatives and discuss the potential of broadband technologies (May 2010).

COMMITTEE ON CHILDREN AND YOUNG PEOPLE

Members

Mr Robert Coombs MP (Chair)

The Hon. Kayee Griffin MLC (Deputy Chair)

The Hon. John Ajaka MLC

Ms Marie Andrews MP

Mr Stephen Cansdell MP

Mr Robert Furolo MP

Rev. the Hon. Fred Nile MLC

Reports and highlights

- **Reports tabled:**
 - *Kids 9–14 Years* (December 2009, see case study on page 17)
 - *Children and Young People 9–14 Years in NSW: The Missing Middle* (September 2009)
- **Government response** to report on Children and Young People 9–14 Years in NSW was tabled on 9 March 2010. Of 59 recommendations, all but eight were supported either directly or in principle
- **Roundtable:** to gather expert information from relevant academics, professionals and government authorities for the follow-up inquiry into Children, Young People and the Built Environment. The Committee was keen to find out the progress made in policies and practices which could help to create a more child and youth friendly built environment, since the tabling of its original Report in 2006 (June 2010).

JOINT STANDING COMMITTEE ON ELECTORAL MATTERS

Members

Mr Robert Furolo MP (Chair)

The Hon. Mick Veitch MLC (Deputy Chair from 3 December 2009 until 24 June 2010)

The Hon. Amanda Fazio MLC (Deputy Chair until 3 December 2009)

Mr Robert Coombs MP

The Hon. Luke Foley MLC (from 24 June 2010)

The Hon. Diane Beamer MP

The Hon. Donald Harwin MLC

The Hon. Jenny Gardiner MLC

Ms Lee Rhiannon MLC

Reports and highlights

- **Reports tabled:**
 - *2008 local government elections* (June 2010)
 - *Public funding of election campaigns* (March 2010, see case study on page 19).

COMMITTEE ON THE HEALTH CARE COMPLAINTS COMMISSION

Members

The Hon. Helen Westwood AM MLC (Chair)
Mrs Judy Hopwood MP (Deputy Chair)
Mr Matt Brown MP
The Hon. David Clarke MLC
The Hon. Kerry Hickey MP
The Hon. Nathan Rees MP (from 25 February 2010)
Rev. the Hon. Fred Nile MLC
Mr Matthew Morris MP (to 6 January 2010)

Reports and highlights

— Reports and discussion paper tabled:

- *Operation of the Health Care Complaints Act 1993: Final Report* (June 2010)
- *Review of the 2008-09 Annual Report of the Health Care Complaints Commission* (May 2010)
- *Operation of the Health Care Complaints Act 1993: Discussion Paper* (September 2009)

— **Veto meeting:** proposed reappointment of the Commissioner of the Health Care Complaints Commission for a further five year period considered (April 2010).

COMMITTEE ON THE INDEPENDENT COMMISSION AGAINST CORRUPTION

Members

The Hon. Richard Amery MP (Chair from 3 June 2010, member from 1 June 2010)
Mr Frank Terenzini (Chair until 1 June 2010)
Mr Paul Pearce MP (Deputy Chair from 29 October 2009, member from 24 September 2009)
Mr David Harris MP (Deputy Chair until 24 September 2009)
The Hon. Graham West MP (from 24 June 2010)
Mr Gerard Martin MP (until 24 June 2010)
Mr Victor Dominello MP (from 9 June 2010)
Mr Greg Smith MP (until 9 June 2010)

The Hon. Diane Beamer MP
Mr Ninos Khoshaba MP
Mr Jonathan O’Dea MP
Mr Rob Stokes MP
The Hon. Trevor Khan MLC
Rev. the Hon. Fred Nile MLC
The Hon. Greg Donnelly MLC

Reports and highlights

— Reports tabled:

- *Review of the 2007–2008 Annual Report of the Independent Commission Against Corruption* (May 2010)
- *Protection of public sector whistleblower employees* (November 2009, see case study on page 18)

— **Veto meeting:** Proposed appointment of a new Commissioner of the Independent Commission Against Corruption considered (September 2009)

— **Conference:** Delegates from the Committee attended the 2009 Australian Public Sector Anti-Corruption Conference in Brisbane (July 2009)

— **Government response:** to the Inquiry into the protection of public sector whistleblower employees was received in May 2010. The response indicated that a bill would be introduced during the following parliamentary session to implement recommendations supported by the Government.

LEGISLATION REVIEW COMMITTEE

Members

Mr Alan Shearan MP (Chair)
Mr Paul Pearce MP (Deputy Chair)
Mr Robert Furolo MP
The Hon. Kayee Griffin MLC (from 3 December 2009)
The Hon. Amanda Fazio MLC (until 3 December 2009)
Ms Sylvia Hale MLC
Mrs Judy Hopwood MP
The Hon. Trevor Khan MLC (from 10 March 2010)
The Hon. Robyn Parker MLC (until 10 March 2010)
Mr Russell Turner MP

Reports and highlights

— Reports tabled:

- 17 Legislation Review Digests, examining approximately 140 Bills and 200 Regulations
- *Public Interest and the Rule of Law: Discussion Paper* (May 2010)

- **Conference:** Delegates from the Committee attended the Australia-New Zealand Scrutiny of Legislation Conference hosted by the Parliament of Australia.

STANDING COMMITTEE ON NATURAL RESOURCE MANAGEMENT (CLIMATE CHANGE)

Members

Mr Matt Brown MP (Chair from February 2010)

Ms Noreen Hay MP (Chair from October 2009 until February 2010)

Mr David Harris MP (Chair until October 2009)

Mr Gerard Martin MP (Deputy Chair from May 2010)

Mrs Karyn Paluzzano MP
(Deputy Chair until May 2010)

Mr John Williams MP (from March 2010)

Mr Thomas George MP (until March 2010)

Mr Greg Piper MP

Mr Ray Williams MP

Ms Tanya Gadiel MP (from May 2010)

Reports and highlights

— Reports tabled:

- *Report on Conference Attendance: 14th Annual Conference of Parliamentary Public Works and Environment Committees* (April 2010)
- *Return of the ark: The adequacy of management strategies to address the impacts of climate change on biodiversity* (December 2009)

- **Visit of inspection:** Delegates from the Committee travelled to the Bredbo and Bega regions to examine biodiversity conservation programs on private property in relation to the Managing Climate Change Impacts on Biodiversity Inquiry (September 2009)

- **Conference:** Delegates from the Committee attended the 14th Annual Conference of Parliamentary Public Works and Environment Committees in Hobart (October 2009).

COMMITTEE ON THE OFFICE OF THE OMBUDSMAN AND POLICE INTEGRITY COMMISSION

Members

The Hon. Kerry Hickey MP (Chair)

Mr Paul Pearce MP (Deputy Chair)

Mr Peter Draper MP

Mr Malcolm Kerr MP

The Hon. Luke Foley MLC (from 24 June 2010)

Ms Sylvia Hale MLC

The Hon. Charlie Lynn MLC

The Hon. Lynda Voltz MLC (until 24 June 2010)

Reports and highlights

— Reports tabled:

- *Report on an inquiry into the handling of complaints against the Police Integrity Commission* (April 2010)
- *Report on the Sixteenth General Meeting with the NSW Ombudsman* (April 2010)
- *Report on the Twelfth General Meeting with the Police Integrity Commission* (March 2010)
- *Report on the Tenth General Meeting with the Inspector of the Police Integrity Commission* (March 2010)
- *Report on the Fifteenth General Meeting with the NSW Ombudsman* (September 2009)
- *Report on the Eleventh General Meeting with the Police Integrity Commission* (September 2009)

- **General meetings** held with the Police Integrity Commission, the Inspector of the Police Integrity Commission and the NSW Ombudsman

- **Two public hearings** held for the inquiry into the procedures for examining complaints against the Police Integrity Commission

- **Inquiry commenced** into improper associations in the NSW Police Force in May 2010.

STANDING COMMITTEE ON PARLIAMENTARY PRIVILEGE AND ETHICS

Members

Mr Paul Pearce MP (Chair)
The Hon. Richard Amery MP (Deputy Chair)
Mr Malcolm Kerr MP
Mr Gerard Martin MP
Ms Lylea McMahan. MP
Ms Clover Moore MP
Mr John Turner MP
Mr Frank Terenzini MP (until 24 June 2010)
The Hon. Graham West MP (from 24 June 2010)

Reports and highlights

- **Report tabled:** *Memorandum of Understanding— Execution of Search Warrants by the Independent Commission Against Corruption on Members’ Offices* (November 2009)
- **Issues considered:**
 - The need for a protocol to guide execution of search warrants by the Independent Commission Against Corruption in Members’ offices and parliamentary precincts (see case study on page 18)
 - Concern about the Ombudsman’s proposal to actively consider inclusion of Members of Parliament within the first full review of the *Government Information (Open Access) Act*
 - Members’ vulnerability to defamation proceedings where a court finds that a statement made outside the House has incorporated reference to (“effectively repeated”) a protected, but defamatory, statement made in parliamentary proceedings
- **Meetings held:**
 - Annual meeting with the Parliamentary Ethics Adviser (April 2010)
 - The Committee met with the Western Australian Committee on Procedure and Privileges (May 2010)

- **Inquiry commenced:** into the Code of Conduct for Members, and aspects of the pecuniary interest disclosure regime for members under the Constitution (Disclosures by Members) Regulation 1983, to be completed by December 2010.

PUBLIC ACCOUNTS COMMITTEE

Members

Mr Paul Gibson MP (Chair from 10 March 2010, member from 25 February 2010)
Mr Paul McLeay MP (Chair until 17 November 2009)
The Hon. Grant McBride MP (Deputy Chair)
Mr Victor Dominello MP (from 11 March 2010)
Mr Anthony Roberts MP (until 11 March 2010)
Mr Peter Draper MP
Mr Ninos Khoshaba MP
Mr John Turner MP

Reports and highlights

- **Reports tabled:**
 - *Annual Review 2008–09* (October 2009)
 - *Review of the Audit Office under s48A of the Public Finance and Audit Act 1983* (August 2009)
- **Follow up program** on the Auditor-General’s performance audits continued, with reports on:
 - *Ageing Workforce — Teachers*
 - *Efficiency of the Office of the Director of Public Prosecutions*
 - *Working with Hotels and Clubs to Reduce Alcohol-Related Crime*
 - *Signal Failures on the Metropolitan Rail Network*
 - *Recycling and Reuse of Waste by the NSW Public Sector*
 - *Improving Literacy & Numeracy in NSW Public Schools*
 - *Delivering Healthcare out of Hospitals*
 - *Managing Injured Police*
- **Completed inquiry** into Environmentally Sustainable Procurement

- **Inquiries commenced:**
 - Premature Release of Draft Auditor-General’s Report
 - Financial reporting — Public briefing with Treasury and the Auditor-General held, following on from concerns raised by the Auditor-General in his Financial Audit, as part of inquiry into issues raised
- **Briefings** by the Auditor-General on his audit reports hosted for all Members of Parliament.

PUBLIC BODIES REVIEW COMMITTEE

Members

Mr Nick Lalich MP (Chair from 18 March 2010)
 Mr Matthew Morris MP (Chair until 11 March 2010)
 Mr Steve Cansdell MP (Deputy Chair)
 Mr Alan Ashton MP
 Mr Peter Draper MP
 Ms Sonia Hornery MP (from 11 March 2010)
 Mr Wayne Merton MP

Reports and highlights

- **Reports tabled:**
 - *Review of Annual Reports* (April 2010)
 - *Report on an inquiry into environmental impact reporting in the NSW public sector* (September 2009)
- **Government response** to Inquiry into environmental impact reporting in the NSW public sector supported three of the seven recommendations and partially supported one of the recommendations
- **Meetings** of the Technical and Judging Panels organised, to deliberate on the 52 entrants in the 2010 Premier’s Annual Reports Awards
- **Inquiry commenced:** Second review of annual reports.

STANDING COMMITTEE ON PUBLIC WORKS

Members

Mr Ninos Khoshaba MP (Chair)
 Ms Marie Andrews MP (Deputy Chair)
 Mr Alan Ashton MP
 Mr Craig Baumann MP
 Mrs Dawn Fardell MP
 The Hon. Grant McBride MP
 Mr Donald Page MP

Reports and highlights

- **Reports tabled:**
 - *Development of Arts and Cultural Infrastructure Outside the Sydney CBD* (June 2010)
 - *Conference Attendance, 14th Annual Conference of Parliamentary Public Works and Environment Committees* (June 2010)
- **Conference:** Delegates from the Committee attended the 14th Annual Conference of Parliamentary Public Works and Environment Committees hosted by the Parliament of Tasmania
- **Study tours:** Delegates of the Committee undertook study tours to the US and Canada and Western Sydney
- **Inquiry commenced:** Graffiti and Public Infrastructure.

JOINT STANDING COMMITTEE ON ROAD SAFETY (STAYSAFE)

Members

Mr Geoff Corrigan MP (Chair)

The Hon. Ian West MLC (Deputy Chair)

Mrs Dawn Fardell MP

Mr David Harris MP

Ms Noreen Hay MP

Mr Daryl Maguire MP

Dr Andrew McDonald MP

The Hon. George Souris MP

The Hon. Robert Brown MLC

The Hon. Richard Colless MLC

Reports and highlights

- **Report tabled:** *Report on Pedestrian Safety* (December 2009)
- **Inquiry commenced:** into Vulnerable Road Users
- **Hearings and inspections** conducted for the inquiry into Heavy Vehicle Safety
- **Government response** to the Report on Pedestrian Safety indicated support for and action taken to implement the vast majority of the report's 24 recommendations, which addressed: the need for improved data collection; a reprioritisation of pedestrians within the road user network and planning hierarchy; greater consultation and collaboration between the Roads and Traffic Authority and other road safety organisations in NSW; and shared responsibility for road safety by all road users.

STANDING ORDERS AND PROCEDURE COMMITTEE

Members

The Hon. Richard Torbay MP (ex officio Chair)

The Hon. John Aquilina MP

Mr Alan Ashton MP

The Hon. Tanya Gadiel MP

Mr Brad Hazzard MP

The Hon. Grant McBride MP

Mr Daryl Maguire MP

Mr Gerard Martin MP

Ms Alison Megarrity MP

Mr Adrian Piccoli MP

Mr John Turner MP

The Committee did not meet during the period 1 July 2009 to 30 June 2010.

JOINT STANDING COMMITTEE ON THE OFFICE OF THE VALUER GENERAL

Members

Ms Marie Andrews MP (Chair)

The Hon. Kayee Griffin MLC (Deputy Chair)

Ms Alison Megarrity MP

Mr Michael Richardson MP

The Hon. Matthew Mason-Cox MLC

Reports and highlights

- **Report tabled:** *Report on the Sixth General Meeting with the Valuer General* (June 2010)
- **Inquiry commenced:** Provisions of the *Valuation of Land Act 1916*.

Appendix B

Legislative Assembly publications

PROCEDURAL PUBLICATIONS

Decisions from the Chair (Considered Rulings)

Decisions from the Chair (Key Rulings)

Effective House Membership: A Short Guide to the Procedures of the New South Wales Legislative Assembly

Electoral Legislation Extracts

Guide to Committees of the Legislative Assembly

Legislation Impinging on Parliament

New South Wales Legislative Assembly Practice, Procedure and Privilege (1st ed.)

Procedure Precedents for the 50th, 51st, 52nd, 53rd and 54th Parliaments

Sessional and Other Orders

Standing Orders

FACT SHEETS

1. The Role of the Legislative Assembly of New South Wales
2. History of the Parliament of New South Wales
3. The Constitutional Base of Parliament
4. Sources of Information
5. Records of the House
6. The Role of the Speaker and other Officers of the House
7. The Parliamentary Calendar and Elections
8. Passage of Legislation
9. Consideration in Detail – Amending Bills
10. Amendments to Motions in the House
11. Parliamentary Committees
12. Routine of Business
13. Decorum in the House
14. Rules of Debate

15. Disorder
16. Petitions
17. Suspension of Standing Orders
18. Exercise of the Casting Vote of the Chair
19. Questions
20. Address in Reply Debate
21. Quorum, Bells and Divisions
22. Sub Judice Convention
23. Personal Explanations and Brief Explanations
24. Matters of Public Importance
25. Tabling of Reports and Other Papers
26. Statutory Rules and Instruments
27. Ministerial Statements
28. Private Members' Statements
29. Accountability Mechanisms for Members of Parliament
30. Parliamentary Privilege
31. Closure/Guillotine
32. Motions Accorded Priority
33. The Role of a Local Member
34. Citizens' Right of Reply
35. Parliamentary Secretaries
36. Election of Members of the Legislative Assembly – General Election

INFORMATION PAMPHLETS

1. The Role of the Legislative Assembly of New South Wales
2. Constitutional Basis and Privileges of the Parliament of New South Wales
3. The Role of the Speaker and Other Members in the House
4. The Clerk of the Legislative Assembly and other Officers
5. Rules of Debate, Decorum in the House and Keeping Order

6. Certain Procedures of the House
7. Passage of Legislation
8. Amending Bills in the Legislative Assembly
9. Routine of Business
10. A Citizen's Right of Reply
11. The Budget Process
12. Petitioning the Legislative Assembly
13. The Role of a Local Member
14. The Parliamentary Calendar and Elections
15. Records of the House
16. Parliamentary Committees
17. Electing the Parliament
18. The Code of Conduct for Members of Parliament and the Pecuniary Interest Register

OTHER PAMPHLETS

Information for Witnesses before
Parliamentary Committees

Preparing Submissions to
Parliamentary Committee Inquiries

BRIEFING PAPERS

1. Accountability Legislation
2. Administrative Control of Parliamentary Staffing
3. Defamation and the Right to Political Communication
4. Freedom of Speech in Parliament
5. Law Relating to Parliamentary Committees
6. Liability for Republication of Members' Speeches
7. State Member Standing for a Federal Election
8. Summonses and Subpoenae
9. Qualification and Disqualification of Members of Parliament
10. Parliamentary Privilege Attaching to Tabled Papers
11. The Code of Conduct for Members and the Independent Commission Against Corruption

ADMINISTRATIVE PUBLICATIONS

Committees and Office Holders Appointed

Legislative Assembly Former Members' Guide

List of Members

Members' Handbook

Parliamentary Record

Pecuniary Interest Register

Sessional Returns and Summary

CORPORATE PUBLICATIONS

Annual Reports

Operational Plan 2009/11

Strategic Plan 2009/11

Parliament House Strategic Plan

Appendix C

Parliamentary supported travel

July 2009 – The Hon. Dianne Beamer MP to the United Kingdom and Canada for a Commonwealth Parliamentary Association study tour.

Cost: \$16,900

July 2009 – The Hon. Tanya Gadiel MP to the United Kingdom and Canada for a Commonwealth Parliamentary Association study tour.

Cost: \$16,900

July 2009 – Mr David Harris MP to the United Kingdom to attend the International Parliamentary Conference on Climate Change: Countdown to Copenhagen.

Cost: \$12,640

July 2009 – The Hon. Grant McBride MP and Mr Russell Grove to Kiribati to attend the 40th Presiding Officers and Clerks Conference.

Cost: \$13,261

July 2009 – Ms Ronda Miller to the United Kingdom to attend the Commonwealth Serjeants at Arms Professional Development Conference 2009.

Cost: \$10,618

July 2009 – Delegation of the Legislation Review Committee (Mr Allan Shearan MP, Mr Paul Pearce MP, Mrs Judy Hopwood MP, The Hon. Robyn Parker MLC and Ms Catherine Watson) to Canberra to attend the Australia-New Zealand Scrutiny of Legislation Conference.

Cost: \$3,574

July 2009 – Delegation of the Standing Committee on Public Works (Mr Ninos Khoshaba MP, Mr Don Page MP and Ms Catherine Watson) to Canada and the United States to conduct a study tour in relation to the Inquiry into the Development of Arts and Cultural Infrastructure Outside the Sydney CBD.

Cost: \$31,087

July 2009 – Mr Jonathan Elliott and Ms Eve Gallagher to Hobart to attend the Australia and New Zealand Association of Clerks-at-the-Table Parliamentary Law, Practice and Procedure Course.

Cost: \$4,169

July 2009 – Delegation of the Committee on the Office of the Ombudsman and the Police Integrity Commission (Mr Malcolm Kerr MP) and the Committee on the Independent Commission Against Corruption (Mr Greg Smith MP, the Hon. Trevor Khan MLC and Ms Helen Minnican) to Brisbane to attend the Australian Public Sector Anti-Corruption (APSAC) Conference.

Cost: \$10,762

July–August 2009 – Ms Marie Andrews MP to the United Kingdom, Scotland and Malta for a Commonwealth Parliamentary Association study tour.

Cost: \$16,000

July–August 2009 – Mrs Karyn Paluzzano MP to Canada and the United States of America for a Commonwealth Parliamentary Association study tour.

Cost: \$11,600

July–August 2009 – The Hon. Richard Torbay MP to Japan, China, Scotland, Belgium, Austria and Greece for a Commonwealth Parliamentary Association study tour.

Cost: \$16,900

July–August 2009 – Mr Russell Grove to the United States of America and Canada to attend the National Conference of State Legislatures 2009 Legislative Summit and the Association of Clerks-at-the-Table in Canada Professional Development Seminar.

Cost: \$13,580

August 2009 – Ms Noreen Hay MP to the United Kingdom and Scotland for a Commonwealth Parliamentary Association study tour.

Cost: \$8,400

August 2009 – The Hon. Melinda Pavey MLC to the United States of America and Canada for a Commonwealth Parliamentary Association study tour.

Cost: \$15,300

August 2009 – Delegation of the Standing Committee on Public Works (Mr Ninos Khoshaba MP, Mr Craig Baumann MP, Mrs Dawn Fardell MP, Mr Grant McBride MP, Mr Donald Page MP, Mr Allan Ashton and Ms Catherine Watson) to Bankstown, Campbelltown, Wollongong, Penrith and Parramatta to conduct a study tour in relation to the Inquiry into the Development of Arts and Cultural Infrastructure Outside the Sydney CBD.

Cost: \$1,243

September 2009 — The Hon. Richard Torbay MP and Mr Russell Grove to Hobart to attend the Australasian Study of Parliament Group Conference.
Cost: \$1,850

September 2009 — Delegation of the Standing Committee on Broadband in Rural and Regional Communities (Mr Gerard Martin MP, Mr Peter Besseling MP, Mr Tony Stewart MP and Ms Vicki Buchbach) to Canberra and Bungendore to hold discussions with relevant Federal and local government bodies, representatives of the community and communication companies.
Cost: \$2,763

September 2009 — Delegation of the Standing Committee on Natural Resource Management (Climate Change) (Mr David Harris MP, Mrs Karyn Paluzzano MP, Mr Ray Williams MP and Dr Carolyn Littlefair) to Bredbo and Bega regions to examine biodiversity conservation programs on private property in relation to the Managing Climate Change Impacts on Biodiversity Inquiry.
Cost: \$3,165

September–October 2009 — The Hon. Robyn Parker MLC to the United Kingdom, Scotland and France for a Commonwealth Parliamentary Association study tour.
Cost: \$16,900

September–October 2009 — Mr Paul Pearce MP to the United Kingdom and India for a Commonwealth Parliamentary Association study tour.
Cost: \$13,400

September–October 2009 — The Hon. Richard Torbay MP, Ms Angela D'Amore MP, the Hon. Jennifer Gardiner MLC and Mr Russell Grove to Tanzania to attend the Commonwealth Parliamentary Association 55th Commonwealth Parliamentary Conference.
Cost: \$58,497

October 2009 — The Hon. Jennifer Gardiner MLC to the United Kingdom and Ireland for a Commonwealth Parliamentary Association study tour.
Cost: \$12,100

October 2009 — The Hon. Kayee Griffin MLC to the Republic of Korea and Singapore for a Commonwealth Association study tour.
Cost: \$6,600

October 2009 — Mr Jonathan O'Dea MP and Ms Sonia Hornery MP to Canada to attend the 7th Commonwealth Parliamentary Association Canadian Parliamentary Seminar.
Cost: \$15,877

October 2009 — Mr Paul Pearce MP and Mr Russell Grove to Canberra to present at the Centre for Democratic Institutions Professional Skills Development Course for Parliamentarians.
Cost: Nil

October 2009 — Mrs Karyn Paluzzano MP of the Standing Committee on Natural Resource Management (Climate Change) and Mr Ninos Khoshaba MP of the Standing Committee on Public Works and Ms Vicki Buchbach to Hobart to attend the 14th National Conference of Parliamentary Public Works and Environment Committees.
Cost: \$2,649

November 2009 — Ms Katrina Hodgkinson MP to Singapore and Israel for a Commonwealth Parliamentary Association study tour.
Cost: \$4,400

November 2009 — Ms Gladys Berejiklian MP to New Zealand to attend the 18th Commonwealth Parliamentary Association Australia and Pacific Regional Seminar.
Cost: \$615

November 2009 — Ms Angela D'Amore MP to Adelaide to attend a meeting of the Commonwealth Women Parliamentarians Steering Committee.
Cost: \$476

December 2009 — Mrs Karyn Paluzzano MP to Singapore, Austria and Italy for a Commonwealth Parliamentary Association study tour.
Cost: \$13,700

December 2009 — Mr Russell Grove to Canberra to attend a farewell function for Mr Ian Harris, Clerk of the House of Representatives, and Mr Harry Evans, Clerk of the Senate.
Cost: \$236

December 2009 — Ms Catherine Watson to New Zealand for a residential component of the Australia and New Zealand School of Government Executive Masters of Public Administration Course.
Cost: \$3,031

January 2010 — The Hon. Greg Pearce MLC to New Zealand for a Commonwealth Parliamentary Association study tour.

Cost: \$8,400

January 2010 — Mr Russell Grove, Mr Leslie Gonye, Ms Ronda Miller, Ms Helen Minnican, Mr Russell Keith and Mr Mel Keenan to Canberra to attend the Australia and New Zealand Association of Clerks-at-the-Table Professional Development Seminar.

Cost: \$10,502

January 2010 — Ms Cheryl Samuels to Coolangatta to attend the 2010 Interstate Parliamentary Bowls Carnival.

Cost: Nil

March 2010 — The Hon. Kayee Griffin MLC and Mr Russell Grove to the United Kingdom to attend the 59th Commonwealth Parliamentary Association Westminster Seminar on Parliamentary Practice and Procedures, and then Mr Grove to Scotland and Ireland to undertake official visits to the Scottish Parliament, the Irish Parliament and the Northern Ireland Parliament.

Cost: \$22,304

March–April 2010 — Mr Allan Shearan MP to the United Kingdom and Ireland for a Commonwealth Parliamentary Association study tour.

Cost: \$14,800

May 2010 — Mr Adrian Piccoli MP to Italy and the United Kingdom for a Commonwealth Parliamentary Association study tour.

Cost: \$7,600

May 2010 — Mr Russell Grove to Singapore to undertake an official visit to the Parliament of Singapore.

Cost: \$560

May 2010 — Mr Russell Grove to Bangladesh to participate in a World Bank Institute Working Group in relation to the Workshop on Executive Training for Parliamentary Staff.

Cost: Nil

May 2010 — Mr Russell Grove to Brisbane to attend celebrations for the 150th Anniversary of the Queensland Parliament.

Cost: \$306

May 2010 — Delegation of the Standing Committee on Broadband in Rural and Regional Communities (Ms Sonia Hornery MP, Dr Carolyn Littlefair, Dr Samantha Sharpe and Mr Jon Frazer) to Marsfield, Sydney to visit the CSIRO Information and Communication Technologies Centre, meet with CSIRO representatives and discuss the potential of broadband technologies.

Cost: Nil

May 2010 — Delegation of the Joint Standing Committee on Road Safety (Staysafe) (Mr Geoff Corrigan MP, the Hon. Ian West MLC, Mrs Dawn Fardell MP, Mr David Harris MP, Ms Noreen Hay MP, Mr Daryl Maguire MP, the Hon. George Souris MP, the Hon. Robert Brown MLC, the Hon. Richard Colless, Ms Stephanie Hesford, Ms Alexis Steffen, Ms Susan Chant and Mrs Kerrie Clay) to Dubbo and Wagga Wagga for site inspections and public hearings in relation to the Inquiry into Heavy Vehicle Safety.

Cost: \$4,489

June 2010 — Ms Angela D'Amore to Barbados to participate in a Parliamentary Workshop on HIV/AIDS and Unpaid Care Work.

Cost: \$3,800

June 2010 — The Hon. Richard Torbay MP, Mr Russell Grove and Ms Margaret McDonald to Canberra to undertake an official visit to the Austrian Embassy.

Cost: \$1,617

June 2010 — The Hon. Diane Beamer MP and Mr Leslie Gonye to Papua New Guinea for briefings in Port Moresby and to participate in the induction seminar of new members of the Bougainville House of Representatives in Buka.

Cost: Nil

Appendix D

Official visitors

VISITOR/DELEGATION	PLACE OF ORIGIN	DATE OF VISIT
Mr Isami Takada (Political Consul, Consulate General of Japan)	Japan	30 July 2009
Mr Tom Duncan (Clerk of the Legislative Assembly)	Australian Capital Territory	7 August 2009
Parliamentary delegation	Cambodia	17 August 2009
Delegation (Guangdong Provincial People's Congress)	People's Republic of China	27 August 2009
Mr Kingston Alu (Human Recourses Manager, Parliament of Papua New Guinea)	Papua New Guinea	7–10 September 2009
Mr Hu Shan (Consul General)	People's Republic of China	11 September 2009
Delegation (Institute of Public Administration Australia NSW)	Bangladesh	15 September 2009
Parliamentary delegation (Dewan Perwakilan Daerah)	Indonesia	15 September 2009
Mr Uitime Tala (Committee Clerk, Parliament of Samoa)	Samoa	21–25 September 2009
Mr Noel Matea (Committee Secretariat, National Parliament of Solomon Islands)	Solomon Islands	21–25 September 2009
Delegation (Bangladesh Civil Service Academy – Institute of Public Administration Australia NSW)	Bangladesh	12 October 2009
Mr Scott B. Ellis (Director, Financial Management and Administrative Services, Legislative Assembly of Alberta)	Canada	19–23 October 2009
Ms Corina Eckl (Director, National Conference of State Legislatures)	United States of America	20 October 2009
Ms Dianne Schuett (Member, New Hampshire State House of Representatives)	United States of America	21 October 2009
Parliamentary delegation	Bosnia and Herzegovina	26 October 2009
Delegation (Rajya Sabha Secretariat)	India	29–30 October 2009
35th anniversary of the presentation of the Mace		30 October 2009
Mr Galen Kimmick (Staff, Arizona State Senator)	United States of America	10 November 2009
Parliamentary delegation	Hungary	12 November 2009
Delegation (China Overseas Friendship Association)	People's Republic of China	13 November 2009
Delegation (Hubei Provincial People's Government)	People's Republic of China	16 November 2009
Dr Floyd McCormick (Clerk, Yukon Legislative Assembly)	Canada	January 2010
Mr Ernest Britto (Minister for Tourism)	Gibraltar	7 January 2010
Mr Moses Havini (Clerk Assistant-Committees, House of Representatives)	Bougainville	20 January 2010
Delegation (Tokyo Metropolitan Government)	Japan	5 February 2010
Mr Nobuhito Hobo (Consul General)	Japan	11 February 2010

VISITOR/DELEGATION	PLACE OF ORIGIN	DATE OF VISIT
3rd Centre for Democratic Institutions Effective Parliamentary Committee Inquiries Course		15–19 February 2010
The Hon. John Mickel MP (Speaker of the Legislative Assembly)	Queensland	16 February 2010
Parliamentary delegation (Public Accounts Committee, Parliament of Kiribati)	Kiribati	18–19 February 2010
Parliamentary delegation	Bangladesh	22 February 2010
Mr Albert Kabui, Mr Ian Rakafia and Mr Edwin Kenehata (Parliamentary Officers)	Solomon Islands and Bougainville	22–23 February 2010
Miss Arlene Bussette (Commonwealth Parliamentary Association Secretariat)	United Kingdom	23 February 2010
Parliamentary delegation (Parliamentary Service Commission)	Kenya	4 March 2010
Delegation (Chongqing People's Congress)	People's Republic of China	5 March 2010
Inter Parliamentary Study Group		8 March 2010
Delegation (Beijing Municipal Government)	People's Republic of China	9 March 2010
Parliamentary delegation	Rwanda	12 March 2010
Parliamentary delegation	Tonga	15 March 2010
Mr Shem Baldeosingh (Assistant Director, Communications and Research, Commonwealth Parliamentary Association Secretariat)	United Kingdom	19 March 2010
The Hon. Prabhakar Pradhananga (Minister for General Administration, Parliament of Nepal)	Nepal	8 April 2010
Mr David Wilson (Clerk Assistant-Select Committees, House of Representatives)	New Zealand	19 April 2010
Mr Ian Blair (Committee Assistant, House of Commons)	United Kingdom	19–23 April 2010
Mr Juan Watterson MHK (Member, House of Keys)	Isle of Man	24 April 2010
The Hon. Barry House MLC (President of the Legislative Council), the Hon. Grant Woodhams MLA (Speaker of the Legislative Assembly) and Mr Russell Bremner (Executive Manager, Parliamentary Services)	Western Australia	28 April 2010
Delegation (National People's Congress)	People's Republic of China	4 May 2010
Delegation (Elected representatives, Java Region)	Indonesia	6 May 2010
Delegation (Committee on Parliamentary Privilege and Ethics)	Western Australia	13–14 May 2010
Delegation (Guangdong People's Political Consultative Conference)	People's Republic of China	25 June 2010

Appendix E

Twinning with the Solomon Islands and the Autonomous Region of Bougainville

As part of the Commonwealth Parliamentary Association's (CPA) twinning program, the New South Wales Parliament has partnership agreements (is "twinning") with the parliaments of the Autonomous Region of Bougainville (the Bougainville House of Representatives) and the Solomon Islands (the National Parliament of Solomon Islands). The NSW Parliament has a long history of working with parliaments in the Pacific region, particularly with the National Parliament of Solomon Islands, and the 2007 CPA arrangements formalise that relationship with respect to Solomon Islands and Bougainville.

In June 2009, the NSW Parliament made an application to AusAID under its Pacific Public Sector Linkages Program for funding to support its twinning activities with the Solomon Islands and Bougainville. The funding application made specific reference to the relationship between the NSW Parliament, the National Parliament of the Solomon Islands and the Bougainville House of Representatives under the auspices of the CPA twinning program.

The funding application was successful, and the NSW Parliament entered into a funding agreement with AusAID in April 2010 for a three-year period. The funded Activity is "Strengthening parliamentary institutions in the Solomon Islands and Bougainville". The total anticipated cost of the Activity is \$1.17 million over three years, with \$844,356 provided through AusAID and the balance from the participating parliaments, largely in the form of staff time. The funding provides substantial practical support for the participating parliaments' objectives to build capacity and strengthen parliamentary democracy in the Solomon Islands and Bougainville.

The core of the Activity is secondments and placements of staff between the parliaments. A NSW Parliament-based project co-ordinator will work closely with the Clerks of the Pacific parliaments to identify areas where staff will benefit from working closely with their peers in the NSW Parliament. Secondments to the NSW Parliament will be part of a comprehensive program to ensure that experience gained by the secondee is relevant and can be translated into sustainable change in the home parliament. Other elements of the Activity include the establishment of a formal mentoring

arrangement, technical and corporate support, collaboration on research and writing tasks, and the development of a framework to assist other parliaments that may be interested in learning from the experience of the twinned parliaments.

CURRENT STATUS

Project Co-ordinator appointed

The Project Co-ordinator, Mr Simon Johnston, was recruited and commenced on 31 May 2010. Mr Johnston was previously employed by the NSW Legislative Council in the Procedure and Committees Offices.

Participation in Bougainville Members' induction

From 22 to 24 June 2010 the Bougainville House of Representatives held an induction for newly elected Members. Approximately 70% of the 40 Members elected for the second five-year term of the House of Representatives are new Members.

Even though the focus of the NSW Parliament's funded activities is on strengthening the Parliament through capacity building among the staff, co-funding from the Centre for Democratic Institutions (CDI) enabled a Member of the NSW Parliament, the Hon. Diane Beamer MP, and two staff; Mr Leslie Gönye, Clerk Assistant (Committees) with the Legislative Assembly; and Project Co-ordinator, Mr Simon Johnston, to assist the Bougainville House of Representatives in their induction process.

Consultation with clerks and staff of Solomon Islands and Bougainville parliaments

During the week of the Bougainville House of Representatives new Members' induction, the Project Co-ordinator met with the Clerk and staff of the House of Representatives to clarify the specific project activities to be conducted in the 2010/11 financial year. Following this meeting, the Project Co-ordinator travelled to Honiara to meet with the Clerk and other staff of the National Parliament of Solomon Islands for the same purpose.

FUTURE ACTIVITIES

Formal signing of the Partnership Agreement with Bougainville

In July 2010, a NSW Parliament delegation consisting of the President of the Legislative Council, the Hon. Amanda Fazio MLC, the Speaker, the Hon. Richard Torbay MP, the Clerk of the Legislative Assembly, Mr Russell Grove, the Clerk Assistant – Procedure for the Legislative Council, Ms Julie Langsworth and Project Co-ordinator, Mr Simon Johnston, will travel to Bougainville to formally sign the partnership agreement with the Speaker of the Bougainville House of Representatives and to meet with newly elected Members and officials.

Bougainville House of Representatives Members' Committee Workshop

On 19 and 20 July 2010, Project Co-ordinator, Mr Simon Johnston, together with staff of the Bougainville House of Representatives, will co-facilitate a briefing session for Members on Parliamentary Committees. The two day session will include a simulated public hearing and detailed examination of the Committee inquiry process.

Other activities

Priority areas for activities in both twinned parliaments were identified in the AusAID-approved Activity Project Plan.

Priority areas for Bougainville include:

- An expansion of the Office of the Clerk to enable the Office to provide improved procedural support to Members;
- Strengthened Committee support, especially for the Public Accounts Committee;
- Enhancing capacity of the Parliamentary Library;
- Supporting the implementation of the Education Program; and
- Enhancing the capacity of Hansard to record the proceedings of the House.

Priority areas for Solomon Islands include:

- Establishing a Procedure Office to support sittings of Parliament;
- Enhanced administrative support for Committees;
- Enhanced information services, including Hansard, library and Intranet;
- Implementation of a human resources management system; and
- Development of information on the role and functions of the Parliament as part of a community engagement strategy.

The NSW Parliament is committed to working closely with existing parliamentary strengthening initiatives in the region, such as the United Nations Development Program/Regional Assistance Mission to the Solomon Islands Parliamentary Strengthening Program, the CDI, the CPA and the La Trobe University Public Sector Governance and Accountability Research Centre.

PREVIOUS NSW PARLIAMENT ACTIVITIES WITH TWINNED PARLIAMENTS

National Parliament of Solomon Islands

Since 2007, the NSW Parliament has worked with the National Parliament of the Solomon Islands in a number of respects:

1. In 2007, 2008 and 2009, the NSW Parliament seconded a number of staff to the National Parliament of Solomon Islands to participate in projects concerning procedure and Committee work, and to participate in a review of the National Parliament of Solomon Islands financial accounting system. The most recent secondment was earlier this year, when a senior officer assisted the Foreign Affairs Committee with its inquiry into the Facilitation of International Assistance.
2. In June 2008 the NSW Parliament hosted a month long secondment of a Research Officer of the Solomon Islands Parliament to a NSW Committee Secretariat to gain experience in procedural and Committee work.

3. In 2008 and 2009, staff of the NSW Parliament have been involved in the delivery of the annual Effective Parliamentary Committee Inquiries Course run by the CDI, which has been attended by officers from the Solomon Islands.
4. In 2008, the former Clerk of the Parliaments conducted a review of the standing orders of the Solomon Islands Parliament.

Bougainville House of Representatives

The NSW Parliament has only recently commenced work with the Bougainville House of Representatives. This has included:

1. In May 2009 the NSW Parliament hosted a month long secondment of an Assistant Research Officer from the Bougainville House of Representatives to a NSW Committee Secretariat to assist with a specific Committee task, learn about Committee operations as well as undertaking a more general study tour.
2. In June 2009, the NSW Parliament hosted the Chair of the Bougainville House of Representatives Public Accounts Committee, the Hon Magdalene Toroansi. This gave the Chair an opportunity to examine the role of the NSW Public Accounts Committee, meet with the Auditor-General, gain a greater understanding of the role of Committee Chairs and parliamentary Committee operations, as well as pursuing some policy interests by engaging with NSW counterparts.

3. Also in June 2009, Ms Lynn Lovelock, Clerk of the Legislative Council, and Mr Leslie Gönye, Clerk-Assistant (Committees) of the Legislative Assembly, accompanied by Mr Quinton Clements, Acting Director of the CDI, went to Buka, the capital of the Autonomous Region of Bougainville. The visit was with the imprimatur of the Presiding Officers to open up the twinning relationship between the two parliaments.

A series of meetings were held with: the Hon. Andrew Miriki, Speaker; the Hon. Francesca Semoso, Deputy Speaker; the Hon. Ezekiel Masatt, Vice President; Mr Robert Tapi, Clerk of the House of Representatives; the Hon. Magdalene Toroansi, Chair of the Public Accounts Committee, as well as other Members and senior staff.

The discussions centered on the scope of the assistance that the NSW Parliament will be able to provide and the House of Representatives outlining its priorities and areas of need to assist them with strengthening their parliament, as Bougainville is working through a number of post conflict constitutional issues with very limited resources.

Appendix F

Occupational health and safety and Injury Management Report

ACHIEVEMENTS

- Re-established OHS Committee consisting of 12 members – 3 meetings held
- OHS Committee Constitution reviewed, revised and ratified
- OHS Policy reviewed, revised and ratified
- OHS Policy Statement created, ratified and implemented
- OHS Consultation Statement created, ratified and implemented
- New Safe Work Method Statement template created and implemented
- Risk Assessment and Control Form created and implemented
- Injury Management Flowchart created and implemented
- Online OHS Management System structure and framework created for implementation 2010/11
- OHS Induction Training created and delivered to a number of Electorate Officers and Members' staff

The year ahead

- Implementation of online OHS Management System which will create a one stop shop for employees seeking information, tools, and training on any OHS and Injury Management topics
- With the assistance of Marketing and Communications, will brand, launch and communicate the OHS Management System
- Begin implementation of an OHS Risk Management Program including hazard identification and workplace inspections for Electorate Offices
- One page quick guide to OHS and Injury Management included in all employment packs
- OHS Responsibilities and Accountabilities clearly defined including job description clauses and phrases to be included in essential criteria
- Provide ongoing OHS Induction training to new staff pre and post election

2009/10 INCIDENTS

DEPARTMENT	NO. OF REPORTED INCIDENTS	NO. OF LOST TIME INJURIES	NO. OF REHAB ONLY INJURIES	NATURE OF LOST TIME / REHAB INJURIES					NO. OF CLAIMS OPENED	TOTAL COST OF CLAIMS
				STF	STRAIN	CUTS	JRNY	OTHR		
LA – Electorate Offices	11	4	3	0	3	0	1	4	10	\$26,289
LA – Committees	0	0	0	-	-	-	-	-	0	\$0
LA – Other	1	1	0	0	0	0	0	1	1	\$1050
LA Total	12	5	3	0	3	0	1	5	11	\$27,399

STF = Slips / Trips / Falls

Strain = Includes manual handling

Jrny = Journey to/from Work

Othr = All other injuries not categorised

Appendix G

Equal employment opportunity statistics

The equal employment opportunity (EEO) statistics have been reported for two work groups. Electorate Officers are employed on direct nomination by Members of the Legislative Assembly. Historically it is a female dominated workgroup, which is reflected in the high percentage of women in this workgroup.

The Legislative Assembly workgroup is recruited and appointed in accordance with public sector standards on equity and participation.

LEGISLATIVE ASSEMBLY BY REMUNERATION LEVEL (INCLUDING LEGISLATIVE ASSEMBLY STAFF AND ELECTORATE OFFICERS)

LEVEL	TOTAL STAFF	RESPONDENTS	MEN	WOMEN	ABORIGINAL PEOPLE & TORRES STRAIT ISLANDERS	PEOPLE FROM RACIAL, ETHNIC, ETHNO-RELIGIOUS MINORITY GROUPS	PEOPLE WHOSE LANGUAGE FIRST SPOKEN AS A CHILD WAS NOT ENGLISH	PEOPLE WITH A DISABILITY	PEOPLE WITH A DISABILITY REQUIRING WORK-RELATED ADJUSTMENT
< \$38,144		0	0	0	0	0	0	0	0
\$38,144 - \$50,099	3	3	1	2	0	0	1	0	0
\$50,100 - \$56,008	9	5	3	6	0	2	2	1	1
\$56,009 - \$70,873	252	80	50	202	1	3	7	3	0
\$70,874 - \$91,652	32	19	9	23	0	1	2	0	0
\$91,653 - \$114,566	20	15	8	12	0	3	3	0	0
> \$114,566 (non SES)	4	4	3	1	0	1	1	0	0
> \$114,566 (SES)		0	0	0	0	0	0	0	0
TOTAL	320	126	74	246	1	10	16	4	1

LEGISLATIVE ASSEMBLY BENCHMARK STATISTICS (INCLUDING LEGISLATIVE ASSEMBLY STAFF AND ELECTORATE OFFICERS)

REPRESENTATION	LEGISLATIVE ASSEMBLY AND ELECTORAL OFFICERS	BENCHMARK OR GOVT TARGET
Women	77%	50%
Aboriginal People and Torres Strait Islanders	1.0%	2.6%
People Whose Language First Spoken as a Child was not English	11%	19%
People with a Disability	4%	12%
People with a Disability Requiring Work-related Adjustment	0.6%	7%
DISTRIBUTION INDEX	LEGISLATIVE ASSEMBLY AND ELECTORAL OFFICERS	BENCHMARK
Women	95	100
Aboriginal People and Torres Strait Islanders	N/A	100
People Whose Language First Spoken as a Child was not English	101	100
People with a Disability	N/A	100
People with a Disability Requiring Work-related Adjustment	N/A	100

LEGISLATIVE ASSEMBLY BY REMUNERATION LEVEL (EXCLUDING ELECTORATE OFFICERS)

LEVEL	TOTAL STAFF	RESPONDENTS	MEN	WOMEN	ABORIGINAL PEOPLE & TORRES STRAIT ISLANDERS	PEOPLE FROM RACIAL, ETHNIC, ETHNO-RELIGIOUS MINORITY GROUPS	PEOPLE WHOSE LANGUAGE FIRST SPOKEN AS A CHILD WAS NOT ENGLISH	PEOPLE WITH A DISABILITY	PEOPLE WITH A DISABILITY REQUIRING WORK-RELATED ADJUSTMENT
< \$38,144		0	0	0	0	0	0	0	0
\$38,144 – \$50,099	3	3	1	2	0	0	1	0	0
\$50,100 – \$56,008	9	5	3	6	0	2	2	1	1
\$56,009 – \$70,873	8	4	6	2	0	0	0	0	0
\$70,874 – \$91,652	23	17	7	16	0	1	2	0	0
\$91,653 – \$114,566	20	15	8	12	0	3	3	0	0
> \$114,566 (non SES)	4	4	3	1	0	1	1	0	0
> \$114,566 (SES)		0	0	0	0	0	0	0	0
TOTAL	67	48	28	39	0	7	9	1	1

LEGISLATIVE ASSEMBLY BENCHMARK STATISTICS (EXCLUDING ELECTORATE OFFICERS)

REPRESENTATION	LEGISLATIVE ASSEMBLY	BENCHMARK OR GOVT TARGET
Women	58%	50%
Aboriginal People and Torres Strait Islanders		2.6%
People Whose Language First Spoken as a Child was not English	18%	19%
People with a Disability	3%	12%
People with a Disability Requiring Work-related Adjustment	2.7%	7%
DISTRIBUTION INDEX	LEGISLATIVE ASSEMBLY	BENCHMARK
Women	98	100
Aboriginal People and Torres Strait Islanders		100
People Whose Language First Spoken as a Child was not English	N/A	100
People with a Disability	N/A	100
People with a Disability Requiring Work-related Adjustment	N/A	100

Appendix H

Additional annual reporting information

ACCESSIBILITY

This report is available in PDF format on the Parliament's website at the following address:

www.parliament.nsw.gov.au

Committee reports referred to in this report can also be accessed at this site.

Printed copies can be obtained by contacting the Office of the Clerk of the Legislative Assembly:

Telephone: (02) 9230 2666

ANNUAL REPORT PRODUCTION — EXTERNAL COSTS

The total external costs incurred in the production of this report were \$17,495.

ASSET ACQUISITIONS

LEGISLATIVE ASSEMBLY ACQUISITIONS	2009/10 \$000	2010/11 \$000
Electorate office fitouts and refurbishment	913	800
Chamber audio visual broadcasting equipment	203	786
Electorate office IT equipment upgrade and communication infrastructure	1,481	2,242
Electorate office equipment replacement	-	3,545
Total	2,597	7,373

CONSULTANTS

Consultancies over \$30,000

There was one consultancy over \$30,000. PKF Pty Limited was engaged to provide specialist advice on financial matters to the Committee on Electorate Matters in relation to their inquiry into the 2008 Local Government Elections at a cost of \$38,459.

Consultancies under \$30,000

There were a total of 12 engagements with a total cost of \$105,817. The services provided related to design services for corporate publications, human resources and internal surveys, project management and the completion of the Public Accounts Committee's review into the Audit Office.

ETHICAL STANDARDS

The Parliament of New South Wales Parliamentary Staff Code of Conduct (May 2005) provides a framework for the Department's ethical conduct.

The Code is designed to help staff meet high standards of integrity and ethical behaviour, provide a basis for making day-to-day decisions and convey the behaviour expected of staff as employees of the Parliament.

The Parliament of New South Wales Members' Staff Code of Conduct (May 2006) provides a similar framework for the ethical conduct of electorate office staff.

The Code of Conduct and *Protected Disclosures Act 1994* are presented to new staff at the Electorate Officers Induction Program.

LEGISLATION GOVERNING THE LEGISLATIVE ASSEMBLY

The principal Act governing the Legislative Assembly is the *Constitution Act 1902*. Section 5 states that "The Legislature shall, subject to the provisions of the Commonwealth of Australia Constitution Act, have power to make laws for the peace, welfare, and good government of New South Wales in all cases whatsoever: Provided that all Bills for appropriating any part of the public revenue, or for imposing any new rate, tax or impost, shall originate in the Legislative Assembly."

Constitution Act 1902 s14A – Disclosure of Pecuniary Interests and Other Matters by Members, and the Constitution (Disclosures by Members) Regulation 1983

Section 14A provides for the Governor to make regulations in relation to the disclosure by Members of pecuniary interests or other matters. The section also provides that any “wilful contravention” of the regulation may lead to the House declaring the Member’s seat vacant.

The regulation sets out the pecuniary interests that must be disclosed and the timeframes and process for lodgement of returns. The pecuniary interest forms are contained in Schedule 1 of the regulation.

Constitution Act 1902 s15 – Standing Rules and Orders to be laid before Governor

This section gives the House the authority to make standing orders for approval by the Governor for the conduct of proceedings in the House.

Constitution Act 1902 s25 – Number of Members of the Legislative Assembly

This section states that there are 93 Members of the Legislative Assembly.

Constitution Act 1902 s31 – Speaker

This section provides constitutional recognition of the Speaker as the independent and impartial representative of the Legislative Assembly. It also provides for the Speaker, when not presiding, to take part in debates or discussions and to vote on any question which arises in the House.

Parliamentary Electorates and Elections Act 1912

This Act sets out the way that elections for the New South Wales Parliament will be conducted and related matters.

Parliamentary Evidence Act 1901

This Act provides for the summoning, attendance and examination of witnesses before either House of Parliament or its Committees.

Defamation Act 2005

This Act provides absolute privilege for any matter published in the course of the proceedings of a parliamentary body (e.g. debates and proceedings and submissions to Committees or papers tabled during Committee proceedings). The Act extends the defence of absolute privilege to the publication of “matter” that would be subject to absolute privilege under the corresponding law of another jurisdiction.

Parliamentary Papers (Supplementary Provisions) Act 1975

This Act gives authority to either House, a joint sitting or a Committee to publish any documents laid before it or any evidence given to it.

Parliamentary Precincts Act 1997

The Act provides a statutory definition of the parliamentary precincts and vests control of the precincts in the Presiding Officers.

Parliamentary Remuneration Act 1989

This Act sets the basic salary and superannuation arrangement for Members and additional salaries and allowances for Office Holders. The Act also establishes the Parliamentary Remuneration Tribunal and sets out its functions.

PRIVACY MANAGEMENT PLAN – PRIVACY AND PERSONAL INFORMATION PROTECTION (PIIP) ACT 1998

The NSW Legislative Assembly supports the objectives of the privacy laws and is committed to the development of a workplace that is privacy aware and which has appropriate procedures to protect personal information.

In the 2009/10 financial year, the Legislative Assembly commenced a review of its privacy procedures with a view to documenting its obligations in line with the principles set out in the *Privacy and Personal Information Protection Act 1998*.

This project has involved finalising a comprehensive privacy policy, establishing an internal process for privacy-related grievances, and clarifying the responsibilities incumbent on Office Holders and staff with respect to privacy and the protection of personal information relating to constituency and other stakeholder information.

Another feature of the review is the development of guidelines on privacy best practice that take into account existing privacy obligations together with open access to information responsibilities and parliamentary privilege rights.

It is anticipated that the review will be completed and procedures set in place by the beginning of 2011.

SENIOR MANAGEMENT COMMITTEES AND THEIR ROLES

During the reporting period the Clerk of the Legislative Assembly, Mr Russell Grove, served on the Parliament of New South Wales Audit and Risk Committee.

The Parliament's Audit and Risk Committee comprises four members:

- The Independent Chair (currently Mr Jim Mitchell)
- The Clerk of the Parliaments
- The Clerk of the Legislative Assembly
- The Executive Manager, Department of Parliamentary Services

The Committee met on four occasions during the year with representatives of internal and external audit service providers and other officers of the Parliament at the invitation of the Committee. For a comprehensive description of the activities undertaken by the Audit and Risk Committee during the reporting period, refer to page 40 of this report.

WAGE AND SALARY MOVEMENTS

The Crown Employees (Public Sector Salaries 2008) Award granted a 4% salary increase from 1 July 2009 to most staff of the Legislative Assembly, including Electorate Officers.

The Statutory and other Offices Remuneration Tribunal Determination of 2009 increased the salaries of the Clerk of the Legislative Assembly and the Deputy Clerk by 3% from 1 October 2009.

WASTE

For a full description of the initiatives implemented by the Parliament to comply with the standards set in the Government's Waste Reduction and Purchasing Policy (WRAP) and the Australian Government OSCAR (Online System for Comprehensive Activity Reporting), please refer to the *Department of Parliamentary Services Annual Report 2009–2010*.

Office paper recycling in Electorate Offices

The Legislative Assembly provides office paper recycling in electorate offices using approved NSW procurement contracts. The recycling service covers all office paper waste including paper, newsprint, telephone books and glossy magazines. Up until March 2009 this was a free service, but it now incurs a fee for each individual site, with the rate depending on the region. From July 2010 payment for the service will be processed and arranged by the Electorate Offices Management Unit.

Appendix I

Members' entitlements (expenditure)

The entitlements for Members of Parliament are determined by the Parliamentary Remuneration Tribunal pursuant to the *Parliamentary Remuneration Act*. The entitlements reported upon in this report are those made in the 2009 Determination made on 29 May 2009 and effective from 1 July 2009.

The full determination is available at: http://www.remtribunals.nsw.gov.au/parliamentary/previous_determinations

Notes

1. The Sydney Allowance entitlement was not reconciled before publication and will be reported in the 2010/11 annual report.
2. The figures reported are as at the closing date for the 2009/10 financial accounts. Entitlement claims submitted after that date for the 2009/10 period will be reported as adjustments in the next annual report.
3. The Charter Transport Allowance is provided to Members of the 8 largest electorates for use within, and for the service of their electorate only.
4. The Electorate to Sydney Travel entitlement is provided to non-Sydney metropolitan electorates. The entitlement is for up to 104 single trips between the Member's electorate and Sydney. The entitlement can be used for the Member's attendance on sitting days and for attendance at Committee meetings and hearings, or for undertaking other parliamentary duties. The expenditure reported is determined by the number of trips and the cost of each trip.

ELECTORATE	MEMBER	DESCRIPTION	ELECTORATE MAILOUT ACCOUNT	COMMITTEE ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL*	CHARTER TRANSPORT ALLOWANCE #	LOGISTIC SUPPORT ALLOCATION (LSA) TOTAL	MEMBERS' LSA TRAVEL	SPOUSE/ APPROVED RELATIVE LSA TRAVEL	MEMBERS' STAFF LSA TRAVEL	ADDITIONAL TEMPORARY STAFF
ALBURY	GREG APLIN	ALLOCATION 2009/10	64,345				37,560				18,487
		C/FORWARD 2008/09				#	27,570				
		TOTAL AVAIL 2009/10	64,345				65,130				18,487
		EXPENDED CLAIMED	62,304		19,118		36,946	3,914	2,651		18,479
		UNEXPENDED	2,041				28,184				8
AUBURN	BARBARA PERRY	ALLOCATION 2009/10	64,445				34,459				18,487
		C/FORWARD 2008/09			*	#	7				
		TOTAL AVAIL 2009/10	64,445				34,466				18,487
		EXPENDED CLAIMED	60,691				34,482				17,867
		UNEXPENDED	3,754				-16				620
BALLINA	DON PAGE	ALLOCATION 2009/10	61,742				37,560				18,487
		C/FORWARD 2008/09				#	17,214				
		TOTAL AVAIL 2009/10	61,742				54,774				18,487
		EXPENDED CLAIMED	47,261		14,941		51,815	3,681	2,982	341	18,343
		UNEXPENDED	14,481				2,960				144
BALMAIN	VERITY FIRTH	ALLOCATION 2009/10	65,069				34,459				18,487
		C/FORWARD 2008/09			*	#	18,352				
		TOTAL AVAIL 2009/10	65,069				52,811				18,487
		EXPENDED CLAIMED	57,454				42,553				18,375
		UNEXPENDED	7,615				10,257				112

* See Note 4 – not eligible for Electorate to Sydney travel entitlement

See Note 3 – not eligible for Charter Transport Allowance

ELECTORATE	MEMBER	DESCRIPTION	ELECTORATE MAILOUT ACCOUNT	COMMITTEE ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL*	CHARTER TRANSPORT ALLOWANCE #	LOGISTIC SUPPORT ALLOCATION (USA) TOTAL	MEMBERS' LSA TRAVEL	SPOUSE/ APPROVED RELATIVE LSA TRAVEL	MEMBERS' STAFF LSA TRAVEL	ADDITIONAL TEMPORARY STAFF
BANKSTOWN	TONY STEWART	ALLOCATION 2009/10	62,472				32,877				18,487
		C/FORWARD 2008/09			*	#	2,271				
		TOTAL AVAIL 2009/10	62,472				35,148				18,487
		EXPENDED CLAIMED	40,757				18,958	387			18,124
		UNEXPENDED	21,715				16,190				363
BARWON	KEVIN HUMPHRIES	ALLOCATION 2009/10	57,459			21,080	40,005				18,487
		C/FORWARD 2008/09					260				
		TOTAL AVAIL 2009/10	57,459			21,080	40,265				18,487
		EXPENDED CLAIMED	34,562		16,268	15,931	40,308	12,777	3,866	1,646	17,121
		UNEXPENDED	22,897			5,149	-43				1,366
BATHURST	GERARD MARTIN	ALLOCATION 2009/10	63,356				40,674				18,487
		C/FORWARD 2008/09				#	24,921				
		TOTAL AVAIL 2009/10	63,356				65,595				18,487
		EXPENDED CLAIMED	0		4,854		37,400	2,457		9,408	16,216
		UNEXPENDED	63,356				28,195				2,271
BAULKHAM HILLS	WAYNE MERTON	ALLOCATION 2009/10	65,582				31,380				18,487
		C/FORWARD 2008/09			*	#	25,537				
		TOTAL AVAIL 2009/10	65,582				56,917				18,487
		EXPENDED CLAIMED	58,169				11,739				0
		UNEXPENDED	7,413				45,179				18,487
BEGA	ANDREW CONSTANCE	ALLOCATION 2009/10	63,725				37,560				18,487
		C/FORWARD 2008/09				#	535				
		TOTAL AVAIL 2009/10	63,725				38,095				18,487
		EXPENDED CLAIMED	46,584		14,426		21,107	3,391		329	15,514
		UNEXPENDED	17,141				16,988				2,973
BLACKTOWN	PAUL GIBSON	ALLOCATION 2009/10	62,664				34,383				18,487
		C/FORWARD 2008/09			*	#	43,917				
		TOTAL AVAIL 2009/10	62,664				78,300				18,487
		EXPENDED CLAIMED	45,062				9,174	25			0
		UNEXPENDED	17,602				69,126				18,487
BLUE MOUNTAINS	PHIL KOPERBERG	ALLOCATION 2009/10	62,573				37,942				18,487
		C/FORWARD 2008/09				#	43,793				
		TOTAL AVAIL 2009/10	62,573				81,736				18,487
		EXPENDED CLAIMED	30,209		3,670		22,841			101	11,994
		UNEXPENDED	32,364				58,895				6,493

* See Note 4 – not eligible for Electorate to Sydney travel entitlement

See Note 3 – not eligible for Charter Transport Allowance

ELECTORATE	MEMBER	DESCRIPTION	ELECTORATE MAILOUT ACCOUNT	COMMITTEE ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL*	CHARTER TRANSPORT ALLOWANCE #	LOGISTIC SUPPORT ALLOCATION (LSA) TOTAL	MEMBERS' LSA TRAVEL	SPOUSE/ APPROVED RELATIVE LSA TRAVEL	MEMBERS' STAFF LSA TRAVEL	ADDITIONAL TEMPORARY STAFF
BURRINJUCK	KATRINA HODGKINSON	ALLOCATION 2009/10	62,556			6,980	37,560				18,487
		C/FORWARD 2008/09					6,722				
		TOTAL AVAIL 2009/10	62,556			6,980	44,282				18,487
		EXPENDED CLAIMED	57,651		11,074	291	40,581	11,528		624	17,305
		UNEXPENDED	4,906			6,689	3,702				1,182
CAMDEN	GEOFF CORRIGAN	ALLOCATION 2009/10	62,629				34,494				18,487
		C/FORWARD 2008/09			*	#	0				
		TOTAL AVAIL 2009/10	62,629				34,494				18,487
		EXPENDED CLAIMED	45,899				24,063	8,186			17,824
		UNEXPENDED	16,730				10,431				663
CAMPBELLTOWN	GRAHAM WEST	ALLOCATION 2009/10	58,703				34,272				18,487
		C/FORWARD 2008/09			*	#	49,320				
		TOTAL AVAIL 2009/10	58,703				83,592				18,487
		EXPENDED CLAIMED	19,970				10,277				7,667
		UNEXPENDED	38,733				73,315				10,820
CANTERBURY	LINDA BURNEY	ALLOCATION 2009/10	66,110				34,459				18,487
		C/FORWARD 2008/09			*	#	18,486				
		TOTAL AVAIL 2009/10	66,110				52,945				18,487
		EXPENDED CLAIMED	61,764				42,945				13,237
		UNEXPENDED	4,346				9,999				5,250
CASTLE HILL	MICHAEL RICHARDSON	ALLOCATION 2009/10	66,227				31,380				18,487
		C/FORWARD 2008/09			*	#	25,162				
		TOTAL AVAIL 2009/10	66,227				56,542				18,487
		EXPENDED CLAIMED	50,212				16,411				10,886
		UNEXPENDED	16,015				40,131				7,601
CESSNOCK	KERRY HICKEY	ALLOCATION 2009/10	64,549				40,674				18,487
		C/FORWARD 2008/09					#	2,353			
		TOTAL AVAIL 2009/10	64,549				43,027				18,487
		EXPENDED CLAIMED	8,024		9,561		30,231			48	12,323
		UNEXPENDED	56,525				12,796				6,164

* See Note 4 – not eligible for Electorate to Sydney travel entitlement

See Note 3 – not eligible for Charter Transport Allowance

ELECTORATE	MEMBER	DESCRIPTION	ELECTORATE MAILOUT ACCOUNT	COMMITTEE ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL*	CHARTER TRANSPORT ALLOWANCE #	LOGISTIC SUPPORT ALLOCATIONS (LSA) TOTAL	MEMBERS' LSA TRAVEL	SPOUSE/ APPROVED RELATIVE LSA TRAVEL	MEMBERS' STAFF LSA TRAVEL	ADDITIONAL TEMPORARY STAFF
CHARLESTOWN	MATTHEW MORRIS	ALLOCATION 2009/10	61,914				38,224				18,487
		C/FORWARD 2008/09				#	20,109				
		TOTAL AVAIL 2009/10	61,914				58,333				18,487
		EXPENDED CLAIMED	30,610		9,436		31,576	3,293	45	29	2,093
		UNEXPENDED	31,304				26,758				16,394
CLARENCE	STEVE CANSDELL	ALLOCATION 2009/10	64,464			6,980	37,560				18,487
		C/FORWARD 2008/09					1,981				
		TOTAL AVAIL 2009/10	64,464			6,980	39,541				18,487
		EXPENDED CLAIMED	61,696		19,609		34,922	2,355		2,970	18,193
		UNEXPENDED	2,768			6,980	4,619				294
COFFS HARBOUR	ANDREW FRASER	ALLOCATION 2009/10	64,091				37,560				18,487
		C/FORWARD 2008/09				#	7,260				
		TOTAL AVAIL 2009/10	64,091				44,820				18,487
		EXPENDED CLAIMED	62,085		14,353		38,392	8,811	5,071	1,452	7,721
		UNEXPENDED	2,006				6,428				10,766
COOGEE	PAUL PEARCE	ALLOCATION 2009/10	62,661				34,494				18,487
		C/FORWARD 2008/09			*	#	11,777				
		TOTAL AVAIL 2009/10	62,661				46,271				18,487
		EXPENDED CLAIMED	43,258				25,817	256			5,365
		UNEXPENDED	19,403				20,454				13,122
CRONULLA	MALCOLM KERR	ALLOCATION 2009/10	63,246				31,380				18,487
		C/FORWARD 2008/09			*	#	34,257				
		TOTAL AVAIL 2009/10	63,246				65,637				18,487
		EXPENDED CLAIMED	49,228				12,104	255			18,199
		UNEXPENDED	14,018				53,534				288
DAVIDSON	JONATHAN O'DEA	ALLOCATION 2009/10	62,524				31,380				18,487
		C/FORWARD 2008/09			*	#	1,077				
		TOTAL AVAIL 2009/10	62,524				32,457				18,487
		EXPENDED CLAIMED	54,029				30,645	2,615			18,477
		UNEXPENDED	8,495				1,812				10
DRUMMOYNE	ANGELA D'AMORE	ALLOCATION 2009/10	63,938				34,212				18,487
		C/FORWARD 2008/09			*	#	9,273				
		TOTAL AVAIL 2009/10	63,938				43,485				18,487
		EXPENDED CLAIMED	62,020				32,231	503			14,295
		UNEXPENDED	1,918				11,255				4,192

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See Note 3 – not eligible for Charter Transport Allowance

ELECTORATE	MEMBER	DESCRIPTION	ELECTORATE MAILOUT ACCOUNT	COMMITTEE ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL*	CHARTER TRANSPORT ALLOWANCE #	LOGISTIC SUPPORT ALLOCATION (LSA) TOTAL	MEMBERS' LSA TRAVEL	SPOUSE/ APPROVED RELATIVE LSA TRAVEL	MEMBERS' STAFF LSA TRAVEL	ADDITIONAL TEMPORARY STAFF
DUBBO	DAWN FARDELL	ALLOCATION 2009/10	63,236				39,117				
		C/FORWARD 2008/09				#	25,753				
		TOTAL AVAIL 2009/10	63,236				64,870				
		EXPENDED CLAIMED	44,430		9,410		26,566	3,282		2,655	
		UNEXPENDED	18,806				38,304				0
EAST HILLS	ALAN ASHTON	ALLOCATION 2009/10	61,164				34,494				18,487
		C/FORWARD 2008/09			*	#	2,419				
		TOTAL AVAIL 2009/10	61,164				36,913				18,487
		EXPENDED CLAIMED	56,697				32,162	399			18,296
		UNEXPENDED	4,467				4,751				191
EPPING	GREG SMITH	ALLOCATION 2009/10	63,449				31,380				18,487
		C/FORWARD 2008/09			*	#	3,193				
		TOTAL AVAIL 2009/10	63,449				34,573				18,487
		EXPENDED CLAIMED	49,961				20,437	555			18,199
		UNEXPENDED	13,488				14,137				288
FAIRFIELD	JOE TRIPODI	ALLOCATION 2009/10	66,018				32,570				18,487
		C/FORWARD 2008/09			*	#	29,314				
		TOTAL AVAIL 2009/10	66,018				61,884				18,487
		EXPENDED CLAIMED	55,550				39,252				2,120
		UNEXPENDED	10,468				22,632				16,367
GOSFORD	MARIE ANDREWS	ALLOCATION 2009/10	63,591				38,224				18,487
		C/FORWARD 2008/09					#	2,951			
		TOTAL AVAIL 2009/10	63,591				41,175				18,487
		EXPENDED CLAIMED	63,591		0		32,585				17,884
		UNEXPENDED	-0				8,590				603
GOULBURN	PRU GOWARD	ALLOCATION 2009/10	63,332				37,560				18,487
		C/FORWARD 2008/09					#	1,426			
		TOTAL AVAIL 2009/10	63,332				38,986				18,487
		EXPENDED CLAIMED	61,244		15,265		34,303	8,465	196	393	17,586
		UNEXPENDED	2,088				4,683				901
GRANVILLE	DAVID BORGER	ALLOCATION 2009/10	65,047				34,459				18,487
		C/FORWARD 2008/09			*	#	21,184				
		TOTAL AVAIL 2009/10	65,047				55,643				18,487
		EXPENDED CLAIMED	39,994				40,768	35			16,748
		UNEXPENDED	25,053				14,875				1,739

* See Note 4 – not eligible for Electorate to Sydney travel entitlement

See Note 3 – not eligible for Charter Transport Allowance

ELECTORATE	MEMBER	DESCRIPTION	ELECTORATE MAILOUT ACCOUNT	COMMITTEE ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL*	CHARTER TRANSPORT ALLOWANCE #	LOGISTIC SUPPORT ALLOCATION (USA) TOTAL	MEMBERS' LSA TRAVEL	SPOUSE/ APPROVED RELATIVE LSA TRAVEL	MEMBERS' STAFF LSA TRAVEL	ADDITIONAL TEMPORARY STAFF
HAWKESBURY	RAY WILLIAMS	ALLOCATION 2009/10	64,584				35,110				18,487
		C/FORWARD 2008/09				#					
		TOTAL AVAIL 2009/10	64,584				35,110				18,487
		EXPENDED CLAIMED	64,584		0		24,142	529			18,318
		UNEXPENDED	-0				10,968				169
HEATHCOTE	PAUL MCLEAY	ALLOCATION 2009/10	61,706				38,189				18,487
		C/FORWARD 2008/09				#	11,718				
		TOTAL AVAIL 2009/10	61,706				49,906				18,487
		EXPENDED CLAIMED	54,254		0		37,305			113	16,829
		UNEXPENDED	7,452				12,601				1,658
HEFFRON	KRISTINA KENEALLY	ALLOCATION 2009/10	65,420				34,913				18,487
		C/FORWARD 2008/09			*	#	9,552				
		TOTAL AVAIL 2009/10	65,420				44,466				18,487
		EXPENDED CLAIMED	62,080				22,399				6,434
		UNEXPENDED	3,340				22,067				12,053
HORNSBY	JUDY HOPWOOD	ALLOCATION 2009/10	66,105				31,380				18,487
		C/FORWARD 2008/09			*	#	4,165				
		TOTAL AVAIL 2009/10	66,105				35,545				18,487
		EXPENDED CLAIMED	65,457				28,920	400		1,047	15,183
		UNEXPENDED	648				6,625				3,304
KEIRA	DAVID CAMPBELL	ALLOCATION 2009/10	61,447				37,880				18,487
		C/FORWARD 2008/09				#	31,177				
		TOTAL AVAIL 2009/10	61,447				69,057				18,487
		EXPENDED CLAIMED	59,715		0		36,905			1,763	18,306
		UNEXPENDED	1,732				32,153				181
KIAMA	MATTHEW BROWN	ALLOCATION 2009/10	63,912				38,644				18,487
		C/FORWARD 2008/09				#	25,005				
		TOTAL AVAIL 2009/10	63,912				63,648				18,487
		EXPENDED CLAIMED	56,969		8,768		27,986	888		2,143	17,005
		UNEXPENDED	6,943				35,662				1,482
KOGARAH	CHERIE BURTON	ALLOCATION 2009/10	63,592				31,380				18,487
		C/FORWARD 2008/09			*	#	12,195				
		TOTAL AVAIL 2009/10	63,592				43,575				18,487
		EXPENDED CLAIMED	49,278				23,196				17,952
		UNEXPENDED	14,314				20,379				535

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See Note 3 – not eligible for Charter Transport Allowance

ELECTORATE	MEMBER	DESCRIPTION	ELECTORATE MAILOUT ACCOUNT	COMMITTEE ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL*	CHARTER TRANSPORT ALLOWANCE #	LOGISTIC SUPPORT ALLOCATION (LSA) TOTAL	MEMBERS' LSA TRAVEL	SPOUSE/ APPROVED RELATIVE LSA TRAVEL	MEMBERS' STAFF LSA TRAVEL	ADDITIONAL TEMPORARY STAFF
KU-RING-GAI	BARRY O'FARRELL	ALLOCATION 2009/10	62,973				55,655				18,487
		C/FORWARD 2008/09			*	#	41,809				
		TOTAL AVAIL 2009/10	62,973				97,464				18,487
		EXPENDED CLAIMED	47,425				61,717	7,665			12,814
		UNEXPENDED	15,548				35,748				5,673
LAKE MACQUARIE	GREG PIPER	ALLOCATION 2009/10	62,826				36,667				
		C/FORWARD 2008/09				#	38,407				
		TOTAL AVAIL 2009/10	62,826				75,074				
		EXPENDED CLAIMED	59,682		1,485		20,569	25		1,739	
		UNEXPENDED	3,144				54,505				0
LANE COVE	ANTHONY ROBERTS	ALLOCATION 2009/10	61,806				31,380				18,487
		C/FORWARD 2008/09			*	#	2,144				
		TOTAL AVAIL 2009/10	61,806				33,524				18,487
		EXPENDED CLAIMED	60,710	3,662			29,295	2,614		68	17,568
		UNEXPENDED	1,096				4,229				919
LISMORE	THOMAS GEORGE	ALLOCATION 2009/10	64,736				40,674				18,487
		C/FORWARD 2008/09				#	9				
		TOTAL AVAIL 2009/10	64,736				40,683				18,487
		EXPENDED CLAIMED	45,464		13,264		35,194	7,307	2,757	1,226	2,508
		UNEXPENDED	19,272				5,489				15,979
LIVERPOOL	PAUL LYNCH	ALLOCATION 2009/10	63,950				34,459				18,487
		C/FORWARD 2008/09			*	#	3,762				
		TOTAL AVAIL 2009/10	63,950				38,220				18,487
		EXPENDED CLAIMED	41,757				14,849	0			16,301
		UNEXPENDED	22,193				23,371				2,186
LONDONDERRY	ALLAN SHEARAN	ALLOCATION 2009/10	60,571				34,494				18,487
		C/FORWARD 2008/09			*	#	22,658				
		TOTAL AVAIL 2009/10	60,571				57,152				18,487
		EXPENDED CLAIMED	52,473				19,275				6,238
		UNEXPENDED	8,098				37,877				12,249

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See Note 3 – not eligible for Charter Transport Allowance

ELECTORATE	MEMBER	DESCRIPTION	ELECTORATE MAILOUT ACCOUNT	COMMITTEE ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL*	CHARTER TRANSPORT ALLOWANCE #	LOGISTIC SUPPORT ALLOCATION (LSA) TOTAL	MEMBERS' LSA TRAVEL	SPOUSE/ APPROVED RELATIVE LSA TRAVEL	MEMBERS' STAFF LSA TRAVEL	ADDITIONAL TEMPORARY STAFF
MACQUARIE FIELDS	ANDREW MCDONALD	ALLOCATION 2009/10	65,135				34,212				18,487
		C/FORWARD 2008/09			*	#	11,952				
		TOTAL AVAIL 2009/10	65,135				46,165				18,487
		EXPENDED CLAIMED	42,361				18,201	225			13,423
		UNEXPENDED	22,774				27,964				5,064
MAITLAND	FRANK TEREZINI	ALLOCATION 2009/10	66,283				40,674				18,487
		C/FORWARD 2008/09				#	27,083				
		TOTAL AVAIL 2009/10	66,283				67,757				18,487
		EXPENDED CLAIMED	65,367		5,430		26,712			72	16,570
		UNEXPENDED	916				41,046				1,917
MANLY	MIKE BAIRD	ALLOCATION 2009/10	61,298				31,380				18,487
		C/FORWARD 2008/09			*	#	501				
		TOTAL AVAIL 2009/10	61,298				31,881				18,487
		EXPENDED CLAIMED	50,393				25,618	3,442		862	18,487
		UNEXPENDED	10,905				6,264				0
MAROUBRA	MICHAEL DALEY	ALLOCATION 2009/10	63,246				34,459				18,487
		C/FORWARD 2008/09			*	#	16,155				
		TOTAL AVAIL 2009/10	63,246				50,614				18,487
		EXPENDED CLAIMED	55,862				33,670				1,029
		UNEXPENDED	7,384				16,944				17,458
MARRICKVILLE	CARMEL TEBBUTT	ALLOCATION 2009/10	65,694				34,984				18,487
		C/FORWARD 2008/09			*	#	22,374				
		TOTAL AVAIL 2009/10	65,694				57,358				18,487
		EXPENDED CLAIMED	59,996				48,291			17	16,288
		UNEXPENDED	5,698				9,066				2,199
MENAI	ALISON MEGARRITY	ALLOCATION 2009/10	62,646				34,494				18,487
		C/FORWARD 2008/09			*	#	50,884				
		TOTAL AVAIL 2009/10	62,646				85,378				18,487
		EXPENDED CLAIMED	25,424				20,080				4,666
		UNEXPENDED	37,222				65,298				13,821

* See Note 4 – not eligible for Electorate to Sydney travel entitlement

See Note 3 – not eligible for Charter Transport Allowance

ELECTORATE	MEMBER	DESCRIPTION	ELECTORATE MAILOUT ACCOUNT	COMMITTEE ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL*	CHARTER TRANSPORT ALLOWANCE #	LOGISTIC SUPPORT ALLOCATION (LSA) TOTAL	MEMBERS' LSA TRAVEL	SPOUSE/ APPROVED RELATIVE LSA TRAVEL	MEMBERS' STAFF LSA TRAVEL	ADDITIONAL TEMPORARY STAFF
MIRANDA	BARRY COLLIER	ALLOCATION 2009/10	60,762				34,212				18,487
		C/FORWARD 2008/09			*	#	13,672				
		TOTAL AVAIL 2009/10	60,762				47,885				18,487
		EXPENDED CLAIMED	41,102				23,944	307			9,114
		UNEXPENDED	19,660				23,941				9,373
MONARO	STEVE WHAN	ALLOCATION 2009/10	63,547			6,980	40,639				18,487
		C/FORWARD 2008/09					31,779				
		TOTAL AVAIL 2009/10	63,547			6,980	72,417				18,487
		EXPENDED CLAIMED	62,094		30,079		15,728	2,193	428	2,188	6,559
		UNEXPENDED	1,454			6,980	56,689				11,928
MOUNT DRUITT	RICHARD AMERY	ALLOCATION 2009/10	61,116				31,380				18,487
		C/FORWARD 2008/09			*	#	17,335				
		TOTAL AVAIL 2009/10	61,116				48,715				18,487
		EXPENDED CLAIMED	0				17,292	7		269	16,345
		UNEXPENDED	61,116				31,423				2,142
MULGOA	DIANE BEAMER	ALLOCATION 2009/10	62,719				31,380				18,487
		C/FORWARD 2008/09			*	#	32,054				
		TOTAL AVAIL 2009/10	62,719				63,434				18,487
		EXPENDED CLAIMED	0				16,095				17,694
		UNEXPENDED	62,719				47,338				794
MURRAY-DARLING	JOHN WILLIAMS	ALLOCATION 2009/10	60,639			21,080	40,005				18,487
		C/FORWARD 2008/09					25,389				
		TOTAL AVAIL 2009/10	60,639			21,080	65,394				18,487
		EXPENDED CLAIMED	60,295		19,214	15,341	34,392	4,393	1,802		15,908
		UNEXPENDED	344			5,739	31,002				2,579
MURRUMBIDGEE	ADRIAN PICCOLI	ALLOCATION 2009/10	61,933			11,400	44,344				18,487
		C/FORWARD 2008/09					4,321				
		TOTAL AVAIL 2009/10	61,933			11,400	48,665				18,487
		EXPENDED CLAIMED	18,629		19,394	6,323	30,579	6,294	1,569		18,248
		UNEXPENDED	43,304			5,077	18,086				239
MYALL LAKES	JOHN TURNER	ALLOCATION 2009/10	64,228				37,560				18,487
		C/FORWARD 2008/09					16,397				
		TOTAL AVAIL 2009/10	64,228				53,957				18,487
		EXPENDED CLAIMED	15,852	3,998	13,710		21,782	6,803	1,648	1,188	14,600
		UNEXPENDED	48,376				32,175				3,887

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ELECTORATE	MEMBER	DESCRIPTION	ELECTORATE MAILOUT ACCOUNT	COMMITTEE ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL*	CHARTER TRANSPORT ALLOWANCE #	LOGISTIC SUPPORT ALLOCATIONS (USA) TOTAL	MEMBERS' LSA TRAVEL	SPOUSE/ APPROVED RELATIVE LSA TRAVEL	MEMBERS' STAFF LSA TRAVEL	ADDITIONAL TEMPORARY STAFF
NEWCASTLE	JODI MCKAY	ALLOCATION 2009/10	62,703				38,189				18,487
		C/FORWARD 2008/09				#	9,134				
		TOTAL AVAIL 2009/10	62,703				47,322				18,487
		EXPENDED CLAIMED	56,133		5,924		17,817	25		258	18,024
		UNEXPENDED	6,570				29,505				463
NORTH SHORE	JILLIAN SKINNER	ALLOCATION 2009/10	65,287				34,984				18,487
		C/FORWARD 2008/09			*	#	20,214				
		TOTAL AVAIL 2009/10	65,287				55,198				18,487
		EXPENDED CLAIMED	62,235				23,367	5,175			18,413
		UNEXPENDED	3,052				31,831				74
NORTHERN TABLELANDS	RICHARD TORBAY	ALLOCATION 2009/10	64,739			11,400	54,721				
		C/FORWARD 2008/09					21,795				
		TOTAL AVAIL 2009/10	64,739			11,400	76,516				
		EXPENDED CLAIMED	30,818		26,376	4,300	33,621	1,126	7,784	676	
		UNEXPENDED	33,921			7,100	42,895				0
OATLEY	KEVIN GREENE	ALLOCATION 2009/10	62,557				34,459				18,487
		C/FORWARD 2008/09			*	#	27,577				
		TOTAL AVAIL 2009/10	62,557				62,035				18,487
		EXPENDED CLAIMED	62,557				19,391				10,924
		UNEXPENDED	0				42,644				7,563
ORANGE	RUSSELL TURNER	ALLOCATION 2009/10	63,138				37,560				18,487
		C/FORWARD 2008/09				#	29,045				
		TOTAL AVAIL 2009/10	63,138				66,605				18,487
		EXPENDED CLAIMED	61,198		6,727		19,290	578	284	973	9,913
		UNEXPENDED	1,940				47,315				8,574
OXLEY	ANDREW STONER	ALLOCATION 2009/10	62,092				44,306				18,487
		C/FORWARD 2008/09				#	4,653				
		TOTAL AVAIL 2009/10	62,092				48,959				18,487
		EXPENDED CLAIMED	58,154		37,012		42,042	2,515	10,076	627	15,537
		UNEXPENDED	3,938				6,918				2,950
PARRAMATTA	TANYA GADIEL	ALLOCATION 2009/10	64,151				34,494				18,487
		C/FORWARD 2008/09			*	#	5,686				
		TOTAL AVAIL 2009/10	64,151				40,180				18,487
		EXPENDED CLAIMED	61,081				36,454				9,453
		UNEXPENDED	3,070				3,727				9,034

* See Note 4 – not eligible for Electorate to Sydney travel entitlement

See Note 3 – not eligible for Charter Transport Allowance

ELECTORATE	MEMBER	DESCRIPTION	ELECTORATE MAILOUT ACCOUNT	COMMITTEE ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL*	CHARTER TRANSPORT ALLOWANCE #	LOGISTIC SUPPORT ALLOCATION (LSA) TOTAL	MEMBERS' LSA TRAVEL	SPOUSE/ APPROVED RELATIVE LSA TRAVEL	MEMBERS' STAFF LSA TRAVEL	ADDITIONAL TEMPORARY STAFF
	KARYN PALUZZANO	ALLOCATION 2009/10	60,319				34,212				18,487
		C/FORWARD 2008/09			*	#	4,121				
		TOTAL AVAIL 2009/10	60,319				38,334				18,487
		EXPENDED CLAIMED	41,062				24,310	1,531			14,717
		UNEXPENDED	19,257				14,024				3,770
PITTWATER	ROB STOKES	ALLOCATION 2009/10	62,098				31,380				18,487
		C/FORWARD 2008/09			*	#	2,175				
		TOTAL AVAIL 2009/10	62,098				33,555				18,487
		EXPENDED CLAIMED	60,336				22,009	280			17,283
		UNEXPENDED	1,762				11,546				1,204
PORT STEPHENS	CRAIG BAUMANN	ALLOCATION 2009/10	62,577				37,560				18,487
		C/FORWARD 2008/09				#	26,648				
		TOTAL AVAIL 2009/10	62,577				64,208				18,487
		EXPENDED CLAIMED	62,577		11,298		47,136			1,264	18,382
		UNEXPENDED	-0				17,072				105
RIVERSTONE	JOHN AQUILINA	ALLOCATION 2009/10	69,443				34,212				18,487
		C/FORWARD 2008/09			*	#	3,277				
		TOTAL AVAIL 2009/10	69,443				37,490				18,487
		EXPENDED CLAIMED	29,988				27,040				12,369
		UNEXPENDED	39,455				10,450				6,118
ROCKDALE	FRANK SARTOR	ALLOCATION 2009/10	63,146				33,123				18,487
		C/FORWARD 2008/09			*	#	0				
		TOTAL AVAIL 2009/10	63,146				33,123				18,487
		EXPENDED CLAIMED	55,698				27,533	655			1,737
		UNEXPENDED	7,448				5,591				16,750
SHELLHARBOUR	LYLEA MCMAHON	ALLOCATION 2009/10	62,495				37,942				18,487
		C/FORWARD 2008/09				#	853				
		TOTAL AVAIL 2009/10	62,495				38,795				18,487
		EXPENDED CLAIMED	55,564		2,321		30,300	1,816		2,321	17,714
		UNEXPENDED	6,931				8,495				773
SMITHFIELD	NINOS KHOSHABA	ALLOCATION 2009/10	66,342				34,494				18,487
		C/FORWARD 2008/09			*	#	39,851				
		TOTAL AVAIL 2009/10	66,342				74,345				18,487
		EXPENDED CLAIMED	62,829				13,455	200			17,248
		UNEXPENDED	3,513				60,890				1,239

* See Note 4 – not eligible for Electorate to Sydney travel entitlement

See Note 3 – not eligible for Charter Transport Allowance

ELECTORATE	MEMBER	DESCRIPTION	ELECTORATE MAILOUT ACCOUNT	COMMITTEE ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL*	CHARTER TRANSPORT ALLOWANCE #	LOGISTIC SUPPORT ALLOCATION (LSA) TOTAL	MEMBERS' LSA TRAVEL	SPOUSE/ APPROVED RELATIVE LSA TRAVEL	MEMBERS' STAFF LSA TRAVEL	ADDITIONAL TEMPORARY STAFF
SOUTH COAST	SHELLEY HANCOCK	ALLOCATION 2009/10	63,346				0				18,487
		C/FORWARD 2008/09				#	9,800				
		TOTAL AVAIL 2009/10	63,346				37,560				18,487
		EXPENDED CLAIMED	61,285		4,973		32,742	467			11,300
		UNEXPENDED	2,061				4,818				7,187
STRATHFIELD	VIRGINIA JUDGE	ALLOCATION 2009/10	62,724				34,459				18,487
		C/FORWARD 2008/09			*	#	14,117				
		TOTAL AVAIL 2009/10	62,724				48,576				18,487
		EXPENDED CLAIMED	42,371				25,902				15,169
		UNEXPENDED	20,353				22,674				3,318
SWANSEA	ROBERT COOMBS	ALLOCATION 2009/10	63,943				38,224				18,487
		C/FORWARD 2008/09				#	2,364				
		TOTAL AVAIL 2009/10	63,943				40,588				18,487
		EXPENDED CLAIMED	63,943		6,480		21,250	112			14,023
		UNEXPENDED	0				19,339				4,464
SYDNEY	CLOVER MOORE	ALLOCATION 2009/10	68,888				32,937				
		C/FORWARD 2008/09			*	#	1,846				
		TOTAL AVAIL 2009/10	68,888				34,783				
		EXPENDED CLAIMED	68,736				24,471	1,194		1,180	
		UNEXPENDED	152				10,312				0
TAMWORTH	PETER DRAPER	ALLOCATION 2009/10	63,072				39,117				
		C/FORWARD 2008/09				#	5,893				
		TOTAL AVAIL 2009/10	63,072				45,010				
		EXPENDED CLAIMED	26,349	3,998	19,680		30,506	7,061	587	630	
		UNEXPENDED	36,723				14,504				0
TERRIGAL	CHRIS HARTCHER	ALLOCATION 2009/10	61,523				35,110				18,487
		C/FORWARD 2008/09				#	2,597				
		TOTAL AVAIL 2009/10	61,523				37,707				18,487
		EXPENDED CLAIMED	33,391		0		33,945	1,486		5,330	18,464
		UNEXPENDED	28,132				3,762				23
THE ENTRANCE	GRANT MCBRIDE	ALLOCATION 2009/10	63,337				38,224				18,487
		C/FORWARD 2008/09				#	49,708				
		TOTAL AVAIL 2009/10	63,337				87,932				18,487
		EXPENDED CLAIMED	10,580		4,781		19,707	530	530		8,319
		UNEXPENDED	52,757				68,225				10,168

* See Note 4 – not eligible for Electorate to Sydney travel entitlement

See Note 3 – not eligible for Charter Transport Allowance

ELECTORATE	MEMBER	DESCRIPTION	ELECTORATE MAILOUT ACCOUNT	COMMITTEE ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL*	CHARTER TRANSPORT ALLOWANCE #	LOGISTIC SUPPORT ALLOCATION (LSA) TOTAL	MEMBERS' LSA TRAVEL	SPOUSE/ APPROVED RELATIVE LSA TRAVEL	MEMBERS' STAFF LSA TRAVEL	ADDITIONAL TEMPORARY STAFF
TOONGABBIE	NATHAN REES	ALLOCATION 2009/10	63,188				33,030				18,487
		C/FORWARD 2008/09			*	#	35,398				
		TOTAL AVAIL 2009/10	63,188				68,428				18,487
		EXPENDED CLAIMED	13,532				13,661				15,547
		UNEXPENDED	49,656				54,767				2,940
TWEED	GEOFF PROVEST	ALLOCATION 2009/10	62,070				37,560				18,487
		C/FORWARD 2008/09				#	8,578				
		TOTAL AVAIL 2009/10	62,070				46,138				18,487
		EXPENDED CLAIMED	22,449		10,787		27,786	3,200		3,358	16,875
		UNEXPENDED	39,621				18,352				1,612
UPPER HUNTER	GEORGE SOURIS	ALLOCATION 2009/10	63,306			11,400	40,005				18,487
		C/FORWARD 2008/09					24,154				
		TOTAL AVAIL 2009/10	63,306			11,400	64,159				18,487
		EXPENDED CLAIMED	61,053		15,409	3,271	34,365	9,106	4,600		18,509
		UNEXPENDED	2,254			8,129	29,794				-22
VAUCLUSE	PETER DEBNAM	ALLOCATION 2009/10	63,734				31,380				18,487
		C/FORWARD 2008/09			*	#	6,344				
		TOTAL AVAIL 2009/10	63,734				37,724				18,487
		EXPENDED CLAIMED	18,503				18,606	507			17,524
		UNEXPENDED	45,231				19,118				963
WAGGA WAGGA	DARYL MAGUIRE	ALLOCATION 2009/10	64,550				40,674				18,487
		C/FORWARD 2008/09				#	15				
		TOTAL AVAIL 2009/10	64,550				40,689				18,487
		EXPENDED CLAIMED	60,678		14,181		38,530	2,672	1,213	495	19,109
		UNEXPENDED	3,872				2,159				-622
WAKEHURST	BRAD HAZZARD	ALLOCATION 2009/10	64,502				31,380				18,487
		C/FORWARD 2008/09			*	#	9,465				
		TOTAL AVAIL 2009/10	64,502				40,845				18,487
		EXPENDED CLAIMED	64,502				25,295	3,101			18,296
		UNEXPENDED	0				15,550				191
WALLSEND	SONIA HORNERY	ALLOCATION 2009/10	61,493				37,243				18,487
		C/FORWARD 2008/09				#	2,981				
		TOTAL AVAIL 2009/10	61,493				40,223				18,487
		EXPENDED CLAIMED	4,232		7,625		24,607			94	17,352
		UNEXPENDED	57,261				15,617				1,135

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ELECTORATE	MEMBER	DESCRIPTION	ELECTORATE MAILOUT ACCOUNT	COMMITTEE ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL*	CHARTER TRANSPORT ALLOWANCE #	LOGISTIC SUPPORT ALLOCATION (LSA) TOTAL	MEMBERS' LSA TRAVEL	SPOUSE/ APPROVED RELATIVE LSA TRAVEL	MEMBERS' STAFF LSA TRAVEL	ADDITIONAL TEMPORARY STAFF
WILLOUGHBY	GLADYS BEREJKLIAN	ALLOCATION 2009/10	63,889				31,380				18,487
		C/FORWARD 2008/09			*	#	0				
		TOTAL AVAIL 2009/10	63,889				31,380				18,487
		EXPENDED CLAIMED	61,692				27,937	1,572			18,393
		UNEXPENDED	2,197				3,443				94
WOLLONDILLY	PHILIP COSTA	ALLOCATION 2009/10	63,735				38,189				18,487
		C/FORWARD 2008/09				#	30,632				
		TOTAL AVAIL 2009/10	63,735				68,821				18,487
		EXPENDED CLAIMED	63,735		0		19,193	384		597	14,064
		UNEXPENDED	0				49,627				4,423
WOLLONGONG	NOREEN HAY	ALLOCATION 2009/10	64,397				0				18,487
		C/FORWARD 2008/09				#	0				
		TOTAL AVAIL 2009/10	64,397				37,209				18,487
		EXPENDED CLAIMED	61,992		1,347		37,115	3,627		943	12,144
		UNEXPENDED	2,405				94				6,343
WYONG	DAVID HARRIS	ALLOCATION 2009/10	63,521				37,942				18,487
		C/FORWARD 2008/09				#	21,612				
		TOTAL AVAIL 2009/10	63,521				59,554				18,487
		EXPENDED CLAIMED	35,682		2,457		23,493	665			11,866
		UNEXPENDED	27,839				36,061				6,621
CABRAMATTA	NICK LALICH	ALLOCATION 2009/10	65,384				32,276				18,487
		C/FORWARD 2008/09			*	#	3,643				
		TOTAL AVAIL 2009/10	65,384				35,919				18,487
		EXPENDED CLAIMED	28,122				19,034				18,297
		UNEXPENDED	37,262				16,885				190
LAKEMBA	ROBERT FUROLO	ALLOCATION 2009/10	66,529				34,494				18,487
		C/FORWARD 2008/09			*	#	5,883				
		TOTAL AVAIL 2009/10	66,529				40,377				18,487
		EXPENDED CLAIMED	49,344				14,176				5,596
		UNEXPENDED	17,186				26,200				12,891

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ELECTORATE	MEMBER	DESCRIPTION	ELECTORATE MALLOUT ACCOUNT	COMMITTEE ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL*	CHARTER TRANSPORT ALLOWANCE #	LOGISTIC SUPPORT ALLOCATION (LSA) TOTAL	MEMBERS' LSA TRAVEL	SPOUSE/ APPROVED RELATIVE LSA TRAVEL	MEMBERS' STAFF LSA TRAVEL	ADDITIONAL TEMPORARY STAFF
PORT MACQUARIE	PETER BESSELING	ALLOCATION 2009/10	62,494				39,117				
		C/FORWARD 2008/09				#	5,264				
		TOTAL AVAIL 2009/10	62,494				44,381				
		EXPENDED CLAIMED	28,427		9,276		28,801	2,443		3,829	
		UNEXPENDED	34,068				15,580				0
RYDE	VICTOR DOMINELLO	ALLOCATION 2009/10	62,001				31,380				18,487
		C/FORWARD 2008/09			*	#	0				
		TOTAL AVAIL 2009/10	62,001				31,380				18,487
		EXPENDED CLAIMED	51,841	1,223			20,673				17,784
		UNEXPENDED	10,160				10,707				703
PENRITH	STUART AYRES	ALLOCATION 2009/10	1,983				1,032				608
		C/FORWARD 2008/09			*	#	0				
		TOTAL AVAIL 2009/10	1,983				1,032				608
		EXPENDED CLAIMED	0				10				0
		UNEXPENDED	1,983				1,022				608

* See Note 4 – not eligible for Electorate to Sydney travel entitlement

See Note 3 – not eligible for Charter Transport Allowance

Financial statements





GPO BOX 12
Sydney NSW 2001

INDEPENDENT AUDITOR'S REPORT

The Legislature

To Members of the New South Wales Parliament

I have audited the accompanying financial statements of The Legislature, which comprise the statement of financial position as at 30 June 2010, the statement of comprehensive income, statement of changes in equity, statement of cash flows, service group statements and a summary of compliance with financial directives for the year then ended, a summary of significant accounting policies and other explanatory notes.

Auditor's Opinion

In my opinion, the financial statements:

- present fairly, in all material respects, the financial position of the Legislature as at 30 June 2010, and its financial performance for the year then ended in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations)
- are in accordance with section 45E of the *Public Finance and Audit Act 1983* (the PF&A Act) and the Public Finance and Audit Regulation 2010

My opinion should be read in conjunction with the rest of this report.

The Clerks' and Executive Manager's Responsibility for the Financial Statements

The Clerk of the Legislative Assembly, the Clerk of the Parliaments and the Executive Manager Parliamentary Services are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the PF&A Act. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial statements based on my audit. I conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to The Legislature's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of The Legislature's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Clerks and the Executive Manager Parliamentary Services, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

My opinion does *not* provide assurance:

- about the future viability of the Legislature
- that it has carried out its activities effectively, efficiently and economically
- about the effectiveness of its internal controls.
- about the assumptions used in formulating the budget figures disclosed in the financial statements.

Independence

In conducting this audit, the Audit Office of New South Wales has complied with the independence requirements of the Australian Auditing Standards and other relevant ethical requirements. The PF&A Act further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of public sector agencies, but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their role by the possibility of losing clients or income.

Peter Achterstraat
Auditor-General

16 November 2010
SYDNEY



12 November 2010

File ref: DPS490

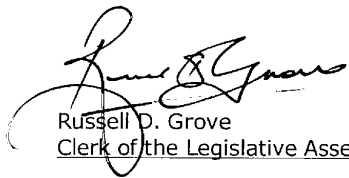
The Legislature

**Financial Statements for the Year ended
30 June 2010**

Statement by Department Heads

We state that:

- a. the accompanying financial statements have been prepared on an accrual basis in accordance with applicable Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board, the Urgent Issues Group Consensus Views and the Financial Reporting Directions published in the Financial Reporting Code for Budget Dependent General Government Sector Agencies;
- b. the statements exhibit a true and fair view of the financial position and transactions of The Legislature; and
- c. there are no circumstances which would render any particulars included in the financial statements to be misleading or inaccurate.


 Russell D. Grove
 Clerk of the Legislative Assembly


 Lynn Lovelock
 Clerk of the Parliaments


 Kim Smith
 Acting Executive Manager
 Parliamentary Services

Date: 12/11/2010

Date: 12-11-10

Date: 12-11-10

THE LEGISLATURE

Statement of comprehensive income
for the year ended 30 June 2010

	NOTES	ACTUAL 2010 \$'000	BUDGET 2010 \$'000	ACTUAL 2009 \$'000
Expenses excluding losses				
Operating expenses				
Employee related	2(a)	56,258	53,173	53,582
Other operating expenses	2(b)	24,929	25,200	25,785
Depreciation and amortisation	2(c)	5,219	4,541	5,184
Other expenses - Members' remuneration	2(d)	40,294	40,578	39,337
Total Expenses excluding losses		126,700	123,492	123,888
Revenue				
Sale of goods and services	3(a)	4,915	4,515	4,241
Investment revenue	3(b)	140	120	237
Grants and contributions	3(c)	17	-	832
Other revenue	3(d)	363	255	1,194
Total Revenue		5,435	4,890	6,504
Gain / (loss) on disposal	4	(47)	-	(30)
Net Cost of Services	18	121,312	118,602	117,414
Government Contributions				
Recurrent appropriation	5	104,073	104,322	101,753
Capital appropriation	5	5,522	3,836	5,557
Acceptance by the Crown Entity of employee benefits and other liabilities	6	10,461	9,981	10,377
Total Government Contributions		120,056	118,139	117,687
SURPLUS/(DEFICIT) FOR THE YEAR		(1,256)	(463)	273
Other comprehensive income				
Net increase / (decrease) in property, plant and equipment asset revaluation reserve		5,355	-	(14,627)
Other comprehensive income for the year		5,355	-	(14,627)
TOTAL COMPREHENSIVE INCOME FOR THE YEAR		4,099	(463)	(14,354)

The accompanying notes form part of these statements.

THE LEGISLATURE

Statement of financial position
as at 30 June 2010

	NOTES	ACTUAL 2010 \$'000	BUDGET 2010 \$'000	ACTUAL 2009 \$'000
ASSETS				
Current Assets				
Cash and cash equivalents	8	2,457	4,056	3,318
Receivables	9	1,810	1,652	1,732
Inventories	10	95	199	105
Total Current Assets		4,362	5,907	5,155
Non-Current Assets				
Property, plant and equipment	11			
– Land and buildings		129,361	139,202	124,855
– Plant and equipment		12,085	12,917	12,104
– Collection assets		43,225	40,111	41,862
Total property, plant and equipment		184,671	192,230	178,821
Intangible assets	12	27	23	111
Total Non-Current Assets		184,698	192,253	178,932
Total Assets		189,060	198,160	184,087
LIABILITIES				
Current Liabilities				
Payables	13	5,857	4,073	5,541
Provisions	14	5,455	4,950	4,903
Total Current Liabilities		11,312	9,023	10,444
Non-Current Liabilities				
Provisions	14	50	35	44
Total Non-Current Liabilities		50	35	44
Total Liabilities		11,362	9,058	10,488
Net Assets		177,698	189,102	173,599
EQUITY				
Reserves		32,554	41,826	27,199
Accumulated Funds		145,144	147,276	146,400
Total Equity		177,698	189,102	173,599

The accompanying notes form part of these statements.

THE LEGISLATURE

Statement of changes in equity
for the year ended 30 June 2010

	ACCUMULATED FUNDS \$'000	ASSET REVALUATION SURPLUS \$'000	TOTAL \$'000
Balance at 1 July 2009	146,400	27,199	173,599
Surplus / (deficit) for the year	(1,256)	-	(1,256)
Other comprehensive income			
Net increase / (decrease) in property, plant and equipment	-	5,355	5,355
Total other comprehensive income for the year	-	5,355	5,355
Total comprehensive income for the year	(1,256)	5,355	4,099
Balance at 30 June 2010	145,144	32,554	177,698
Balance at 1 July 2008	146,127	41,826	187,953
Surplus / (deficit) for the year	273	-	273
Other comprehensive income			
Net increase / (decrease) in property, plant and equipment	-	(14,627)	(14,627)
Total other comprehensive income for the year	-	(14,627)	(14,627)
Total comprehensive income for the year	273	(14,627)	(14,354)
Balance at 30 June 2009	146,400	27,199	173,599

THE LEGISLATURE
Statement of cash flows
for year ended 30 June 2010

	NOTES	ACTUAL 2010 \$'000	BUDGET 2010 \$'000	ACTUAL 2009 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES				
Payments				
Employee related		(52,146)	(50,549)	(50,468)
Other		(61,190)	(60,607)	(60,506)
Total Payments		(113,336)	(111,156)	(110,974)
Receipts				
Sale of goods and services		4,824	4,797	4,098
Interest received		152	120	232
Other		3,562	2,655	4,949
Total Receipts		8,538	7,572	9,279
Cash Flows From Government				
Recurrent appropriation	5	104,073	104,322	101,753
Capital appropriation	5	5,522	3,836	5,557
Net Cash Flows From Government		109,595	108,158	107,310
NET CASH FLOWS FROM OPERATING ACTIVITIES	18	4,797	4,574	5,615
CASH FLOWS FROM INVESTING ACTIVITIES				
Proceeds from sale of land and buildings, plant and equipment		-	-	-
Purchases of land and buildings, plant and equipment		(5,658)	(3,836)	(6,223)
NET CASH FLOWS FROM INVESTING ACTIVITIES		(5,658)	(3,836)	(6,223)
NET INCREASE / (DECREASE) IN CASH		(861)	738	(608)
Opening cash and cash equivalents		3,318	3,318	3,926
CLOSING CASH AND CASH EQUIVALENTS	8	2,457	4,056	3,318

The accompanying notes form part of these statements.

THE LEGISLATURE

Supplementary Financial Statements
Summary of compliance with financial directives

	2010				2009			
	RECURRENT APP'N	EXPENDITURE/ NET CLAIM ON CONSOLIDATED FUND	CAPITAL APP'N	EXPENDITURE/ NET CLAIM ON CONSOLIDATED FUND	RECURRENT APP'N	EXPENDITURE/ NET CLAIM ON CONSOLIDATED FUND	CAPITAL APP'N	EXPENDITURE/ NET CLAIM ON CONSOLIDATED FUND
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
ORIGINAL BUDGET APPROPRIATION / EXPENDITURE								
Appropriation Act	104,322	103,888	3,836	3,836	102,443	101,753	5,557	5,557
Additional Appropriations								
s21A PF&AA – special appropriation	-	-	-	-	-	-	-	-
s24 PF&AA – transfers of functions between departments	-	-	-	-	-	-	-	-
s26 PF&AA – Commonwealth specific purpose	-	-	-	-	-	-	-	-
Payments	104,322	103,888	3,836	3,836	102,443	101,753	5,557	5,557
OTHER APPROPRIATIONS / EXPENDITURE								
Treasurer's Advance	185	185	2,309	1,686	-	-	-	-
Section 22 – expenditure for certain works and services	-	-	-	-	-	-	-	-
Transfers to/from another agency (s28 – Appropriation Act)	185	185	2,309	1,686	-	-	-	-
Total Appropriations / Expenditure / Net Claim on Consolidated Fund (includes transfer payments)	104,507	104,073	6,145	5,522	102,443	101,753	5,557	5,557
Amount drawn down against Appropriation		104,073		5,522		101,753		5,557
Liability to Consolidated Fund*		-		-		-		-

The Summary of Compliance is based on the assumption that Consolidated Fund monies are spent first (except where otherwise identified or prescribed).

*The Liability to Consolidated Fund represents the difference between the "Amount drawn down against Appropriation" and the "Total Expenditure / Net Claim on Consolidated Fund".

THE LEGISLATURE

Supplementary Financial Statements

Service group statements for the year ended 30 June 2010

THE LEGISLATURE'S EXPENSES & REVENUES	CHAMBER AND COMMITTEE SUPPORT*		MEMBERS' SUPPORT *		COMMUNITY ACCESS *		NOT ATTRIBUTABLE		TOTAL	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
Expenses excluding losses										
Operating expenses										
Employee related	7,426	7,073	45,794	43,616	3,038	2,892	-	-	56,258	53,581
Other operating expenses	3,291	3,404	20,292	20,989	1,346	1,392	-	-	24,929	25,785
Depreciation and amortisation	689	684	4,248	4,220	282	280	-	-	5,219	5,184
Other expenses	5,319	5,192	32,799	32,020	2,176	2,126	-	-	40,294	39,338
Total expenses excluding losses	16,725	16,353	103,133	100,845	6,842	6,690	-	-	126,700	123,888
Revenue										
Sale of goods and services	649	560	4,001	3,453	265	229	-	-	4,915	4,242
Investment revenue	18	31	114	193	8	13	-	-	140	237
Grants and contributions	2	110	14	677	1	45	-	-	17	832
Other revenue	48	158	295	971	20	64	-	-	363	1,193
Total revenue	717	859	4,424	5,294	294	351	-	-	5,435	6,504
Gain/ (loss) on disposal	(6)	(4)	(38)	(24)	(3)	(2)	-	-	(47)	(30)
Net Cost of Services	16,014	15,498	98,747	95,575	6,551	6,341	-	-	121,312	117,414
Government contributions**							120,056	117,687	120,056	117,687
SURPLUS/(DEFICIT) FOR THE YEAR	(16,014)	(15,498)	(98,747)	(95,575)	(6,551)	(6,341)	120,056	117,687	(1,256)	273
Other Comprehensive Income							-	-		
Increase/ (decrease) in asset revaluation reserve	707	(1,931)	4,359	(11,906)	289	(790)	-	-	5,355	(14,627)
Total Other Comprehensive Income	707	(1,931)	4,359	(11,906)	289	(790)	-	-	5,355	(14,627)
TOTAL COMPREHENSIVE INCOME	(15,307)	(17,429)	(94,388)	(107,481)	(6,262)	(7,131)	120,056	117,687	4,099	(14,354)

*The names and purposes of each program are summarised in note 7.

**Appropriations are made on an agency basis and not to individual service groups. Consequently, government contributions must be included in the "Not Attributable" column.

The assets and liabilities of The Legislature are such that they cannot be attributed to specific service groups.

THE LEGISLATURE
Supplementary Financial Statements

Service group statements (continued)

THE LEGISLATURE'S EXPENSES & REVENUES	CHAMBER AND COMMITTEE SUPPORT*		MEMBERS' SUPPORT *		COMMUNITY ACCESS *		NOT ATTRIBUTABLE		TOTAL	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
Current Assets										
Cash and cash equivalents	-	-	-	-	-	-	2,457	3,318	2,457	3,318
Receivables	-	-	-	-	-	-	1,810	1,732	1,810	1,732
Inventories	-	-	-	-	-	-	95	105	95	105
Total current assets	-	-	-	-	-	-	4,362	5,155	4,362	5,155
Non-current Assets										
Property, plant and equipment	-	-	-	-	-	-	184,671	178,821	184,671	178,821
Intangibles	-	-	-	-	-	-	27	111	27	111
Total non-current assets	-	-	-	-	-	-	184,698	178,932	184,698	178,932
TOTAL ASSETS	-	-	-	-	-	-	189,060	184,087	189,060	184,087
Current liabilities										
Payables	-	-	-	-	-	-	5,857	5,541	5,857	5,541
Provisions	-	-	-	-	-	-	5,455	4,903	5,455	4,903
Total current liabilities	-	-	-	-	-	-	11,312	10,444	11,312	10,444
Non-current liabilities										
Provisions	-	-	-	-	-	-	50	44	50	44
Total non-current liabilities	-	-	-	-	-	-	50	44	50	44
TOTAL LIABILITIES	-	-	-	-	-	-	11,362	10,488	11,362	10,488
NET ASSETS							177,698	173,599	177,698	173,599

*The names and purposes of each service group are summarised in Note 7.

THE LEGISLATURE

Notes to and forming part of the Financial Statements
for year ended 30 June 2010

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Reporting entity

The Legislature, as a reporting entity, comprises all the operating activities of the Parliament of New South Wales, including the House Committee, under the joint direction and control of the Clerk of the Parliaments, the Clerk of the Legislative Assembly and the Executive Manager Parliamentary Services. It includes all the functions of parliamentary representation undertaken by the Legislative Council and the Legislative Assembly, and the Department of Parliamentary Services. The House Committee provides food and beverage services for Members of Parliament, their guests and staff. It also caters for functions held at Parliament House.

The Legislature is not a NSW government department. The Legislature is a not-for-profit entity (as profit is not its principal objective) and has no cash generating units. The reporting entity is consolidated as part of the NSW Total State Sector Accounts.

This financial statement for the year ended 30 June 2010 has been authorised for issue by the Clerk of the Legislative Assembly, the Clerk of the Parliaments and the Acting Executive Manager Parliamentary Services on 12 November 2010.

(b) Basis of preparation

The Legislature's financial statements are general purpose financial statements which have been prepared in accordance with:

- Applicable Australian Accounting Standards (which include Australian Accounting Interpretations)
- The requirements of the *Public Finance and Audit Act 1983* and Regulation, and
- The Financial Reporting Directions published in the Financial Reporting Code for Budget Dependent General Government Sector Agencies, or issued by the Treasurer.

Property, plant and equipment, assets (or disposal groups) held for sale and financial assets held at "fair value through profit or loss" and available for sale are measured at fair value. Other financial report items are prepared in accordance with the historical cost convention.

Judgements, key assumptions and estimations management has made are disclosed in the relevant notes to the financial statements.

All amounts are rounded to the nearest one thousand dollars and are expressed in Australian currency.

(c) Statement of compliance

The financial statements and notes comply with Australian Accounting Standards, which include Australian Accounting Interpretations.

(d) Insurance

The Legislature's insurance activities are conducted through the NSW Treasury Managed Fund Scheme of self-insurance for Government agencies. The expense (premium) is determined by the Fund Manager based on past claim experience.

(e) Accounting for the Goods and Services Tax (GST)

Revenue, expenses and assets are recognised as net of the amount of GST, except that:

- the amount of GST incurred by The Legislature as a purchaser that is not recoverable from the Australian Taxation Office is recognised as part of the cost of acquisition of an asset or as part of an item of expense.
- receivables and payables are stated with the amount of GST included.

Cash flows are included in the statement of cash flows on a gross basis. However, the GST components of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office are classified as operating cash flows.

THE LEGISLATURE

Notes to and forming part of the Financial Statements
for year ended 30 June 2010

(f) Income recognition

Income is measured at the fair value of the consideration or contribution received or receivable. Additional comments regarding the accounting policies for the recognition of income are discussed below.

(i) *Parliamentary appropriations and contributions*

Except as specified below, parliamentary appropriations and contributions from other bodies (including grants and donations) are generally recognised as income when The Legislature obtains control over the assets comprising the appropriations / contributions. Control over appropriations and contributions is normally obtained upon the receipt of cash. Appropriations are not recognised as income in the following circumstances:

Unspent appropriations are recognised as liabilities rather than income, as the authority to spend the money lapses and the unspent money must be repaid to the Consolidated Fund.

(ii) *Sales of goods*

Revenue from the sale of goods is recognised as revenue when The Legislature transfers the significant risks and rewards of ownership of the assets.

(iii) *Rendering of services*

Revenue is recognised when the service is provided or by reference to the stage of completion (based on labour hours incurred to date).

(iv) *Investment revenue*

Interest revenue is recognised using the effective interest method as set out in AASB 139 *Financial Instruments: Recognition and Measurement*. Rental revenue is recognised in accordance with AASB 117 *Leases* on a straight-line basis over the lease term.

(v) *Other Revenue*

Those items classified as other revenue are recognised as revenue according to the most applicable policy listed above, having regard for the type of revenue received.

(g) Assets

(i) *Acquisitions of assets*

The cost method of accounting is used for the initial recording of all acquisitions of assets controlled by The Legislature. Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire the asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised in accordance with the specific requirements of other Australian Accounting Standards.

Assets acquired at no cost, or for nominal consideration, are initially recognised at their fair value at the date of acquisition.

Fair value is the amount for which an asset could be exchanged between knowledgeable, willing parties in an arm's length transaction.

Where payment for an asset is deferred beyond normal credit terms, its cost is the cash price equivalent, i.e. the deferred payment amount is effectively discounted at an asset-specific rate.

(ii) *Capitalisation thresholds*

Property, plant and equipment and intangible assets costing \$5,000 and above individually (or forming part of a network costing more than \$5,000) are capitalised.

(iii) *Revaluation of Property, Plant and Equipment*

Physical non-current assets are valued in accordance with the "Valuation of Physical Non-Current Assets at Fair Value" Policy and Guidelines Paper (TPP 07-1). This policy adopts fair value in accordance with AASB 116 *Property, Plant and Equipment*.

Property, plant and equipment is measured on an existing use basis, where there are no feasible alternative uses in the existing natural, legal, financial and socio-political environment. However, in the limited circumstances where there are feasible alternative uses, assets are valued at their highest and best use.

THE LEGISLATURE

Notes to and forming part of the Financial Statements
for year ended 30 June 2010

Fair value of property, plant and equipment is determined based on the best available market evidence, including current market selling prices for the same or similar assets. Where there is no available market evidence, the asset's fair value is measured at its market buying price, the best indicator of which is depreciated replacement cost.

The Legislature revalues each class of property, plant and equipment at least every five years or with sufficient regularity to ensure that the carrying amount of each asset in the class does not differ materially from its fair value at reporting date. The last revaluation for each class of asset is set out below and was based on an independent assessment.

Land	30 June 2010	D P Martin Pty Ltd
Buildings	30 June 2010	D P Martin Pty Ltd
Plant and Equipment (Building Technical Services Assets)	30 June 2009	D P Martin Pty Ltd
Collection Assets:		
Library Collection	30 June 2009	Simon Storey Valuers
Archives Collection	30 June 2009	Simon Storey Valuers
Antiques	30 June 2010	Simon Storey Valuers
Artworks	30 June 2010	Simon Storey Valuers

Non-specialised assets with short useful lives are measured at depreciated historical cost, as a surrogate for fair value.

When revaluing non-current assets by reference to current prices for assets newer than those being revalued (adjusted to reflect the present condition of the assets), the gross amount and the related accumulated depreciation are separately restated.

For other assets, any balances of accumulated depreciation at the revaluation date in respect of those assets are credited to the asset accounts to which they relate. The net asset accounts are then increased or decreased by the revaluation increments or decrements.

Revaluation increments are credited directly to the asset revaluation reserve, except that, to the extent that an increment reverses a revaluation decrement in respect of that class of asset previously recognised as an expense in the surplus / deficit, the increment is recognised immediately as revenue in the surplus / deficit.

Revaluation decrements are recognised immediately as expenses in the surplus/ deficit, except that, to the extent that a credit balance exists in the asset revaluation reserve in respect of the same class of assets, they are debited directly to the asset revaluation reserve.

As a not-for-profit entity, revaluation increments and decrements are offset against one another within a class of non-current assets, but not otherwise.

Where an asset that has previously been revalued is disposed of, any balance remaining in the asset revaluation reserve in respect of that asset is transferred to accumulated funds.

(iv) Impairment of property, plant and equipment

As a not-for-profit entity with no cash generating units, The Legislature is effectively exempted from AASB 136 *Impairment of Assets* and impairment testing. This is because AASB 136 modifies the recoverable amount test to the higher of fair value less costs to sell and depreciated replacement cost. This means that, for an asset already measured at fair value, impairment can only arise if selling costs are material. Selling costs are regarded as immaterial.

THE LEGISLATURE

Notes to and forming part of the Financial Statements
for year ended 30 June 2010

(v) Depreciation of property, plant and equipment

Except for the archive, antique and artwork collections, depreciation is provided for on a straight-line basis for all depreciable assets so as to write off the depreciable amount of each asset as it is consumed over its useful life to The Legislature.

All material separately identifiable components of assets are depreciated over their shorter useful lives.

Land is not a depreciable asset. Certain heritage assets including original artworks and collections and heritage buildings may not have a limited useful life because appropriate curatorial and preservation policies are adopted. Such assets are not subject to depreciation. The decision not to recognize depreciation for these assets is reviewed annually.

The Parliament House Building	1.64–20%
Plant and Machinery	5–50%
Office Equipment	5–20%
Computer Equipment	10–50%
Library Monograph Collection	5%

(vi) Major inspection costs

When each major inspection is performed, the labour cost of performing major inspections for faults is recognized in the carrying amount of an asset as a replacement of a part, if the recognition criteria are satisfied.

(vii) Restoration costs

The estimated cost of dismantling and removing an asset and restoring the site is included in the cost of an asset, to the extent it is recognized as a liability.

(viii) Maintenance

Day-to-day servicing costs or maintenance are charged as expenses as incurred, except where they relate to the replacement of a part or component of an asset, in which case the costs are capitalised and depreciated.

(ix) Leased Assets

A distinction is made between finance leases which effectively transfer from the lessor to the lessee substantially all the risks and benefits incidental to ownership of the leased assets, and operating leases under which the lessor effectively retains all such risks and benefits.

Where a non-current asset is acquired by means of a finance lease, the asset is recognised at its fair value at the commencement of the lease term. The corresponding liability is established at the same amount. Lease payments are allocated between the principal component and the interest expense.

Operating lease payments are charged to the statement of comprehensive income in the periods in which they are incurred.

(x) Intangible assets

The Legislature recognises intangible assets only if it is probable that future economic benefits will flow to The Legislature and the cost of the asset can be measured reliably. Intangible assets are measured initially at cost. Where an asset is acquired at no or nominal cost, the cost is its fair value as at the date of acquisition.

The useful lives of intangible assets are assessed to be finite.

Intangible assets are subsequently measured at fair value only if there is an active market. As there is no active market for The Legislature's intangible assets, the assets are carried at cost less any accumulated amortisation.

The Legislature's intangible assets are amortised using the straight line method over a period of three years.

Intangible assets are tested for impairment where an indicator of impairment exists. If the recoverable amount is less than its carrying amount the carrying amount is reduced to recoverable amount and the reduction recognized as an impairment loss.

(xi) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. These financial assets are recognised initially at fair value, usually based on the transaction cost or face value. Subsequent measurement is at amortised cost using the effective interest method, less an allowance for any impairment of receivables. Any changes are recognized in the surplus / (deficit) for the year when impaired, derecognized or through the amortization process.

THE LEGISLATURE

Notes to and forming part of the Financial Statements
for year ended 30 June 2010

Short-term receivables with no stated interest rate are measured at the original invoice amount where the effect of discounting is immaterial.

(xii) Inventories

Inventories held for distribution are stated at cost, adjusted when applicable, for any loss of service potential. A loss of service potential is identified and measured based on the existence of a current replacement cost that is lower than the carrying amount. Inventories (other than those held for distribution) are stated at the lower of cost and net realisable value. Cost is calculated using the “first in first out” method.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

(xiii) Impairment of financial assets

All financial assets, except those measured at fair value through profit and loss, are subject to an annual review for impairment. An allowance for impairment is established when there is objective evidence that the entity will not be able to collect all amounts due.

For financial assets carried at amortised cost, the amount of the allowance is the difference between the asset’s carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. The amount of the impairment loss is recognised in the surplus / (deficit) for the year.

When an available for sale financial asset is impaired, the amount of the cumulative loss is removed from equity and recognised in the surplus / (deficit) for the year, based on the difference between the acquisition cost (net of any principal repayment and amortisation) and current fair value, less any impairment loss previously recognised in the surplus / (deficit) for the year.

Any reversals of impairment losses are reversed through the surplus / (deficit) for the year, where there is objective evidence, except reversals of impairment losses on an investment in an equity instrument classified as “available for sale” must be made through the reserve. Reversals of impairment losses of financial assets carried at amortised cost cannot result in a carrying amount that exceeds what the carrying amount would have been had there not been an impairment loss.

(h) Liabilities

(i) Payables

These amounts represent liabilities for goods and services provided to The Legislature and other amounts. Payables are recognised initially at fair value, usually based on the transaction cost or face value. Subsequent measurement is at amortised cost using the effective interest method. Short-term payables with no stated interest rate are measured at the original invoice amount where the effect of discounting is immaterial.

(ii) Employee benefits and other provisions

(a) Salaries and wages, annual leave, sick leave and on-costs

Liabilities for salaries and wages (including non-monetary benefits), annual leave and paid sick leave that fall due wholly within 12 months of the reporting date are recognised and measured in respect of employees’ services up to the reporting date at undiscounted amounts based on the amounts expected to be paid when the liabilities are settled.

Long-term annual leave that is not expected to be taken within twelve months is measured at present value in accordance with AASB 119 *Employee Benefits*. Market yields on government bonds of 4.44% are used to discount long-term annual leave.

Unused non-vesting sick leave does not give rise to a liability, as it is not considered probable that sick leave taken in the future will be greater than the benefits accrued in the future.

The outstanding amounts of payroll tax, workers’ compensation insurance premiums and fringe benefits tax, which are consequential to employment, are recognised as liabilities and expenses where the employee benefits to which they relate have been recognised.

THE LEGISLATURE

Notes to and forming part of the Financial Statements
for year ended 30 June 2010

(b) Long service leave and superannuation

The Legislature's liabilities for long service leave and defined benefit superannuation are assumed by the Crown Entity. The Legislature accounts for the liability as having been extinguished; resulting in the amount assumed being shown as part of the non-monetary revenue item described as "Acceptance by the Crown Entity of employee benefits and other liabilities". Prior to 2005/06 the Crown Entity also assumed the defined contribution superannuation liability.

Long service leave is measured at present value in accordance with AASB 119 *Employee Benefits*. This is based on the application of certain factors (specified in NSWTC 09/04) to employees with five or more years of service, using current rates of pay. These factors were determined based on an actuarial review to approximate present value.

The superannuation expense for the financial year is determined by using the formulae specified in the Treasurer's Directions. The expense for certain superannuation schemes (i.e. Basic Benefit and First State Super) is calculated as a percentage of the employees' salary. For other superannuation schemes (i.e. State Superannuation Scheme and State Authorities Superannuation Scheme), the expense is calculated as a multiple of the employees' superannuation contributions.

(c) Other provisions

Other provisions exist when: The Legislature has a present legal or constructive obligation as a result of a past event; it is probable that an outflow of resources will be required to settle the obligation; and a reliable estimate can be made of the amount of the obligation.

(i) Equity and reserves

(i) Asset Revaluation reserve

The asset revaluation reserve is used to record increments and decrements on the revaluation of non-current assets. This accords with The Legislature's policy on the revaluation of property, plant and equipment as discussed in note 1(g)(iii).

(ii) Accumulated Funds

The category accumulated funds includes all current and prior period retained funds.

Separate reserve accounts are recognised in the financial statements only if such accounts are required by specific legislation or Australian Accounting Standards (e.g. asset revaluation reserve and foreign currency translation reserve).

(j) Budgeted amounts

The budgeted amounts are drawn from the budgets as formulated at the beginning of the financial year and with any adjustments for the effects of additional appropriations, s 21A, s 24 and / or s 26 of the Public Finance and Audit Act 1983.

The budgeted amounts in the statement of comprehensive income and the statement of cash flows are generally based on the amounts disclosed in the NSW Budget Papers (as adjusted above). However, in the statement of financial position, the amounts vary from the Budget Papers, as the opening balances of the budgeted amounts are based on carried forward actual amounts; i.e. per the audited financial statement (rather than carried forward estimates).

(k) Comparative information

Except where an Australian Accounting Standard permits or requires otherwise, comparative information is disclosed in respect of the previous period for all amounts reported in the financial statements.

THE LEGISLATURE

Notes to and forming part of the Financial Statements
for year ended 30 June 2010

2. EXPENSES EXCLUDING LOSSES

	2010 \$'000	2009 \$'000
(a) Employee Related Expenses		
Salaries and wages (including recreation leave)	42,579	41,244
Superannuation – defined benefit plans	1,241	1,217
Superannuation – defined contribution plans	2,974	2,802
Payroll tax and fringe benefits tax	2,620	2,697
Long service leave	1,460	1,494
Worker's compensation insurance	1,176	838
Employment agency staff	4,208	3,132
Other	-	158
	56,258	53,582
(b) Other Operating Expenses including the following		
Auditor's remuneration		
– audit of the financial statements	55	57
– audit of Members' additional entitlements under Parliamentary Remuneration Tribunal Determination	53	56
Cost of Sales - House Committee	1,094	917
Operating Lease Rental Expense-Minimum Lease Payments	5,166	4,993
Maintenance	1,414	1,663
Insurance	288	243
Printing and stationery	6,063	6,634
Telecommunication costs	1,058	1,126
Travel expenses	1,566	1,821
Computer costs	2,093	2,295
Stores	297	566
Postage	709	761
Miscellaneous	1,550	1,763
Energy charges	1,320	1,064
Cleaning and laundry	650	620
Contract and other fees	1,553	1,206
	24,929	25,785

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Notes to and forming part of the Financial Statements
for year ended 30 June 2010

	2010 \$'000	2009 \$'000
<i>Reconciliation – Total maintenance</i>		
Maintenance expense – contracted labour and other (non-employee related), as above	1,322	1,663
Employee related maintenance expense included in Note 2 (a)	5,334	3,582
Total maintenance expenses included in Note 2(a) + 2(b)	6,656	5,245
(c) Depreciation and amortisation expense		
Depreciation:		
– buildings	1,446	1,422
– plant and equipment	2,648	2,594
– collection assets	28	174
	4,122	4,190
Amortisation:		
– leasehold improvements	1,013	928
– intangibles	84	66
	1,097	994
Total Depreciation and Amortisation Expense	5,219	5,184
(d) Other Expenses – Members’ Remuneration		
Salaries and allowances of Members of Parliament	29,779	28,988
Superannuation entitlements – Members	7,872	7,671
Payroll tax and fringe benefits tax – Members’ entitlements	2,343	2,300
Special Projects	300	378
	40,294	39,337

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Notes to and forming part of the Financial Statements
for year ended 30 June 2010

3. REVENUE

	2010 \$'000	2009 \$'000
(a) Sale of Goods and Services		
<i>Sale of Goods</i>		
House Committee sales of food and beverages	2,990	2,641
Energy recoup from Sydney Hospital and State Library	604	470
Sale of publications	27	21
	3,621	3,132
<i>Rendering of Services</i>		
Rent on Parliament House ministerial offices	943	909
Miscellaneous	351	200
	1,294	1,109
	4,915	4,241
(b) Investment Revenue		
Interest revenue on operating accounts	140	237
	140	237
(c) Grants and Contributions		
Department of Environment – energy and water savings project	-	832
Twinning Project - Pacific Public Sector Linkage's Program No.1	17	-
	17	832
(d) Other Revenue		
Increment from asset valuation offsetting prior decrement	-	494
Assets recognised for first time	19	358
Miscellaneous	344	342
	363	1,194

THE LEGISLATURE

Notes to and forming part of the Financial Statements
for year ended 30 June 2010

4. GAIN / (LOSS) ON DISPOSAL

	2010 \$'000	2009 \$'000
Loss on disposal of plant and equipment		
Proceeds from disposal	-	-
Written down value of assets disposed	(47)	(30)
Net gain/(loss) on disposal of plant and equipment	(47)	(30)

5. APPROPRIATIONS

Recurrent appropriations		
Total recurrent draw-downs from NSW Treasury (per Summary of compliance)	104,073	101,753
Less: Liability to Consolidated Fund (per Summary of compliance)	-	-
	104,073	101,753
Comprising:		
Recurrent appropriations (per Statement of comprehensive income)	104,073	101,753
Capital Appropriations		
Total capital draw-downs from NSW Treasury (per Summary of compliance)	5,522	5,557
Less: Liability to Consolidated Fund (per Summary of compliance)		
	5,522	5,557
Comprising:		
Capital appropriations (per Statement of comprehensive income)	5,522	5,557

6. ACCEPTANCE BY THE CROWN ENTITY OF EMPLOYEE BENEFITS AND OTHER LIABILITIES

The following liabilities and /or expenses have been assumed by the Crown Entity:		
Employees		
Superannuation	1,331	1,217
Long service leave	1,460	1,494
Payroll tax on superannuation	68	74
	2,859	2,785
Members		
Superannuation	7,201	7,171
Payroll tax on superannuation	401	421
	7,602	7,592
	10,461	10,377

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Notes to and forming part of the Financial Statements
for year ended 30 June 2010

7. SERVICE GROUPS OF THE LEGISLATURE

Service Group 1.1 Chamber and Committee Support

Service Description:

This service group covers procedural support (specialist advice, information and research services to Members); chamber support (operational support for the chambers to carry out their business); committee support (the provision of a secretariat for each committee, the provision of advice and information on its operation and on its enquiry and the provision of mechanisms to allow for public consultation) and Parliamentary reporting (Hansard services to the Houses and to committees).

Linkage to Results:

This service group contributes to the Parliament of New South Wales fulfilling its role as a representative and legislative body by working towards a range of intermediate results that include the effective functioning of the Parliament and its committees and supporting Members of Parliament to fulfil their Parliamentary roles.

Service Group 1.2 Members' Support

Service Description:

This service group covers Members' services (the provision of human resources services to Members and the administration of Members' entitlements), facilities management (maintenance of Members' offices, the Parliament House building and associated services such as security, catering, building services) financial services and information services. With regard to the Legislative Assembly Members, it includes management of electorate offices lease, fitout and maintenance of equipment and amenities.

Linkage to Results:

This service group contributes to the Parliament of New South Wales fulfilling its role as a representative and legislative body by working towards a range of intermediate results that include the effective functioning of the Parliament and its committees and supporting Members of Parliament to fulfil their Parliamentary roles.

Service Group 1.3 Community Access

Service Description:

This service group covers community education services such as school tours, visitor tours and open days and education in service sessions for teachers; exhibition services (historical displays, art exhibitions, expositions); public events and functions, particularly utilising the building's function rooms; webstreaming of the proceedings in both Houses and Members' newsletters to constituents.

Linkage to Results:

This service group contributes to the Parliament of New South Wales fulfilling its role as a representative and legislative body by working towards the intermediate result of Community access and awareness of the role and functions of the Parliament.

THE LEGISLATURE

Notes to and forming part of the Financial Statements
for year ended 30 June 2010

8. CURRENT ASSETS – CASH AND CASH EQUIVALENTS

For the purposes of cash flows, cash and cash equivalents include cash at bank and cash on hand.

Cash and cash equivalents assets recognized in the statement of financial position are reconciled at the end of the financial year to the statement of cash flows as follows:

	2010 \$'000	2009 \$'000
Cash at Bank and on hand	2,457	3,318
	2,457	3,318

Refer to Note 19 for details regarding credit risk, liquidity risk and market risk arising from financial statements.

9. CURRENT ASSETS – RECEIVABLES

Sales of goods and services	835	797
Less: Allowance for impairment	36	35
	799	762
G.S.T. recoverable from A.T.O.	706	650
Other debtors	29	10
Prepayments	194	215
Investment income	82	95
	1,810	1,732
<i>Movement in the allowance for impairment</i>		
Balance at July	35	8
Amounts written off during the year	(32)	-
Amounts recovered during the year	-	(1)
Increase/ (decrease) in allowance recognised in profit or loss	33	28
Balance at 30 June	36	35

10. CURRENT ASSETS – INVENTORIES

Held for resale		
Food and beverage stock at cost	95	105
	95	105

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Notes to and forming part of the Financial Statements
for year ended 30 June 2010

11. NON-CURRENT ASSETS – PROPERTY, PLANT AND EQUIPMENT

	LAND AND BUILDINGS \$'000	PLANT AND EQUIPMENT \$'000	COLLECTION ASSETS \$'000	TOTAL \$'000
At 30 June 2009 – fair value				
Gross carrying amount	174,568	48,875	51,322	274,765
Accumulated depreciation and impairment	49,713	36,771	9,460	95,944
Net Carrying Amount	124,855	12,104	41,862	178,821
At 30 June 2010 – fair value				
Gross carrying amount	180,983	51,304	52,713	285,000
Accumulated depreciation and impairment	51,622	39,219	9,488	100,329
Net Carrying Amount	129,361	12,085	43,225	184,671

Reconciliation

A reconciliation of the carrying amount of each class of property, plant and equipment at the beginning and end of the current reporting period is set out below.

Year ended 30 June 2010				
Net carrying amount at start of year	124,855	12,104	41,862	178,821
Additions	3,012	2,631	34	5,677
Disposals	-	(203)	(126)	(329)
Net revaluation increments less revaluation decrements	3,953	-	1,483	5,436
Accumulated depreciation written back on disposal	-	201	-	201
Internal transfers	-	-	-	-
Depreciation Expense	(2,459)	(2,648)	(28)	(5,135)
Net carrying amount at end of year	129,361	12,085	43,225	184,671

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Notes to and forming part of the Financial Statements
for year ended 30 June 2010

	LAND AND BUILDINGS \$'000	PLANT AND EQUIPMENT \$'000	COLLECTION ASSETS \$'000	TOTAL \$'000
At 30 June 2008				
Gross Carrying Amount	185,376	46,630	49,767	281,773
Accumulated depreciation and impairment	44,866	36,074	9,287	90,227
Net Carrying Amount	140,510	10,556	40,480	191,546
At 30 June 2009				
Gross Carrying Amount	174,568	48,875	51,322	274,765
Accumulated depreciation and impairment	49,713	36,771	9,460	95,944
Net Carrying Amount	124,855	12,104	41,862	178,821

Reconciliation

A reconciliation of the carrying amount of each class of property, plant and equipment at the beginning and end of the current reporting period is set out below.

Year ended 30 June 2009				
Net carrying amount at start of year	140,510	10,556	40,480	191,546
Additions	3,280	2,912	363	6,555
Disposals	-	(1,267)	-	(1,267)
Net revaluation increments less revaluation decrements	(16,808)	1,483	1,193	(14,132)
Accumulated depreciation written back on disposal	-	1,237	-	1,237
Internal transfers	223	(223)	-	-
Depreciation Expense	(2,350)	(2,594)	(174)	(5,118)
Net carrying amount at end of year	124,855	12,104	41,862	178,821

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Notes to and forming part of the Financial Statements
for year ended 30 June 2010

12. INTANGIBLE ASSETS

SOFTWARE	\$'000
At 1 July 2009	
Cost (gross carrying amount)	2,468
Accumulated amortisation and impairment	2,357
Net carrying amount	111
At 30 June 2010	
Cost (gross carrying amount)	2,468
Accumulated amortisation and impairment	2,441
Net carrying amount	27
Reconciliation	
Year ended 30 June 2010	
Net carrying amount at start of year	111
Additions	-
Disposals	-
Accumulated amortisation written back on disposal	-
Amortisation (recognised in depreciation and amortisation)	(84)
Net carrying amount at end of year	27
At 1 July 2008	
Cost (gross carrying amount)	2,442
Accumulated amortisation and impairment	2,291
Net carrying amount	151
At 30 June 2009	
Cost (gross carrying amount)	2,468
Accumulated amortisation and impairment	2,357
Net carrying amount	111
Reconciliation	
Year ended 30 June 2009	
Net carrying amount at start of year	151
Additions	26
Disposals	-
Accumulated amortisation written back on disposal	-
Amortisation (recognised in depreciation and amortisation)	(66)
Net carrying amount at end of year	111

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Notes to and forming part of the Financial Statements
for year ended 30 June 2010

13. CURRENT LIABILITIES – PAYABLES

	2010 \$'000	2009 \$'000
Accrued wages, salaries and on-costs	2,254	2,000
Trade creditors	2,858	3,054
Other payables	745	487
	5,857	5,541

14. CURRENT / NON-CURRENT LIABILITIES – PROVISIONS

(a) Current		
Recreation leave	4,267	3,787
On-cost on employee benefits	1,188	1,116
	5,455	4,903
(b) Non-Current		
On-cost on employee benefits	50	44
	50	44
(c) Aggregate employee benefits and related on-costs:		
Provisions – Current	5,455	4,903
Provisions – Non-Current	50	44
Accrued salaries, wages and on-costs (note 13)	2,254	2,000
	7,759	6,947

Of employee benefits for recreation leave \$3,286,000 is expected to be settled within twelve months and \$981,000 is expected to be settled after twelve months. All accrued wages and salaries are expected to be settled within twelve months.

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Notes to and forming part of the Financial Statements
for year ended 30 June 2010

15. COMMITMENTS FOR EXPENDITURE

	2010 \$'000	2009 \$'000
(a) Operating Lease Commitments		
Future non-cancellable operating lease rentals not provided for and payable:		
Not later than one year	4,899	4,786
Later than one year but not later than five years	4,583	6,848
Later than five years	39	90
Total(including GST)	9,521	11,724

The Legislature is the lessee of 96 properties throughout NSW, 94 being electorate offices and 2 being office accommodation for parliamentary committee staff. The leases are mostly standard commercial leases based on the Law Society template and are generally for four years with a four year option.

The above total includes GST input tax credits of \$842,000 (\$1,036,000 – 2009), which will be recoverable from Australian Taxation Office (ATO).

Legislative Assembly Electorate Offices included in the above figures represent the following commitments:		
Not later than one year	4,477	4,093
Later than one year but not later than five years	3,966	5,843
Later than five years	39	90
Electorate Office Lease Commitments (including GST)	8,482	10,026

The above total includes GST input tax credits of \$748,000 (\$882,000 – 2009), which will be recoverable from the ATO.

(b) Other Expenditure Commitments		
Aggregate other expenditure contracted for at balance date and not provided for:		
Not later than one year	261	95
Total (including GST)	261	95

The above total for 2010 includes GST input tax credits of \$24,000 (\$9,000 – 2009) that will be recoverable from the ATO.

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Notes to and forming part of the Financial Statements
for year ended 30 June 2010

16. CONTINGENT LIABILITIES AND CONTINGENT ASSETS

The Legislature had no contingent assets or contingent liabilities at reporting date.

17. BUDGET REVIEW

Net cost of services

Net Cost of Services was \$2,710,000 higher than budget because of higher employee and depreciation expenses.

Assets and liabilities

Total assets were less than budget by \$9,266,000 as the extent of increase in the valuation of the land and building asset class did not occur as planned. Liabilities exceeded budget by \$2,138,000 due to higher trade creditors and an increase in the value of employee entitlements.

Cash flows

Net cash inflows from operating activities exceeded budget by \$242,000 due to an increase in catering revenue. Net cash outflows from operating activities exceeded budget by \$1,841,000 to meet the cost of replacing the broadcast system, equipment in Members' offices and strengthening security at the back of Parliament House.

18. RECONCILIATION OF CASH FLOWS FROM OPERATING ACTIVITIES TO NET COST OF SERVICES

	2010 \$'000	2009 \$'000
Net cash used in operating activities	4,797	5,615
Depreciation	(5,219)	(5,184)
(Increase) / decrease in provisions	(558)	(402)
(Decrease) / increase in receivables, inventories and other assets	68	(93)
(Increase) / decrease in creditors and other liabilities	(316)	(485)
Gain / (Loss) on sale of non-current assets	(47)	(30)
Valuation increment recognised in statement of comprehensive income	-	494
Assets recognised for first time	19	358
Long service leave	(1,460)	(1,494)
Superannuation	(8,532)	(8,387)
Payroll tax on superannuation	(469)	(496)
Less cash flows from government:		
Capital allocation	(5,522)	(5,557)
Recurrent allocation	(104,073)	(101,753)
Net cost of services	(121,312)	(117,414)

THE LEGISLATURE

Notes to and forming part of the Financial Statements
for year ended 30 June 2010

19. FINANCIAL INSTRUMENTS

The Legislature's principal financial instruments are outlined below. These financial instruments arise directly from The Legislature's operations or are required to finance The Legislature's operations. The Legislature does not enter into or trade financial instruments, including derivative financial instruments, for speculative purposes.

The Legislature's main risks arising from financial instruments are outlined below, together with The Legislature's objectives, policies and processes for measuring and managing risk. Further quantitative and qualitative disclosures are included throughout these financial statements.

The Clerks of both Houses and the Executive Manager have overall responsibility for the establishment and oversight of risk management and reviews and agrees policies for managing each of these risks. Risk management policies are established to identify and analyse the risks faced by The Legislature, to set risk limits and controls and to monitor risks. Compliance with policies is reviewed by the Audit and Risk Committee and internal auditors on a regular basis.

(a) Financial instrument categories

FINANCIAL ASSETS	NOTE	CATEGORY	CARRYING AMOUNT 2010 \$'000	CARRYING AMOUNT 2009 \$'000
Class:				
Cash and cash equivalents	8	N/A	2,457	3,318
Receivables ¹	9	Loans and receivables (at amortised cost)	910	867
FINANCIAL LIABILITIES				
Class:				
Payables ²	13	Financial liabilities measured at amortised cost	3,403	3,541

Notes

1. Excludes statutory receivables and prepayments (i.e. not within scope of AASB 7).
2. Excludes statutory payables and unearned revenue (i.e. not within scope of AASB 7).

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Notes to and forming part of the Financial Statements
for year ended 30 June 2010

(b) Credit risk

Credit risk arises when there is the possibility of The Legislature's debtors defaulting on their contractual obligations, resulting in a financial loss to The Legislature. The maximum exposure to credit risk is generally represented by the carrying amount of the financial assets (net of any allowance for impairment).

Credit risk arises from the financial assets of The Legislature, including cash, receivables and authority deposits. No collateral is held by The Legislature. The Legislature has not granted any financial guarantees.

Credit risk associated with The Legislature's financial assets, other than receivables, is managed through the selection of counterparties and establishment of minimum credit rating standards. Authority deposits held with NSW TCorp are guaranteed by the State.

Cash

Cash comprises cash on hand and bank balances within the Treasury Banking System. Interest is earned on daily bank balances at the monthly average NSW Treasury Corporation (TCorp) 11am unofficial cash rate adjusted for a management fee to NSW Treasury.

Receivables – trade debtors

All trade debtors are recognised as amounts receivable at balance date. Collectability of trade debtors is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off. An allowance for impairment is raised when there is objective evidence that the entity will not be able to collect all amounts due. This evidence includes past experience, and current and expected changes in economic conditions and debtor credit ratings. Interest is earned on House Committee Sales after 60 days at 2% per month. No interest is charged on any other debtors. House Committee sales are made on 30-day terms. Other sales are made on either 14 or 30-day terms.

The only financial assets that are past due or impaired are "sales of goods and services" in the "receivables" category of the statement of financial position.

	\$'000		
	TOTAL ^{1,2}	PAST DUE BUT NOT IMPAIRED ^{1,2}	CONSIDERED IMPAIRED ^{1,2}
2010			
< 3 months overdue	282	282	0
3 months – 6 months overdue	22	16	6
> 6 months overdue	96	66	30
2009			
< 3 months overdue	294	294	0
3 months – 6 months overdue	79	79	0
> 6 months overdue	58	23	35

Notes

1. Each column in the table reports "gross receivables".
2. The ageing analysis excludes statutory receivables, as these are not within the scope of AASB 7 and excludes receivables that are not past due and not impaired. Therefore, the "total" will not reconcile to the receivables total recognised in the statement of financial position.

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Notes to and forming part of the Financial Statements
for year ended 30 June 2010

(c) Liquidity Risk

Liquidity risk is the risk that The Legislature will be unable to meet its payment obligations when they fall due. The Legislature continuously manages risk through monitoring future cash flows and maturities planning to ensure adequate holding of high quality liquid assets. The objective is to maintain a balance between continuity of funding and flexibility through the use of overdrafts, loans and other advances.

The Legislature has the following banking facilities as at 30 June 2010:

- Cheque cashing authority of \$20,000, which is the total encashment facility provided to enable recoupment of advance account activities.
- Tape negotiation authority of \$3,000,000. This facility authorised the bank to debit The Legislature's operating bank account up to the above limit when processing the electronic payroll and vendor files.
- MasterCard facility of \$731,000.

During the current and prior years, there were no defaults or breaches on any loans payable. No assets have been pledged as collateral. The Legislature's exposure to liquidity risk is deemed insignificant based on prior periods' data and current assessment of risk.

The liabilities are recognised for amounts due to be paid in the future for goods or services received, whether or not invoiced. Amounts owing to suppliers (which are unsecured) are settled in accordance with the policy set out in Treasurer's Direction 219.01. If trade terms are not specified, payment is made no later than the end of the month following the month in which an invoice or a statement is received. Treasurer's Direction 219.01 allows the Minister to award interest for late payment.

The table below summarises the maturity profile of The Legislature's financial liabilities, together with the interest rate exposure.

Maturity analysis and interest rate exposure of financial liabilities

	\$'000								
	INTEREST RATE EXPOSURE						MATURITY DATES		
	WEIGHTED AVERAGE EFFECTIVE INT. RATE	NOMINAL AMOUNT ¹	FIXED INTEREST RATE	VARIABLE INTEREST RATE	NON- INTEREST BEARING	< 1 YR	1-5 YRS	> 5 YRS	
2010									
Trade Payables	—	3,403	—	—	3,403	3,403	—	—	
Total Financial Liabilities	—	3,403	—	—	3,403	3,403	—	—	
2009									
Trade Payables	—	3,541	—	—	3,541	3,541	—	—	
Total Financial Liabilities	—	3,541	—	—	3,541	3,541	—	—	

Notes

1. The amounts disclosed are the contractual undiscounted cash flows of each class of financial liabilities based on the earliest date on which The Legislature can be required to pay. The tables include both interest and principal cash flows and therefore will not reconcile to the statement of financial position.

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Notes to and forming part of the Financial Statements
for year ended 30 June 2010

(d) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. The Legislature's exposures to market risk are primarily through interest rate risk on The Legislature's borrowings and other price risks associated with the movement in the unit price of the Hour Glass Investment Facilities. The Legislature has no exposure to foreign currency risk and does not enter into commodity contracts.

The effect on profit and equity due to a reasonably possible change in risk variable is outlined in the information below, for interest rate risk and other price risk. A reasonably possible change in risk variable has been determined after taking into account the economic environment in which The Legislature operates and the time frame for the assessment (i.e. until the end of the next annual reporting period). The sensitivity analysis is based on risk exposures in existence at the statement of financial position date. The analysis is performed on the same basis as for 2009. The analysis assumes that all other variables remain constant.

Interest rate risk

Exposure to interest rate risk arises primarily through The Legislature's interest bearing liabilities. This risk is minimised by undertaking mainly fixed rate borrowings, primarily with NSW TCorp. The Legislature does not account for any fixed rate financial instruments at fair value through profit or loss or as available-for-sale. Therefore, for these financial instruments, a change in interest rates would not affect profit or loss or equity. A reasonably possible change of +/- 1% is used, consistent with current trends in interest rates. The basis will be reviewed annually and amended where there is a structural change in the level of interest rate volatility. The Legislature's exposure to interest rate risk is set out below.

	\$'000				
	CARRYING AMOUNT	-1%		1%	
		PROFIT	EQUITY	PROFIT	EQUITY
2010					
<i>Financial assets</i>					
Cash and cash equivalents	2,454	(25)	(25)	25	25
2009					
<i>Financial assets</i>					
Cash and cash equivalents	3,315	(33)	(33)	33	33

20. AFTER BALANCE DATE EVENTS

There are no after balance sheet date events.

END OF AUDITED FINANCIAL STATEMENTS

SUPPLEMENTARY FINANCIAL INFORMATION

OPERATION OF THE LEGISLATIVE ASSEMBLY

	2009/10 ACTUAL \$000	2009/10 BUDGET \$000	2008/09 ACTUAL \$000
Expenses			
Staff salaries and related payments	3,451	2,991	3,504
Other operating expenses	359	480	356
Depreciation and amortisation	29	41	38
Total expenses	3,839	3,512	3,898
Revenue			
Sale of goods and services	-	-	-
Other revenue	29	20	21
Total revenue	29	20	21
Gain (loss) on sale of assets	-	-	-
NET COST OF SERVICES	3,810	3,492	3,877
Less:			
Depreciation and amortisation	29	41	38
Long service leave	50	50	(16)
Superannuation	206	206	200
NET CONTROLLABLE COST OF SERVICES	3,525	3,195	3,655
CAPITAL WORKS EXPENDITURE	204	195	43

ESTIMATED EXPENDITURE AND REVENUE FOR 2010/11

DESCRIPTION	\$000
Salaries and related payments	3,372
Other operating expenses	355
Depreciation and amortisation	40
<i>Total expenses</i>	<i>3,767</i>
Less retained revenue	29
Less non-controllable items	40
Net controllable cost of services	3,698

SUPPLEMENTARY FINANCIAL INFORMATION

PARLIAMENTARY REPRESENTATION – LEGISLATIVE ASSEMBLY

	2009/10 ACTUAL \$000	2009/10 BUDGET \$000	2008/09 ACTUAL \$000
Expenses			
Staff salaries and related payments	20,570	18,830	19,119
Other operating expenses	15,852	16,527	16,514
Members' salary related payments	27,563	27,558	26,734
Depreciation and amortisation	1,150	905	1,194
Total expenses	65,135	63,820	63,561
Revenue			
Sale of goods and services	466	445	448
Other revenue	191	120	228
Total revenue	657	565	676
NET COST OF SERVICES	64,478	63,255	62,885
Less:			
Depreciation and amortisation	1,150	905	1,194
Long service leave	160	160	277
Superannuation	5,276	5,276	5,208
NET CONTROLLABLE COST OF SERVICES	57,892	56,914	56,206
CAPITAL WORKS EXPENDITURE	2,485	2,348	777

ESTIMATED EXPENDITURE AND REVENUE FOR 2010/11

DESCRIPTION	\$000
Salaries and related payments	19,288
Other operating expenses	16,798
Depreciation and amortisation	2,392
Other expenses	28,687
<i>Total expenses</i>	67,165
Less retained revenue	657
Less non-controllable items	2,392
Net controllable cost of services	64,116

SUPPLEMENTARY FINANCIAL INFORMATION

LEGISLATIVE ASSEMBLY COMMITTEES 2009/10

COMMITTEE	2009/10 ACTUAL	EMPLOYEE RELATED EXPENSES	TRAVEL	ADVERTISING	CONTRACT & CONSULT.	PRINTING	RENT	STORES, DEPN, MISC.	POSTAGE & TELEPHONE	IT COSTS
	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Public Accounts	187		-	-	21	2	23	3	-	-
Public Bodies Review	79		-	-	-	1	23	1	-	-
Public Works	44		14	3	1	2	23	1	-	-
Broadband	9		2	4	2	-	-	1	-	-
Natural Resources	8		4	2	1	1	15	1	-	-
Employee related expenses centralised	-									
TOTAL EXPENSES	327	1,204	20	9	25	6	84	7	-	-
REVENUE	-									
NET COST OF SERVICES	327									
Less:										
Long service leave	6									
Superannuation	-									
NET CONTROLLABLE COST OF SERVICES	321									

JOINT COMMITTEES ADMINISTERED BY THE LEGISLATIVE ASSEMBLY 2009/10

COMMITTEE	2009/10 ACTUAL	EMPLOYEE RELATED EXPENSES	TRAVEL	ADVERTISING	CONTRACT & CONSULT.	PRINTING	RENT	STORES, DEPN, MISC.	POSTAGE & TELEPHONE	IT COSTS
	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Health Care Complaints	75		-	-	-	2	23	1	-	-
ICAC	28		2	-	-	2	23	1	-	-
Ombudsman	37		2	-	2	2	23	2	-	-
Legislation Review	69		4	-	-	11	52	2	-	-
Staysafe	37		11	-	-	1	23	2	-	-
Committee on Children	35		-	-	8	2	23	2	-	-
Electoral Matters	45		1	3	40	1	-	-	-	-
Pooled Committee costs	297	42	4	-	3	18	125	39	5	61
TOTAL EXPENSES	3,244	1,685	28	3	53	39	292	50	5	61
REVENUE	45									
NET COST OF SERVICES	3,199									
Less:										
Depreciation	16									
Long service leave	39									
Superannuation	40									
NET CONTROLLABLE COST OF SERVICES	3,104									

LEGISLATIVE ASSEMBLY AND JOINT COMMITTEES
ESTIMATED EXPENDITURE AND REVENUE FOR 2010/11

DESCRIPTION	\$000
Salaries and related payments	3,286
Other operating expenses	667
Depreciation and amortisation	7
<i>Total expenses</i>	3,960
Less retained revenue	45
Less non-controllable items	7
Net controllable cost of services	3,908

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Five years at a glance

PROCEDURAL STATISTICS

	2005/06	2006/07	2007/08	2008/09	2009/10
Sitting days	48	45	62	59	64
Total sitting hours	428.6	388.4	469.2	430.8	475.4
Average hours per sitting	8.92	8.63	7.6	7.3	7.4
Entries in Votes	1246	1100	1332	1457	1592
Divisions in House	137	130	159	170	178
Divisions in Committee	3	2	N/A*	N/A*	N/A*
Written questions	2040	1558	3005	3518	3869
Written questions (answers)	1377	1096	3113	3320	3197
Oral questions	452	384	482	480	517
Petitions	1551	906	1016	918	1052
Petitions (+ 500)	N/A†	N/A†	N/A†	N/A†	100
Bills introduced	127	119	118	103	114
Bills passed	111	105	118	96	101
Bills lapsed/disposed of	31	32	0/9#	10	15
Committees	14	17	14	15	15
Committee reports tabled	52	57	38	40	49
Committee meetings	113	76	141	121	145
Committee hearings	45	25	32	32	33
Committee witnesses	280	144	218	255	286

* New standing orders abolished Committee of the Whole

No bills lapsed/9 negatived at Agreement in Principle stage

† Amendments to standing orders as at 3 July 2009 introduced the requirement for Ministers to respond to petitions signed by 500 or more persons

